

**KENTUCKY RACE TO THE TOP
TODD COUNTY SCHOOL DISTRICT
SCOPE OF WORK AGREEMENT**

The **Todd County** Public Schools (“Participating School District”) hereby provide assurance (as a requirement to access their portion of the Race to the Top federal grant funds), that the funds will be allocated for the following purposes. These assurances were reviewed and approved at a meeting of the **Todd County** Board of Education on April 9, 2012. The approval is contained in the board minutes that are available for review at the district’s central office.

- The participating school district shall implement each element of the Continuous Instructional Improvement Technology System (CIITS) as it is made available by the Kentucky Department of Education.
- The participating school district shall use Race to the Top funds to assist in providing the support necessary to implement the use of the Classroom Assessment module of the Continuous Instructional Improvement Technology System (CIITS). Support may include, but is not limited to professional development, technical assistance and other costs associated with the effective implementation of the module.
- The participating school district agrees that by the end of the grant period it will have used the CIITS system to create curriculum maps for the schools in the district.
- The participating school district shall use Race to the Top funds to assist in providing the support necessary to implement the use of the Educator Development Suite (EDS) of the Continuous Instructional Improvement Technology System (CIITS). This includes the professional development sections of the EDS. Support may include, but is not limited to professional development, technical assistance and other costs associated with the effective implementation of the module.

In addition to these assurances, the participating school district agrees to develop an action plan including budget and sustainability plans for complying with the performance measures outlined below. This action plan will specifically describe the strategies the participating school district will use to ensure each performance measure is met and how Race to the Top funds will be used support the action plan. The action plan will be reviewed to ensure it is aligned with the goals of Race to the Top.

The action plan may include a variety of activities that will support the goals of the performance measures. In most cases, those activities will include:

- Professional Learning Activities designed to increase the use of the CIITS to create lesson plans, assessment tasks and to design professional growth plans in the EDS.
- Professional learning activities for administrators on the use of the CIITS EDS to ensure improved teacher effectiveness under the new teacher and principal effectiveness system
- Coaching services for teachers and leaders who have identified professional growth needs identified through the EDS and the effectiveness system.

The action plan example below should provide a template for the kinds of activities that should make up the action plan.

Local District Scopes of Work are required to be submitted by close of business on **Monday, March 26, 2012**.

TODD COUNTY SCHOOLS RTT FUNDS ACTION PLAN

(B)(3) Performance Measures	Actual Data: Baseline (2011-2012 school year)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
Percentage of teachers who create and publish lesson plans through the Continuous Instructional Improvement Technology System (CIITS).	0%	20%	50%	75%

B3 – Action Plan

Strategy	Key Personnel	Timeline	Object level budget with narrative	Sustainability Plan
<p><i>1. Provide professional learning experiences for teachers on the creation and publication of lesson plans in CIITS.</i></p> <p><i>2. Identify coaches to provide on-going technical assistance on the creation of lesson plans in the CIITS.</i></p>	<p><i>All teachers shall participate, training provided by key teacher leaders knowledgeable in the use of the application.</i></p> <p><i>School and district administrators shall establish a cadre of coaches</i></p>	<p><i>Professional learning will occur at group sessions to be scheduled during designated professional learning days</i></p> <p><i>On-going throughout the grant period</i></p>	<p><i>\$2,000 for Salary – Extra Duty for trainers (\$500 per trainer for four (4) trainers)</i></p> <p><i>\$250 - Supplies for materials to conduct four training sessions.</i></p> <p><i>\$3200 - Extra duty pay for coaches based upon district salary schedule</i></p>	<p><i>On-going trainings provided to new teachers will be conducted on an as needed basis. Minimal cost for supplies.</i></p> <p><i>Coaching services provided on an as needed basis for new teachers and to complete the scaling of the system</i></p>

