

Math Coach

Job Description & Responsibilities

Reports to: Building Administrator

A coach is a certified teacher who works with classroom teachers in assisting with the full implementation and monitoring of the district's adopted math program in response to intervention needed for student achievement.

Role & Responsibilities:

- Research and provide staff support that will improve teaching and learning – including: teaching strategies, assessment of math skills, interpretation, and use of assessment results, etc.
- Research, prepare materials, and identify resources for use by the district, teams, schools, and teachers – including: teaching strategies, assessment of math skills, and interpretation and use of assessment results, etc.
- Research and provide information and guidance regarding a range of effective and innovative math practices through various activities such as: individual discussions (informal and formal), coaching sessions, demonstration lessons with pre- and post- discussion/analysis, study groups, staff meetings, and professional development programs.
- Provides support and assistance to all classroom teachers in the full implementation of the district's adopted math program through MAP score analysis/interpretation.
- Conducts demonstration lessons to ensure that all teachers have been trained to an advanced level of delivery and are using the instructional materials as designed.
- Provides on-site staff development to ensure that teachers are knowledgeable about program components and understand the instructional design of how the program meets the standards (alignment).
- Assists teachers in building an interactive classroom and assures that recommendations for improvement are implemented.
- Serves as a resource in identifying appropriate instructional strategies and interventions to improve student achievement for all students.
- Assists teacher in preparation pacing for instruction.

- Participation in collaborative grade level meetings to assist in the analysis and utilization of assessment data to improve the focus of instructional planning and student achievement.
- Assists grade level teams in setting goals for improved instruction and RTI implementation.
- Meets regularly (weekly) with the principal to review benchmarks and established data points to assess student progress towards established instructional goals.
- Prepare forms, records and reports as directed.
- Attends meetings and trainings as directed.

Other duties:

- Maintain paperwork consistently, appropriately and in a timely manner.
- Coordinate/facilitates the use of instructional material in math.
- Maintain the confidentiality of schools, teachers, and classrooms.
- Obtain prior approval from the Building Administrator before distributing written communication and other media.
- Meet monthly with other coaches and curriculum team members as determined.
- Other duties as assigned.

Evaluation:

The work of a Math Coach will be evaluated by the Building Administrator and reviewed by the Director of Curriculum.

Days of Employment: up 112 days

Salary: Based upon the adopted salary schedule of the Newport Board of Education