

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Meeting

28 N. Fort Thomas Avenue
Fort Thomas, Kentucky 41075

May 14, 2012

7:00PM

Attendance Taken at 7:01 PM:

Present Board Members:

Mrs. Karen Allen

Mr. Jeff Beach

Mrs. Lisa Duckworth

Mr. Bradley Fennell

Mr. Scott Johnson

I. OPENING OF MEETING

A. Pledge of Allegiance

B. Community Forum

Vince Turner and Matt Grosser questioned the Board on the future plans for the HHS Softball Field. Jerry Wissman, Director of Operations, explained that engineering studies are currently underway and once findings are returned, a committee will meet to discuss long-term plans for that facility.

C. Recognition of Guests

1. National History Day - 1st Place in State Competition

Congratulations to Highlands High School freshmen Allison Camm, Rebecca Thome and Madeline Anderson who won 1st place championship ribbons at the National History Day state competition held on April 28, 2012, in Frankfort, KY.

The Board recognized and congratulated each for their State Championship win and presented each with a Certificate of Achievement and a "Champions/Taking Tradition to the Next Level" t-shirt.

D. Student Showcase - HMS - SpringBoard Language Arts

Eighth grade students from Highlands Middle School presented their research projects from their Springboard Language Arts unit.

Students presenting were:

Evan Richardson

Joe Dressman

Ben Weyer

Bailey Fessler

Ellie Farley

Allie Stevens

The Board thanked each student and presented them with a "Taking Tradition to the Next Level" t-shirt.

II. DISCUSSION ITEMS

A. Introduction of New Assistant Superintendent

Gene Kirchner introduced Ginger Webb as the new Assistant Superintendent for Teaching and Learning. Ginger will begin her position on July 1, 2012.

B. Presentation of Comprehensive School Improvement Plans

Principals and SBDM representatives gave brief overviews of their school's Comprehensive School Improvement Plan (CSIP).

- 1. Johnson Elementary School**
- 2. Moyer Elementary School**
- 3. Woodfill Elementary School**
- 4. Highlands Middle School**
- 5. Highlands High School**

C. 2012-13 Budget Update

Gene Kirchner updated the Board about budget state and federal reductions that will impact our 2012-13 budget.

D. Summer Board Retreat

Board members were asked to submit dates they are available to meet for summer retreat.

III. ACTION ITEMS

A. Highlands High School Renovation - Phase 2

1. Project Update

2. Envelope Project

a. Change Order #3

Order #1001 - Motion Passed: Approval of Change Order #3 in the amount of \$18,177.00 for the Highlands High School Envelope Project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

3. Reroof Project

a. Pay Application to Imbus Roofing

Order #1002 - Motion Passed: Approval of Pay Application #9 to Imbus Roofing in the amount of \$16,280.02 for the Highlands High School Reroof Project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

B. Highlands High School Soccer Field Turf Project

1. Rejection of Bids

Order #1003 - Motion Passed: Approval to reject all bids and enter into competitive negotiations pursuant to KRS 45A.365 where all bid prices received were in excess of the funds available, that there are no additional funds available from any source and it is in our best interest to not delay the project for re-solicitation of bids passed with a motion by Mr. Bradley Fennell and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

2. Acceptance of Competitive Negotiations

Order #1004 - Motion Passed: Approval to accept the results of the Competitive Negotiations passed with a motion by Mr. Scott Johnson and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

3. Memorandum of Agreement

Order #1005 - Motion Passed: Approval of the Memorandum of Agreement with the City of Fort Thomas for the Highlands High School Soccer Field Turf Project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

4. Award of Contract

Order #1006 - Motion Passed: Approval to award a contract to the Motz Group for the Base Bid plus Alternates #1 and #2 in the total amount of \$701,600.00 for the Highlands High School Soccer Field Turf Project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

5. Authorization to Use Capital Outlay Funds

Order #1007 - Motion Passed: Approval to authorize the superintendent to request the use of Capital Outlay funds for the Highlands High School Soccer Field Turf Project passed with a motion by Mr. Scott Johnson and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

6. Amended BG-1

Order #1008 - Motion Passed: Approval of the Amended BG-1 in the amount of \$796,080.00 for the Highlands High School Soccer Field Turf Project passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

C. Highlands High School Gym Floor Project

1. Project Update

D. Woodfill Elementary Replacement Project - Phase 2B

1. Project Update

2. Waiver Request

We currently do not have a preschool program located at Woodfill, nor do we see one being located there in the foreseeable future. Given that information, we did not think it was wise to spend our limited resources on construction of a playground area that currently serves no purpose.

