August 28, 2012

Dear Gallatin County Board of Education:

I, Kelly Miller, will be taking maternity leave during the 2012-2013 school year. My anticipated due date is December 14, 2012. Therefore, I am writing this letter to request approximately 10 weeks maternity leave. In the event that I do stay out on leave for this amount of time I will use short term disability and also be required to have un-paid leave considering the fact that I have only accumulated 17 sick days. I plan to begin this leave as soon as I deliver my baby girl!

Thank You,

Mrs. Kelly Miller