

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Meeting

28 N. Fort Thomas Avenue
Fort Thomas, Kentucky 41075

May 14, 2012
7:00PM

Attendance Taken at 7:01 PM:

Present Board Members:

Mrs. Karen Allen
Mr. Jeff Beach
Mrs. Lisa Duckworth

Mr. Bradley Fennell
Mr. Scott Johnson

I. OPENING OF MEETING

A. Pledge of Allegiance

B. Community Forum

Vince Turner and Matt Grosser questioned the Board on the future plans for the HHS Softball Field. Jerry Wissman, Director of Operations, explained that engineering studies are currently underway and once findings are returned, a committee will meet to discuss long-term plans for that facility.

C. Recognition of Guests

1. National History Day - 1st Place in State Competition

Congratulations to Highlands High School freshmen Allison Camm, Rebecca Thome and Madeline Anderson who won 1st place championship ribbons at the National History Day state competition held on April 28, 2012, in Frankfort, KY.

The Board recognized and congratulated each for their State Championship win and presented each with a Certificate of Achievement and a "Champions/Taking Tradition to the Next Level" t-shirt.

D. Student Showcase - HMS - SpringBoard Language Arts

Eighth grade students from Highlands Middle School presented their research projects from their Springboard Language Arts unit.

Students presenting were:

Evan Richardson
Joe Dressman
Ben Weyer

Bailey Fessler
Ellie Farley
Allie Stevens

The Board thanked each student and presented them with a "Taking Tradition to the Next Level" t-shirt.

II. DISCUSSION ITEMS

A. Introduction of New Assistant Superintendent

Gene Kirchner introduced Ginger Webb as the new Assistant Superintendent for Teaching and Learning. Ginger will begin her position on July 1, 2012.

B. Presentation of Comprehensive School Improvement Plans

Principals and SBDM representatives gave brief overviews of their school's Comprehensive School Improvement Plan (CSIP).

- 1. Johnson Elementary School**
- 2. Moyer Elementary School**
- 3. Woodfill Elementary School**
- 4. Highlands Middle School**
- 5. Highlands High School**

C. 2012-13 Budget Update

Gene Kirchner updated the Board about budget state and federal reductions that will impact our 2012-13 budget.

D. Summer Board Retreat

Board members were asked to submit dates they are available to meet for summer retreat.

III. ACTION ITEMS

A. Highlands High School Renovation - Phase 2

- 1. Project Update**
- 2. Envelope Project**
 - a. Change Order #3**

Order #1001 - Motion Passed: Approval of Change Order #3 in the amount of \$18,177.00 for the Highlands High School Envelope Project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

3. Reroof Project

a. Pay Application to Imbus Roofing

Order #1002 - Motion Passed: Approval of Pay Application #9 to Imbus Roofing in the amount of \$16,280.02 for the Highlands High School Reroof Project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

B. Highlands High School Soccer Field Turf Project

1. Rejection of Bids

Order #1003 - Motion Passed: Approval to reject all bids and enter into competitive negotiations pursuant to KRS 45A.365 where all bid prices received were in excess of the funds available, that there are no additional funds available from any source and it is in our best interest to not delay the project for re-solicitation of bids passed with a motion by Mr. Bradley Fennell and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

2. Acceptance of Competitive Negotiations

Order #1004 - Motion Passed: Approval to accept the results of the Competitive Negotiations passed with a motion by Mr. Scott Johnson and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

3. Memorandum of Agreement

Order #1005 - Motion Passed: Approval of the Memorandum of Agreement with the City of Fort Thomas for the Highlands High School Soccer Field Turf Project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

4. Award of Contract

Order #1006 - Motion Passed: Approval to award a contract to the Motz Group for the Base Bid plus Alternates #1 and #2 in the total amount of \$701,600.00 for the Highlands High School Soccer Field Turf Project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

5. Authorization to Use Capital Outlay Funds

Order #1007 - Motion Passed: Approval to authorize the superintendent to request the use of Capital Outlay funds for the Highlands High School Soccer Field Turf Project passed with a motion by Mr. Scott Johnson and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

6. Amended BG-1

Order #1008 - Motion Passed: Approval of the Amended BG-1 in the amount of \$796,080.00 for the Highlands High School Soccer Field Turf Project passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

C. Highlands High School Gym Floor Project

1. Project Update

D. Woodfill Elementary Replacement Project - Phase 2B

1. Project Update

2. Waiver Request

We currently do not have a preschool program located at Woodfill, nor do we see one being located there in the foreseeable future. Given that information, we did not think it was wise to spend our limited resources on construction of a playground area that currently serves no purpose.