We recognize that, in the future, should we determine that a preschool program will be located at Woodfill, we will have to construct a playground area at that time.

Order #1009 - Motion Passed: Approval to request a waiver from KDE from the requirement to construct an outdoor play area for the preschool classrooms as part of the Woodfill Elementary Replacement Project Phase 2B passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

E. School Fees for 2012-13

All school fees must be approved by the Board of Education annually. The fees include student fees, textbooks and workbooks, materials and supplies and lunch charges.

Order #1010 - Motion Passed: Approval of the School Fees for 2012-13 passed with a motion by Mr. Scott Johnson and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

F. School Fundraisers for 2012-13

Each year the schools conduct school-wide fundraisers to generate funds to support school programs and activities that are not funded by the board, PTO projects or federal or state programs. Only one fundraiser is conducted that meets the criteria for school-wide fundraisers.

FUND RAISER	SCHOOL
Life Touch Pictures	Highlands Middle, Johnson, Moyer and Woodfill
Mansion Hill	Highlands High

(two times per year - fall & spring)

Order #1011 - Motion Passed: Approval of the 2012-13 school-wide Fundraisers passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

G. Local Board Member Training Hours

Order #1012 - Motion Passed: Approval to certify the Board Retreat held on February 26, 2012, as locally approved for up to four (4) training hours for Board members passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

H. Award of Yearbook Bid

Order #1013 - Motion Passed: Approval to accept all bids and award the bid for the Highlands Middle School Yearbook to Walsworth Publishing Company passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes

Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

IV. APPROVAL OF CONSENT AGENDA

Order #1014 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

A. Minutes of Regular Meeting of April 16, 2012

B. District Maintenance Report for April 2012

C. District Technology Report for April 2012

D. Financial Report for Month of April 2012

E. Food Service Report for March 2012

F. Attendance Report for 8th Month of 2011-12

G. Authorization for Payment of Claims

H. Personnel Action Taken Since April 16, 2012

Retirement of the following Certified Employees

Mary Adams - Staff Developer - Districtwide

Retirement of the following Classified Employees

Don Dobson, Chief Technology - Districtwide

Resignation of the following Certified Employees

Julie Anne McKanna - Special Education Teacher - Woodfill

Andrea Conners - Business Teacher - HHS

Employment of the following Certified Personnel

Ginger Webb - Assistant Superintendent for Teaching & Learning-Districtwide

Elizabeth Fahlbush - Social Studies Teacher-HHS

Employment of the following Extra Service Positions

Nick Heineke - Boys Golf Coach - HHS

Employment of the following Summer Maintenance Workers

Brandon Roller

Colin Rosenhagen

Tyler Swope

Change in Position for the following Classified Employees

Melony Trapp - From Nurses Assist./Sub Coordinator to Secretary to Assist. Principal - HHS

Change in Position from part-time to full-time for the following Classified Employees

Christina Stieritz - Cafeteria Worker - HMS

Resignation of the following Paraprofessionals

Ed Long - Chess Club Coach - HHS, HMS, Johnson & Moyer

Non-renewal of the following Certified Personnel

Elizabeth Beimesche	Ryan Jarrell	Matthew Wilson
Jenifer Broering	Nina Kearns	

Continuing Contracts to the following Certified Personnel

Jean Becker	Mark Goetz	Amber McDowell
Megan Boimann-Hennies	Dawn Laber	Katherine Mirrieles
Kennon Burns	Melissa Trimbach	Loren Noah
Thomas Deaton	John Warford	Laura Robinson
Jennifer Nash	Anna Delaney	Rhonda Gardner
Brian Alessandro	Stephanie Perkins	
Katharine Anderson	Rebecca Brady	

