

Steven L. Beshear
Governor



Terry Holliday, Ph.D.
Commissioner of Education

EDUCATION AND WORKFORCE DEVELOPMENT CABINET
DEPARTMENT OF EDUCATION

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June 6, 2012

Mr. James Palm, Superintendent
Southgate Independent Schools
Wm. Blatt and Evergreen
Southgate, KY 41071

Re: Southgate Independent District Facilities Plan - Deadline

Dear Mr. Palm,

By copy of this letter, we would like to confirm that our records indicate that your district is scheduled for the submission of your District Facilities Plan (DFP) in **December of 2013**.

Please proceed with the process in a timely manner and note that regulatory changes have been made since your last DFP was developed that will affect the development of the new Plan.

The most critical initial step is to seat the Local Planning Committee in the configuration and with the processes that are specified in 702 KAR 4:180. Please contact us to provide you with the "startup package" that will allow you to proceed.

Do not hesitate to contact us to answer questions or if you need additional assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy K. Lucas".

Timothy K. Lucas, Architect

cc. Gregory C. Dunbar, Manager, District Facilities
Planning File
Correspondence File