We recognize that, in the future, should we determine that a preschool program will be located at Woodfill, we will have to construct a playground area at that time.

Order #1009 - Motion Passed: Approval to request a waiver from KDE from the requirement to construct an outdoor play area for the preschool classrooms as part of the Woodfill Elementary Replacement Project Phase 2B passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

E. School Fees for 2012-13

All school fees must be approved by the Board of Education annually. The fees include student fees, textbooks and workbooks, materials and supplies and lunch charges.

Order #1010 - Motion Passed: Approval of the School Fees for 2012-13 passed with a motion by Mr. Scott Johnson and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

F. School Fundraisers for 2012-13

Each year the schools conduct school-wide fundraisers to generate funds to support school programs and activities that are not funded by the board, PTO projects or federal or state programs. Only one fundraiser is conducted that meets the criteria for school-wide fundraisers.

FUND RAISER	SCHOOL
Life Touch Pictures	Highlands Middle, Johnson, Moyer and Woodfill
Mansion Hill	Highlands High
(two times per year - fall & spring)	

Order #1011 - Motion Passed: Approval of the 2012-13 school-wide Fundraisers passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

G. Local Board Member Training Hours

Order #1012 - Motion Passed: Approval to certify the Board Retreat held on February 26, 2012, as locally approved for up to four (4) training hours for Board members passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

H. Award of Yearbook Bid

Order #1013 - Motion Passed: Approval to accept all bids and award the bid for the Highlands Middle School Yearbook to Walsworth Publishing Company passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes

Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

IV. APPROVAL OF CONSENT AGENDA

Order #1014 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

A. Minutes of Regular Meeting of April 16, 2012

B. District Maintenance Report for April 2012

C. District Technology Report for April 2012

D. Financial Report for Month of April 2012

E. Food Service Report for March 2012

F. Attendance Report for 8th Month of 2011-12

G. Authorization for Payment of Claims

H. Personnel Action Taken Since April 16, 2012

Retirement of the following Certified Employees

Mary Adams - Staff Developer - Districtwide

Retirement of the following Classified Employees

Don Dobson, Chief Technology - Districtwide

Resignation of the following Certified Employees

Julie Anne McKanna - Special Education Teacher - Woodfill

Andrea Conners - Business Teacher - HHS

Employment of the following Certified Personnel

Ginger Webb - Assistant Superintendent for Teaching & Learning-Districtwide

Elizabeth Fahlbush - Social Studies Teacher-HHS

Employment of the following Extra Service Positions

Nick Heineke - Boys Golf Coach - HHS

Employment of the following Summer Maintenance Workers

Brandon Roller

Colin Rosenhagen

Tyler Swope

Change in Position for the following Classified Employees

Melony Trapp - From Nurses Assist./Sub Coordinator to Secretary to Assist. Principal - HHS

Change in Position from part-time to full-time for the following Classified Employees

Christina Stieritz - Cafeteria Worker - HMS

Resignation of the following Paraprofessionals

Ed Long - Chess Club Coach - HHS, HMS, Johnson & Moyer

Non-renewal of the following Certified Personnel

Elizabeth Beimesche	Ryan Jarrell	Matthew Wilson
Jenifer Broering	Nina Kearns	

Continuing Contracts to the following Certified Personnel

Jean Becker	Mark Goetz	Amber McDowell
Megan Boimann-Hennies	Dawn Laber	Katherine Mirrieles
Kennon Burns	Melissa Trimbach	Loren Noah
Thomas Deaton	John Warford	Laura Robinson
Jennifer Nash	Anna Delaney	Rhonda Gardner
Brian Alessandro	Stephanie Perkins	
Katharine Anderson	Rebecca Brady	

