

Attachment 9
Student Transition Plan for 2012-2013
Glen Dale Center

1. Keep electronic files updated weekly with incoming students and exiting students.
2. Talk with each student about her transition goals and plans which are part of each student's IEP/ILP meeting.
3. Provide information and data concerning academic progress for the transition goal meeting.
4. Communicate with each individual student within 7 days of exit to offer support and encouragement. Student is encouraged to maintain contact with faculty and staff which includes national hot-line help numbers and a personal farewell letter.
5. Make phone contact to the receiving school in order to assure successful transition and mentoring in the new school.
6. Continue to try to contact the student and/or family member periodically if the student has graduated from high school.