2012-13 Limited Contracts to the following Certified Personnel

Krista Baioni	Amy Heis	Robert O'Connor
Julie Dashley	Megan Helton	Lauren Peterson
Kristine Donnelly	Ryann Koufoudakis	William Poff
Andrew Eckerle	Aaron Lense	Darrin Pollock
Daniela Ehemann	Jodi Levermann	Heather Scott
Stephanie Ewald	Shauna Luebbers	Christopher Shadwell
Jennifer Flynn	Tommy Lykins	Diane Turner
Lorraine Giglia	Jason Lynch	Heidi Vermeil
Melinda Greenwood	Silvia McClamrock	Kimberly Vogel
Jason Harnish	Megan McElveen	Trinity Walsh
Heather Haynes	Whitney McKay	Peter Winkler
Nicholas Heineke	Lindsey O'Connell	Dave Freer

Letters of Reasonable Assurance of Employment to the following Classified Employees for 2012-13

John Asalon	Patty Conover	Marianne Faulkner
Florence Axle	Betty Cooper	Sharon Fischer
Lisa Biltz	Vinson Cornett	Rachelle Frost
Deborah Bridewell	Jayne Cruse	Barbara Garrett
Shelley Brown	Ryan Cunningham	Mary Geiger
Kathy Burgin	Kathy Eaton	Christy Geiman
Kate Carucci	Janice Etherton	Candyce Gentil
Barbara Caudill	Karen Ewing	Nancy Gesenhues

Lisa Gibson
Joann Gray
Patricia Groneck
Beverly Guthier
Jeremy Hall
Aimee Harms
Teresa Haunert
Jane Hebel
Jan Heilman
Kelly Hergott
Jack Hering
Janet Hewling
Peggie Hughes
Sharyn Janosick
Carolyn Jeffries
Peggy Johnson
Shelley Kappesser
James Keeler
David Kemen
Jena Kersting
Jennifer King
Susan Koehler
Shonda Kowolonek
Kimberle Krentz
Thomas Leinmiller
Taricia Lightfoot
Nancy Long
Betsy Loughnane
Karen Markus
Richard Martin
Merril Mason
Judith Matthews

Patricia McGill
Erin McSorley
Eric Medaugh
Mary Moore
Jason Moore
William Morgan
Nicholas Morris
Golden Morris
Patricia Mueller
Kimberly Murphy
Linda Neal
Cynthia Nedderman
Mary Beth Newman
Thomas Nonno
Karen Orrender
Ronda Parks
Beverly Pelle
Jane Petracco
Alicia Plavsic
Paul Prewitt
Judith Redden
Michael Redmond
Lori Reinhart
Andrew Remlinger
Patrick Richardson
Donna Rizzo
Pamela Robinson
Marie Rosenhagen
Susan Rosenhagen
Beth Saunders
Gina Sawma
Julie Schimpf

Terry Schmits
Tonia Scholl
Linda Schwarz
Jeffrey Searcy
Stacey Seiter
Janine Sharp
Carolyn Smith
Karen Stephens
Christina Stieritz
William Stoeckle
Vicki Theiss
Barbara Tillett
Kathleen Tipton
Melony Trapp
Mary Turner
Linda Turner
Ellen Turner
Mark Verax
Stephanie Vitrakis
Alicia Walburg
Pam Weber
Jay Webster
Jennifer Wegert
Kim Wehrle
Linda Wiles
Latuan Williams
John Wilson
Matthew Winkler
Nancy Woods
Christina Woody

Letters of Reasonable Assurance of Employment to the following Substitutes for 2012-13

Justin Abshear
Melissa Artopoeus
Carrie Baioni
Dan Baker
Joy Bandura
Nancy Barre
Lois Basham
Nicholas Behymer
Julie Berling
Christine Biltz
Jenny Bradhold
Michele Brandt