2012-13 Limited Contracts to the following Certified Personnel

Krista Baioni	Amy Heis	Roberta O'Connor
Julie Dashley	Megan Helton	Lauren Peterson
Kristine Donnelly	Ryann Koufoudakis	William Poff
Andrew Eckerle	Aaron Lense	Darrin Pollock
Daniela Ehemann	Jodi Levermann	Heather Scott
Stephanie Ewald	Shauna Luebbers	Christopher Shadwell
Jennifer Flynn	Tommy Lykins	Diane Turner
Lorraine Giglia	Jason Lynch	Heidi Vermeil
Melinda Greenwood	Silvia McClamrock	Kimberly Vogel
Jason Harnish	Megan McElveen	Trinity Walsh
Heather Haynes	Whitney McKay	Peter Winkler
Nicholas Heineke	Lindsey O'Connell	Dave Freer

Letters of Reasonable Assurance of Employment to the following Classified Employees for 2012-13

John Assalon	Patty Conover	Marianne Faulkner
Florence Axle	Betty Cooper	Sharon Fischer
Lisa Biltz	Vinson Cornett	Rachelle Frost
Deborah Bridewell	Jayne Cruse	Barbara Garrett
Shelley Brown	Ryan Cunningham	Mary Geiger
Kathy Burgin	Kathy Eaton	Christy Geiman
Kate Carucci	Janice Etherton	Candyce Gentil
Barbara Caudill	Karen Ewing	Nancy Gesenhues

Lisa Gibson	Patricia McGill	Terry Schmits
Joann Gray	Erin McSorley	Tonia Scholl
Patricia Groneck	Eric Medaugh	Linda Schwarz
Beverly Guthier	Mary Moore	Jeffrey Searcy
Jeremy Hall	Jason Moore	Stacey Seiter
Aimee Harms	William Morgan	Janine Sharp
Teresa Haunert	Nicholas Morris	Carolyn Smith
Jane Hebel	Golden Morris	Karen Stephens
Jan Heilman	Patricia Mueller	Christina Stieritz
Kelly Hergott	Kimberly Murphy	William Stoeckle
Jack Hering	Linda Neal	Vicki Theiss
Janet Hewling	Cynthia Nedderman	Barbara Tillett
Peggie Hughes	Mary Beth Newman	Kathleen Tipton
Sharyn Janosick	Thomas Nonno	Melony Trapp
Carolyn Jeffries	Karen Orrender	Mary Turner
Peggy Johnson	Ronda Parks	Linda Turner
Shelley Kappesser	Beverly Pelle	Ellen Turner
James Keeler	Jane Petracco	Mark Verax
David Kemen	Alicia Plavsic	Stephanie Viltrakis
Jena Kersting	Paul Prewitt	Alicia Walburg
Jennifer King	Judith Redden	Pam Weber
Susan Koehler	Michael Redmond	Jay Webster
Shonda Kowolonek	Lori Reinhart	Jennifer Wegert
Kimberle Krentz	Andrew Remlinger	Kim Wehrle
Thomas Leinmiller	Patrick Richardson	Linda Wiles
Taricia Lightfoot	Donna Rizzo	Latuan Williams
Nancy Long	Pamela Robinson	John Wilson
Betsy Loughnane	Marie Rosenhagen	Matthew Winkler
Karen Markus	Susan Rosenhagen	Nancy Woods
Richard Martin	Beth Saunders	Christina Woody
Merril Mason	Gina Sawma	
Judith Matthews	Julie Schimpf	

Letters of Reasonable Assurance of Employment to the following Substitutes for 2012-13

