

## REQUEST FOR RENTAL/USE OF FACILITIES APPLICATION

### Preschool

NAME OF REQUESTING ORGANIZATION

the auditorium and lobby area AREA OF THE FACILITY

The auditorium and lobby area

May 21<sup>st</sup>, 2012

PERSON SUPERVISING ACTIVITY

DATE(S) REQUESTED TIME: 5:00 p.m.-7:00 p.m.  
(Please specify AM or PM )

THE REQUEST AREA(S) OF THE FACILITY WILL BE USED FOR THE FOLLOWING ACTIVITIES:

Preschool End of the Year Celebration

Is the organization planning to conduct sales on school premises? No. SCHOOL EQUIPMENT TO BE USED \_

Projector with attached sound system. APPROXIMATE #OF PERSONS: 100

X I request waiver of the rental fee. Please X if applicable

X I request waiver of the charge for custodian. Please X if applicable

Fee Schedule The organization agrees to pay the applicable fee(s) for the use of District facilities

Facility/Equipment Fee \$0 Personnel Cost \$ 0 Insurance Cost \$0 Total Cost \$0

I have read the Rules and Regulations for Community Use of School Facilities and agree on behalf of the requesting organization to assume personal responsibility for the proper use of the above named areas of the

facility.

 Click here to enter text.  
SIGNATURE OF PERSON MAKING

Address PHONE Home .

REQUEST ON BEHALF OF THE

ORGANIZATION

Cell 502-439-3963.

DATE 4/24/2012

*In the event school is closed due to weather conditions, all scheduled activities, with the exception of dinner meetings, will be cancelled and opportunity to reschedule or refund rental fee(s) will be made.*

**AREA BELOW FOR OFFICIAL USE ONLY**

MARTHA SEBRING for Café Requests JON JONES/LINDA EDMONDSON for Gym Requests

KEITH HOWARD for Auditorium Requests PRINCIPAL

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SUPERINTENDENT BOARD CHAIR DATE