Susan Brindle
Ron Campbell
Debra Case
Ruth Caudill
Patricia Chalk
Pauline Childs
Adele Christen
Janelle Clinkenbeard
Cathy Connley
Karen Cummins
Jane Daly
Dennis Daniel

Janice Daniel
Sandy Dee
Renee DeJaco
Susan Dennis
Bill Detzel
Marvin Dickman
Mary Dierig
Christy Dunham
William Eckerle
Michele Ehrman
Marilyn Esselman
Marlene Evans

Lola Gauspohl
Richard Gauspohl
Michael Gerrard
Kelly Gibbs
Fred Gilliam
Steven Graves
Jennifer Greenwell
Donald Greis
William Haubner
Stephen Heil
Sydney Hiance
Amy Hodory
Sherri Hoffmann
Rebecca Homan
Amy Homer
Carolyn Honchell
Kimberly Hume
Julie Johnson
Larry Kelsch
Nancy Knauf
Katherine Kohrs
Dan Kramer

Theresa Lang
Maureen Manyet
Hank Marksberry
Michael Martin
Bo McCord
Patricia McGill
Cynthia McQuillan
Phyllis Meador
Mary Moore
Lynda Myers
Jessica Neal
Mary Ann Neuroth
Joanna Newton
Shirley Obel
Carrie Ossege
Betty Payne
Kathy Pfetzer
Joan Queen
Donna Redlinger
Lawrence Reis
Theresa Richter
Kelsey Ripley

Dennis Robinson
Joyce Rouse
Angela Schlueter
Mary Scott
Julie Shelton
Bridget Shen
Gary Simon
James Simon
Kathy Sinclair
Brenda Staggs
Diana Stratton
Caroline Thompson
William Turner
Sally Walters
Marjorie Webster
Teena Whalen
Fonda Williams
Kelsey Wind
Paul Winkler
Jane Zapp

Authorization to Apply for Emergency Substitute Certification for 2012-13

Ian Abramis
Lori Bardgett
Sarah Bell
Teresa Bridewell
Kay Bunning
Kamilah Carter
Catherine Conniff
Natalie Daniel
Mallery Dunn
Matthew Ewald
Steve Gabennesch
Mary Beth Ganote
Michael Gibbs
Cathie Goodwin
Michael Hanson
Belinda Harrett
Kirby Harshbarger
Becky Hicks
Sheila Horan

Sandy Hurtt
Rebecca Ison
Gail Johnson
Kyle Jones
Cynthia Jones
Tara Jurgens
David Koch
Dana Lehrter
Jodie Mader
Tiffany Mann
Emily Martin
Nancy McAuley-Suhr
Jillian McGraw
Steven Meadows
Laura Mester
Alexander Miosi
Loraine Morris
Terrence Mueller
Dana Pendery

Hunter Pinney
Norma Rashid
Carolyn Rosenstiel
Kristen Salvato
Lindsey Shoupe
Leslie Shoupe
Taylor Smith
Bradley Sorrell
Wesley Sparkes
Amber Spicer
Sterling Staggs
Cynthia Studer
Sandra Walkenhorst
Carolyn Watts
Rebecca Wiggins
Wesley Wright
Jennifer Zell

I. Notification of Approval of Student Trips

1. Woodfill 4th Grade - Columbus, OH - April 26, 2012

2. Envirothon - Nancy, KY - May 10-11, 2012
3. Woodfill 5th Grade - Fishers, IN - May 23, 2012
4. National History Day - College Park, Maryland - June 10-14, 2012

V. OTHER BUSINESS

A. Executive Session - KRS 61.810(1)(c) Discussions of proposed or pending litigation against or on behalf of the public agency.

Order #1015 - Motion Passed: Motion to enter into Executive Session at 8:44pm pursuant to KRS 61.810(1)(c) passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

Order #1016 - Motion Passed: Motion to exit Executive Session at 9:48pm pursuant to KRS 61.810(1)(c) passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

VI. ADJOURNMENT

Board Chair Karen Allen adjourned the meeting at 9:48pm.

Chairperson

Superintendent