TODD COUNTY SCHOOLS RTT FUNDS ACTION PLAN

(C)(3)Performance Measures	Actual Data: Baseline (2011-2012 school year)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
Percentage of educators who have used the Assess Admin module to create assessments	1%	25%	50%	75%
Percentage of educators who have used the School & District Data module to view key performance indicators to create reports to make decisions impacting classroom teaching and learning.	1%	25%	50%	75%

C3 – Action Plan

Strategy	Key Personnel	Timeline	Object level budget with narrative	Sustainability Plan
<p><i>1. Provide professional learning experiences for teachers on the creation and publication of Assessments in CIITS.</i></p> <p><i>2. Provide professional learning experience for teachers and administrators on the use of the School & District Data module to view key performance indicators to</i></p>	<p><i>All teachers shall participate, training provided by key teacher leaders knowledgeable in the use of the application.</i></p> <p><i>School and district administrators shall establish a cadre of coaches</i></p>	<p><i>Professional learning will occur at group sessions to be scheduled during designated professional learning days</i></p> <p><i>On-going throughout the grant period</i></p>	<p><i>\$4000 for Salary – Extra Duty for trainers (\$500 per trainer for eight (8) trainers)</i></p> <p><i>\$311 - Supplies for materials to conduct four training sessions.</i></p> <p><i>\$5200 - Extra duty pay for coaches based upon district salary schedule</i></p>	<p><i>On-going trainings provided to new teachers will be conducted on an as needed basis. Minimal cost for supplies.</i></p> <p><i>Coaching services provided on an as needed basis for new teachers and to complete the scaling of the system</i></p>

create reports to make decisions impacting classroom teaching and learning.

3. Identify coaches to provide on-going technical assistance on the creation of assessments and the use of the School & District Data Module in the CIITS.

TODD COUNTY SCHOOLS RTT FUNDS ACTION PLAN

(D)(5) Performance Measures	Actual Data: Baseline (2011-2012 school year)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
The percentage of educators who participated in formal on-line or face to face professional learning experiences on the use of the Continuous Instructional Improvement Technology System (CIITS) to increase their knowledge of how to implement highly effective teaching and learning in the classroom	5%	30%	55%	85%
Percentage of educators accessing professional learning opportunities through the professional development arm of EDS. As evidenced in the at least annual review of each teacher's professional growth plan.	5%	25%	50%	75%
Percentage of teachers who were evaluated as exemplary under the common statewide evaluation system.	N/A	5%	10%	20%
Percentage of teachers who were evaluated as accomplished or developing under the common statewide evaluation system.	N/A	75%	75%	70%
Percentage of teachers who were evaluated as ineffective under the common statewide evaluation system.	N/A	20%	15%	10%

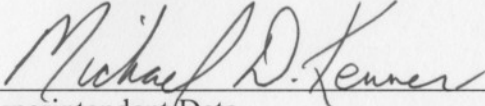
TODD COUNTY SCHOOLS RTT FUNDS ACTION PLAN

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Percentage of teachers who were evaluated as exemplary under the common statewide evaluation system.	N/A	5%	10%	20%
Percentage of teachers who were evaluated as accomplished or developing under the common statewide evaluation system.	N/A	75%	75%	70%
Percentage of teachers who were evaluated as ineffective under the common statewide evaluation system.	N/A	20%	15%	10%

D5 – Action Plan

Strategy	Key Personnel	Timeline	RTT3 Funds Allocated	Sustainability Plan
<i>1. PD 360 will be purchased and used by all schools in the district to improve availability of individualized Professional Development based on growth plans.</i> <i>2. District will continue to participate in Teacher Effectiveness System pilot.</i>	District and school Administrators	Purchased and available to all schools before the 2012-2013 school year begins.	\$15,000 (\$5000 per school times 3 schools) for the purchase of PD 360	Annual costs for PD 360 will be paid locally after the 2012-2013 school year
Budget Total			\$29,961	

For the **TODD COUNTY** Public Schools

 3/23/12
Superintendent/Date