

ELIZABETHTOWN INDEPENDENT SCHOOLS

Superintendent

Mr. Gary French

Board of Education

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Mr. Paul Godfrey

Mrs. Teresa Harris

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MEMORANDUM

To: Mr. Gary French, Superintendent

From: Kristin Froedge, Director of Special Programs

Re: Additional IA Position

Date: August 31, 2012

Based on current data it is my recommendation to hire another Instructional Assistant to be assigned to the FMD room at the high school. There are currently five students in this classroom with one teacher and one IA. The diverse needs of the students require a lot of physical supports such as tube feeding, lifting, and toileting. Two students are in wheelchairs, one student uses a walker and the other two are ambulatory. There are a variety of intense instructional needs as well, that make it hard for current staffing to address. Based on their IEPs, all five students are on alternate assessment, have related service needs, transitional needs and time out in regular classroom with supports. After observation, consultation with teacher and discussion with building administration, it is very clear their need for additional support. We have looked internally and at this time do not feel it would be appropriate to move another IA and neglect the needs they are currently addressing. Funding for this position would come from the Board.