JAMES T. ALTON MIDDLE SCHOOL

**SITE BASED DECISION MAKING (SBDM) COUNCIL MEETING**

May 15, 2012

Mark Roberts, facilitator, called the James T. Alton SBDM Council to order at 4:01 p.m. Members present: Elizabeth Atcher, Jama Bennett, Wanda Bradley, Katie Allen, Dan Mahon, and Mark Roberts.

**OPENING BUSINESS**

1. **#05-001.** Katie Allen made the motion to accept the meeting agenda, seconded by Elizabeth Atcher. Consensus.

1. **#05-002**. Mark Roberts made the motion to approve the minutes from the previous meeting, seconded by Elizabeth Atcher. Consensus.
2. The following good news was shared with council members:

Sylvia Stuckey received the NATIONAL Carnegie Teacher of the Year Award and will be recognized at the May board meeting and in July at the national conference.

We had several students qualify for DUKE TIP and those students will be recognized at the May board meeting.

We are taking 340 students/adults to Holiday World on May 21st as a result of their “earnings” this school year.

Awards Day ceremonies – May 17th.

**STUDENT ACHIEVEMENT**

1. Jama reviewed spring MAP data by grade level and by teams. (Reference handout). We are VERY proud of the fact that we had increases in ALL grade levels in both subjects! ☺

**PLANNING:**

1. Jama shared the results of the parent elections: Pamela Pittman-Nance and Gerald Kuykendall will serve as parent representatives. Katie Allen and Mark Roberts will serve as teacher reps along with Ben Stewart.
2. Mark shared with council members an overview of the new schedule we will be implementing next school year. Teachers will have to be well prepared and instruction will have to be bell to bell. Students will have two periods of each content area and will rotate related arts classes. We are aware that there will be some “kinks” to work out along the way.

**BUDGET:**

 The April financial report and Charitable Gaming report was shared with council. (Reference handouts). Question was asked: “What is JTA Kids?” Jama will follow up with Joyce prior to the next meeting.

**COMMITTEE REPORTS:**

1. SWIS data was reviewed with council members. (Reference handout). In addition, Mr. Sutton shared information about our PAYDAY incentive and some changes that the committee is working on. He also shared that teams will have new names for 2012-13!
2. Mr. Sutton presented feedback from the Dress Code Committee (Reference handout).

**#05-003:** Katie Allen made the motion to accept the changes to the dress code, seconded by Elizabeth Atcher. Consensus.

**OLD BUSINESS**

1. Jama shared copies of feedback from the Title 1 Survey and the Literacy Nigh survey for review. We will be utilizing this data for planning purposes in 2012-13.
2. Second Reading of Policies listed below:

**#05-004.** Dan Mahon made the motion to approve the second reading of the following policies: Instruction and Non instructional Staff Time Assignment, School Space Use, Student Assignment, and Improvement Planning, seconded by Elizabeth Atcher. Consensus.

**NEW BUSINESS**

1. Jama shared with council members that some adjustments may need to be made in budgets/SIG grant in order to maximize funding. An amendment to the SIG grant may need to be submitted for changes.
2. Jama discussed with council members adjusting the starting time for school in the fall in order to implement our new schedule. We would like to have our students here no later than 7:45 so that school can begin at 8:00. Jama will work with CO regarding the logistics of this.
3. SBDM Training for 2012-13 was discussed and will be followed up with during the June meeting.
4. Mr. Sutton presented the following Program Reviews to council members: Writing, Arts/Humanities, and Practical Living/Vocational Studies. He has been working with the teachers on pulling this information together as these will be 20% of our accountability in 2012-13. These reviews have to be entered into SACS and submitted no later than June 1, 2012.

**#05-005:** Katie Allen made a motion to approve the Program Reviews with quarterly feedback begin provided next school year, seconded by Wanda Bradley. Consensus.

1. Jama presented the following SBDM Policies to the council for a first reading: Instructional Practices, Discipline, Parent Involvement, and Homework. Further discussion and a second reading will continue at our June meeting.

**MISCELLANEOUS BUSINESS**

1. Current enrollment is 677 – 221/239/217. We currently have the following classes over caps: Martinez/Algebra: 34, Gibson/Science: 30, and Newton/Science: 32.
2. Personnel Action – Counseling Interviews are in progress.
3. Next meeting date will be Tuesday, June 12th, at 8:00 a.m. Mark Roberts will serve as facilitator and Wanda Bradley as resource person.
4. Things to do before the next meeting: Review Policies for second reading.
5. Next Meeting Date: June 12th at 8:00 a.m.

**ADJOURNMENT**

 **#05-006:** Mark Roberts made the motion to adjourn the meeting at 5:25,

 seconded by Wanda Bradley. Consensus.