**ELIZABETHTOWN INDEPENDENT SCHOOLS**

**2012-2013**

**MUSIC THERAPIST CONTRACT**

The professional service contract is made and entered into this the 17th day of September, 2012 by and between Elizabethtown Independent Schools (EIS), 219 Helm Street, Elizabethtown, KY 42701 Lorinda Jones of Lorinda Jones and Associates (Licensed Service Provider)and is subject to the following terms and conditions.

1. The Service Provider will:
	1. Provide direct music therapy services, and music equipment to facilitate sessions as needed, as well as complete assessment and define objectives and goals before beginning treatment program for the 2012-2013 school year.
	2. Produce and maintain Progress Reports, Monthly Invoices, travel logs and any additional paperwork required by law and/or EIS.
		1. These records shall be available to EIS representatives for inspection at anytime and shall be forwarded to the Director of Special Program in a timely manner.
	3. Submit a statement of charges by the tenth business day of each month; including date service was rendered, the student/teacher served, the service provided, the duration of service minutes and the total statement of charges. All statements and standard invoices must be signed and dated.
		1. In the event the Service Provider is not available for regularly scheduled music therapy sessions, advance notice will be provided to EIS by the Service Provider and the lesson/services will be rescheduled at the earliest possible date and time. Lessons/services that are not rescheduled are not billable.
	4. Maintain professional liability insurance which will hold harmless EIS in respect to any incidents, injuries, or deaths directly related to services provided by the Service Provider.
	5. Maintain certification and qualification requirements for that of a certified music therapist.
	6. Conform to all applicable policies of the school district and the Kentucky Regulatory Statues.
2. Elizabethtown Independent Schools will:
	1. Be responsible for payment of the Service Provider’s fees as stated on the Monthly Invoice within forty-five (45) days of receiving said invoice for Music Therapy services rendered by the Service Provider to EIS students at the following rate:
		1. As fee for services, Elizabethtown Board of Education agrees to pay the Service Provider, $70 per contract hour for group sessions and/or $60 per contract hour for individual sessions ,by the following method: monthly.
	2. Provide access to all available data necessary to the provision of these services.
	3. Provide direction in the implementation of these services to be consistent with the district’s procedures.
3. Service Provider shall not be considered an employee or agent of EIS.
4. The terms of this agreement shall be effective beginning, September 17, 2012 and shall remain in effect until June 30th 2013 unless otherwise amended or terminated by mutual agreement.

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Lorinda Jones of Lorinda Jones and Associates Date

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Kristin Froedge, Director of Special Programs, EIS Date

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Gary French, Superintendent, EIS Date