RINEYVILLE ELEMENTARY SCHOOL-BASED

DECISION MAKING COMMITTEE MINUTES

## February 16, 2012

The Rineyville Elementary School-Based Decision Making Council convened in the Conference Room on February 16, 2012. Mr. Coffey called the meeting to order at 2:30.

The following members were present: Billy Coffey, Shanna Carwile, Rosa Garcia, Phyllis Crabtree, Andrea Musselman, Traci Gillock, and Cathy Yates, Secretary.

### OPENING BUSINESS

### AGENDA APPROVAL

The committee reviewed and approved the agenda.

# II. RECOGNITION OF VISITORS

The committee recognized the following visitors: Jaime Blanc, Carla Breeding, Stephanie Lucas and Helene Harris.

1. **COMMITTEE REPORTING**
2. **INSTRUCTION/INSTRUCTIONAL MATERIALS** committee chairperson, Amanda Johnson, does not have any news on budget or materials at this time. However, a question was brought forth by Ms. Gillock on her behalf. Ms. Gillock asked “Do we have a PD policy from SBDM?” Yes, we do. Some teachers have wondered if we should do training during planning. We are allowed to do training during planning, but it is not counted as PD. Ms. Breeding said that by law, there is nothing that says teachers have to have a planning time. The hope is that teachers will look on the training they receive as an opportunity for growth and support. An example is our technology training days, which are during planning time, but not outside of the school day. Therefore, it is not considered Professional Development.A sample of a PD Policy is attached. A motion to review our policy was made by Ms. Crabtree and seconded by Ms. Carwile. Motion carried by consensus.
3. **CLIMATE COMMITTEE** report was presented by Ms. Blanc, as attached. Ms. Lucas added that we will be having Pennies for Patients/PJ Day in March. We will address changing our potluck day because of PLC’s falling on the same day. This makes it impossible for teams to help with setting up lunch.
4. **PROGRAM REVIEW**

Ms. Lucas presented a draft Program Review Policy, as attached. Current Program Reviews will be in Arts and Humanities, Practical Living and Career Studies and Writing. It is required that SBDM approve a policy. We will go over the Program Review during faculty meetings. This has to be kept in a database. The committee will review and adopt the policy at a second reading.

1. **JANUARY MINUTES**

The committee reviewed and approved the January Minutes.

1. **FINANCIAL REPORTS**

The committee reviewed the January Financial Reports.

1. **ACCIDENT REPORTS**

This month there were 6 accidents in the gym, 2 in the classroom and two in the cafeteria.

1. **STUDENT/SCHOOL SUCCESS STORIES/GOALS/NEEDS**

* Jump Rope for Heart donations were $2131.50.
* Andrea Musselman is Rineyville’s EXCEL nominee this year.
* Beta Club members are: Rachel Wiseman, Hannah Carlotti, James Brewer, Sam McNeil, Kaitlynn Manson, Meg Slatton, Katie Upton, Meredith Nikirk, Brandon Lewis, Nolan Francis, Evan Park, Brooke O’Bannon-Milesko and Hannah Inman.

1. **NEW HIRES**

Josh Wall has been hired in the cafeteria to replace Kelly Sipes.

1. **ROUNDTABLE DISCUSSION**

The committee reviewed a draft of the Roundtable Discussion chart of school resource needs. Ms. Breeding suggested that we prioritize our needs and prepare justifications through documentation (as in MAP scores) for our requests for continued resources.

1. **NEW BUSINESS**
2. **ADJOURNMENT**

Mr. Coffey adjourned the meeting at 3:45.

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**Billy Coffey, Chairperson Cathy Yates**

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