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## Approved Memos: Paid Lunch Equity: School Year 2012-13 Calculation and Tool



ARKANSAS  
DEPARTMENT  
OF EDUCATION

### Version History

<b>Title</b>	Paid Lunch Equity: School Year 2012-13 Calculation and Tool
<b>Memo Number</b>	FIN-12-089
<b>Memo Date</b>	3/27/2012
<b>Attention</b>	Co-op Directors; Elementary Principals; High School Principals; Middle School Principals; Secondary Principals; Superintendents; Child Nutrition Directors, District Bookkeepers
<b>Memo Type</b>	Regulatory
<b>Response Required</b>	Yes
<b>Section</b>	Fiscal & Administrative Services
<b>Regulatory Authority</b>	Section 205 of the Healthy, Hunger-Free Kids Act of 2010, Public Law 111-296 and USDA Guidance SP-22-2012
<b>Contact Person</b>	Suzanne Davidson
<b>Phone Number</b>	501-324-9502
<b>E-Mail</b>	Suzanne.davidson@arkansas.gov
<b>Memo Text</b>	On March 19, 2012, the United States Department of Agriculture (USDA) issued memo <b>SP-22-2012 "Paid Lunch Equity: School Year 2012-2013 Calculations and Tool"</b> . This guidance provides the calculations each School Food Authority (SFA)/Local Education Agency (LEA) is required to make in order to ensure compliance for School Year 2012-13. As a reminder the interim rule entitled, "National School Lunch Program: School Food Service Account Revenue Amendments Related to section 205 of the Healthy, Hunger-Free Kids Act of 2010" requires SFA/LEA participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for lunches served to students not eligible for free or reduced price meals (i.e.: paid student lunches).

There are two options to meet this requirement:

1. Either through the prices charged for "paid" lunches or
2. Through other non-federal sources provided to the nonprofit school food service account

Regardless of the SFA/LEA option chosen to meet this requirement all SFAs/LEAs must complete the PLE Tool to determine the amount in cents of paid lunch increase or the dollar amount of non-federal sources to be put into the nonprofit school food service account excluding loans to the program.

**Renewal of SY2012-13 Agreement and Policy Statements** – Each SFA/LEA will be required to submit a copy of the District Calculation Results with the Renewal Agreement. Please keep each school years district calculation on file for the required five (5) years.

All SFAs/LEAs must complete, save and print the SY2011-12 Paid Lunch Equity (PLE) Tool if this is not already on file prior to using the SY2012-13 tool. All districts are required to complete the attached **SY2012-13 PLE Tool and Step by Step Instructions**. SFAs/LEAs need the following information:

**A. All SFAs/LEAs need the following data to calculate the Weighted Average Price for SY2012-13:**

1. SY 2010-11 Weighted Average Price
2. All paid lunch prices charged in SFA/LEA for October 2011
3. Number of paid lunches served associated with each paid lunch price in October 2011

**B. SFAs/LEAs that have opted to contribute non-federal sources rather than raise paid student lunch prices also need:**

1. Total number of paid lunches served in SY 2010-11
2. The total dollar amount of SY 2011-12 non-federal contributions deposited into the SFA/LEA non-profit Food Service Account

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