**Gallatin County Elementary School**

*“On Track for Success”*

Minutes of Elementary July 9, 2012 SBDM meeting

**Members Present:** Joe Wright, Kelly Middendorf, Tammy Walters, JoAnn McCaughan, Marty Glenn

and Shelley Simpson

**Members Absent:** Etelva Staverman

**Guest:** Shonda Dunn

1. The meeting was called to order at 1:00 P.M. in the Lower Elementary Conference room.
2. Opening Business
   1. Agenda with modifications approved.

b. June meeting minutes were reviewed, edited and approved.

c. Good News Report

* + 1. Benches have been installed on the playground.

1. Student Achievement
   1. Assessment Calendar for the 2012- 2013 school year was reviewed and discussed.
2. Planning
   1. Members’ new notebooks were distributed: responsibilities, duties, policies, budget were reviewed.
   2. Committee Report Calendar was reviewed and discussed.
   3. SBDM Meetings were scheduled for the year.
      1. Regular meetings will fall on the Second Wednesday of the month at 3:30 P.M.
      2. The exception to the routine meeting schedule are the August meeting falling on August 15th, still at 3:30 P.M. and the October meeting on October 22nd, in collaboration with the evening school board meeting.
      3. Meeting dates are as follows: August 15th , September 12th , October 22nd, November 14th, December 12th, January 9th, February 13th, March 13th, April 10th, May 8th and June 12th.
   4. SBDM Members selected JoAnn McCaughan as Vice Chair of the Council and Shelley Simpson as Secretary.
3. Closed Session Interviewing
   1. SBDM recommended hiring Olivia Kremer for the Kindergarten position vacated by Ms. Messenger’s resignation.
4. Review
   1. Visitor’s policy was approved and passed.
   2. Kindergarten list first reading was approved pending changes.
5. New Business
   1. No new business.

7. Adjourned 4:00 pm