Justin Abshear	Susan Brindle	Janice Daniel
Melissa Artopoeus	Ron Campbell	Sandy Dee
Carrie Baioni	Debra Case	Renee DeJaco
Dan Baker	Ruth Caudill	Susan Dennis
Joy Bandura	Patricia Chalk	Bill Detzel
Nancy Barre	Pauline Childs	Marvin Dickman
Lois Basham	Adele Christen	Mary Dierig
Nicholas Behymer	Janelle Clinkenbeard	Christy Dunham
Julie Berling	Cathy Connley	William Eckerle
Christine Biltz	Karen Cummins	Michele Ehrman
Jenny Bradhold	Jane Daly	Marilyn Esselman
Michele Brandt	Dennis Daniel	Marlene Evans

Lola Gauspohl	Theresa Lang	Dennis Robinson
Richard Gauspohl	Maureen Manyet	Joyce Rouse
Michael Gerrard	Hank Marksberry	Angela Schlueter
Kelly Gibbs	Michael Martin	Mary Scott
Fred Gilliam	Bo McCord	Julie Shelton
Steven Graves	Patricia McGill	Bridget Shen
Jennifer Greenwell	Cynthia McQuillan	Gary Simon
Donald Greis	Phyllis Meador	James Simon
William Haubner	Mary Moore	Kathy Sinclair
Stephen Heil	Lynda Myers	Brenda Staggs
Sydney Hiance	Jessica Neal	Diana Stratton
Amy Hodory	Mary Ann Neuroth	Caroline Thompson
Sherri Hoffmann	Joanna Newton	William Turner
Rebecca Homan	Shirley Obel	Sally Walters
Amy Homer	Carrie Ossege	Marjorie Webster
Carolyn Honchell	Betty Payne	Teena Whalen
Kimberly Hume	Kathy Pfetzer	Fonda Williams
Julie Johnson	Joan Queen	Kelsey Wind
Larry Kelsch	Donna Redlinger	Paul Winkler
Nancy Knauf	Lawrence Reis	Jane Zapp
Katherine Kohrs	Theresa Richter	
Dan Kramer	Kelsey Ripley	

Authorization to Apply for Emergency Substitute Certification for 2012-13

Ian Abramis	Sandy Hurtt	Hunter Pinney
Lori Bardgett	Rebecca Ison	Norma Rashid
Sarah Bell	Gail Johnson	Carolyn Rosenstiel
Teresa Bridewell	Kyle Jones	Kristen Salvato
Kay Bunning	Cynthia Jones	Lindsey Shoupe
Kamilah Carter	Tara Jurgens	Leslie Shoupe
Catherine Conniff	David Koch	Taylor Smith
Natalie Daniel	Dana Lehrter	Bradley Sorrell
Mallery Dunn	Jodie Mader	Wesley Sparkes
Matthew Ewald	Tiffany Mann	Amber Spicer
Steve Gabennesch	Emily Martin	Sterling Staggs
Mary Beth Ganote	Nancy McAuley-Suhr	Cynthia Studer
Michael Gibbs	Jillian McGraw	Sandra Walkenhorst
Cathie Goodwin	Steven Meadows	Carolyn Watts
Michael Hanson	Laura Mester	Rebecca Wiggins
Belinda Harrett	Alexander Miosi	Wesley Wright
Kirby Harshbarger	Lorraine Morris	Jennifer Zell
Becky Hicks	Terrence Mueller	
Sheila Horan	Dana Pendery	

I. Notification of Approval of Student Trips

1. Woodfill 4th Grade - Columbus, OH - April 26, 2012

- 2. Envirothon - Nancy, KY - May 10-11, 2012**
- 3. Woodfill 5th Grade - Fishers, IN - May 23, 2012**
- 4. National History Day - College Park, Maryland - June 10-14, 2012**

V. OTHER BUSINESS

- A. Executive Session - KRS 61.810(1)(c) Discussions of proposed or pending litigation against or on behalf of the public agency.**

Order #1015 - Motion Passed: Motion to enter into Executive Session at 8:44pm pursuant to KRS 61.810(1)(c) passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

Order #1016 - Motion Passed: Motion to exit Executive Session at 9:48pm pursuant to KRS 61.810(1)(c) passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. Scott Johnson	Yes

VI. ADJOURNMENT

Board Chair Karen Allen adjourned the meeting at 9:48pm.

Chairperson

Superintendent