**Regular Site-Based Meeting**

**School Based Decision Making Council**

**Meeting Minutes**

August 28, 2012 06:00PM

**Attendance Taken at 6:06 PM:**

Present Council Members:

Kendra Abner

Mrs. Kacie Browning

Eddie Franke

Melissa Herald

Mrs. Leha Schutte

Absent Council Members:

Mr. Bruce Mullins

**I. Call to Order**

**I.A. Welcome**

**I.B. Roll Call**

**II. Approve Agenda**

**Order #97 - Motion Passed:**  Approval of agenda passed with a motion by Melissa Herald and a second by Mrs. Kacie Browning.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

**III. Recognitions**

**IV. Principal's Report**

**IV.A. Approval of Minutes**

**Order #98 - Motion Passed:**  Approval of minutes passed with a motion by Mrs. Leha Schutte and a second by Kendra Abner.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

**IV.B. Review of Monthly Financial Statements**

Discussion:

Council requested the monthly activity fund be updated to reflect current staff, revision due to deposit error be made and will address carry-over funds at the September meeting.

**IV.C. Review of CDIP**

**Order #99 - Motion Passed:**  The Southgate 2012-13 CDIP passed with a motion by Mrs. Kacie Browning and a second by Melissa Herald.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

**V. Student Learning and Support**

**VI. Revise 201213 SBDM Budget**

**Order #100 - Motion Passed:**  Revise 2012-13 budget and Transfer ($3000+) from contigency to fund MAP and Gifted Resources passed with a motion by Melissa Herald and a second by Mrs. Leha Schutte.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

**VII. Eighth Grade Trip Balance**

Discussion:

In addition to approving media center request, council will review for September meeting how to utilize the remaining balance.

**Order #101 - Motion Passed:**  approve media center request for use of funds from 8th grade field trip account passed with a motion by Kendra Abner and a second by Mrs. Kacie Browning.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

**VIII. 2012-13 Professional Development Plan**

**Order #102 - Motion Passed:**  Approval of the 2012-13 professional development plan passed with a motion by Melissa Herald and a second by Mrs. Leha Schutte.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

**IX. Grades K and 6 Enrollment**

Discussion:

Council engaged in much discussion regarding the current capsize issue in Kindergarten and sixth grade...their recommendation is based on current budget considerations and best meeting the needs of the students.

**Order #103 - Motion Passed:**  The decision to recommend an instructional aide for the Kindergarten and sixth grade classes passed with a motion by Kendra Abner and a second by Melissa Herald.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

**X. Extra Curricular Eligibility Policy**

Discussion:

Council revised the current eligibility policy and conducted the first reading to reflect the transition of third grade students as well as the list of actions for each week of ineligibility.

**Order #104 - Motion Passed:**  A revision to the Extra Curricular Eligibility Policy passed with a motion by Mrs. Kacie Browning and a second by Melissa Herald.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

**XI. Comments from Audience**

Discussion:

Ms. Boyers provided council with the following updates:

1) Need for color cartridges for the library printer...2) ESS programs getting started...3) Southgate Educational Foundation purchase of Brain Pop and Brain Pop Jr...4) Flex PD opportunities will be available for SmartBoard, Study Island and KET.org

Mr. Palm updated the council on:

1) the commissioners webinar about program reviews. they will be conducted in 1-3 and one of the three other areas (writing, Arts and Humanities, or Practical Living) 2) work is being done on the budget, enrollment is down impacting school funding by about $30-40.000.00. Not time to panic, but everyone needs to be aware.

**XII. Adjourn**

**Order #105 - Motion Passed:**  Consider approval of adjourning the meeting passed with a motion by Melissa Herald and a second by Mrs. Leha Schutte.

Kendra Abner Yes

Mrs. Kacie Browning Yes

Eddie Franke Yes

Melissa Herald Yes

Mr. Bruce Mullins Absent

Mrs. Leha Schutte Yes

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Chairperson

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Date