

## REQUEST FOR RENTAL/USE OF FACILITIES APPLICATION

Gallatin County 4-H Drama Club

NAME OF REQUESTING ORGANIZATION

High School Auditorium

AREA OF THE FACILITY

Lora Stewart and Lora Beth Sadler

PERSON SUPERVISING ACTIVITY

9-4-12 thru 9-29-12

DATE(S) REQUESTED

TIME: 3-5pm after school and on Sept 29 from

1 to 6 pm for the day of the performance

(Please specify AM or PM )

THE REQUEST AREA(S) OF THE FACILITY WILL BE USED FOR THE FOLLOWING ACTIVITIES:

To practice and perform a play

Is the organization planning to conduct sales on school premises? NO

SCHOOL EQUIPMENT TO BE USED: Click here to enter text.

APPROXIMATE #OF PERSONS: 25 students and director and 100 day of performance

☒ I request waiver of the rental fee. Please X if applicable

☐ I request waiver of the charge for custodian. Please X if applicable

### Fee Schedule

The organization agrees to pay the applicable fee(s) for the use of District facilities

Facility/Equipment Fee \$ Click here to enter text.

Personnel Cost \$ Click here to enter text.

Insurance Cost \$ Click here to enter text.

Total Cost \$ Click here to enter text.

I have read the Rules and Regulations for Community Use of School Facilities and agree on behalf of the requesting organization to assume personal responsibility for the proper use of the above named areas of the facility.

Click here to enter text.

Gallatin County Extension Office Warsaw, KY

SIGNATURE OF PERSON MAKING  
REQUEST ON BEHALF OF THE  
ORGANIZATION

Address

PHONE

Home 859-567-5481 Cell text.

Extension office

DATE Click here to enter text. 8-24-12

*In the event school is closed due to weather conditions, all scheduled activities, with the exception of dinner meetings, will be cancelled and opportunity to reschedule or refund rental fee(s) will be made.*

### AREA BELOW FOR OFFICIAL USE ONLY

Click here to enter text.

MARTHA SEBRING for Café Requests  
Requests

Click here to enter text.

JON JONES/LINDA EDMONDSON for Gym

Click here to enter text.

KEITH HOWARD for Auditorium Requests

Click here to enter text.

PRINCIPAL

Type signature here  
SUPERINTENDENT

BOARD CHAIR

DATE