

Gallatin County **Assessment** STRATEGIC PLAN

IMPLEMENTATION GUIDE

GOALS:

1. All Students proficient on the state assessment. 2. Increase the % of students who are college and career to 61% by 2015.

OBJECTIVE 1.A: To create data analysis teams at the district and building levels to collect, analyze, and communicate data.

Action Step	Person(s) Responsible	Starting Date	Completion Date	Resources Needed	Ways To Measure Successful Completion
1.A - 1: Provide training for building/district level person assigned to import Academic data (EXPLORE, PLAN, EOC Assessment, E-Prep, K-Prep, Literacy First, MAP, COMPASS) into Infinite Campus/CIITS	Middle School Counselor Director of Districtwide Services Asst. Superintendent	7/1/2012	12/31/2012	*Test data from assessments (i.e., EXPLORE, PLAN, EOC Assessment, E-Prep, K-Prep, Literacy First, MAP, COMPASS) *PD for importing data	Scores entered into Infinite Campus or data base system for developing analysis
1.A - 2: Provide training to building/district level person assigned to export Academic data (EXPLORE, PLAN, EOC Assessment, E-Prep, K-Prep, Literacy First, MAPS, COMPASS) from Infinite Campus/CIITS	Middle School Counselor Director of Districtwide Services	7/1/2012	12/31/2012	PD for exporting data	Data analysis reports to Board of Education, faculty, SBDM parents, community
1.A - 3: Create district and school level data teams to collect and analyze student data and determine communication plan	Director of Districtwide Services Principals	7/1/2012	12/31/2012	*The Data Team Experience: A Guide for Effective Meetings by Angela Peery *Data Teams Success Stories by Kristin Anderson	PLC's - using data Quarterly district data team meetings Monthly school data team meetings

OBJECTIVE 1.A: To create data analysis teams at the district and building levels to collect, analyze, and communicate data.					
Action Step	Person(s) Responsible	Starting Date	Completion Date	Resources Needed	Ways To Measure Successful Completion
1.A - 4: Analyze and communicate data to faculty, SBDM, PLC's, Board of Education and community/parents	Director of Districtwide Services Principals	7/1/2012	6/30/2015	*Template to collect data *PD - manipulating data in Excel re: -Academics (EXPLORE, PLAN, ACT, End-of-Course Assessment, E-Prep, K-Prep, Literacy First, MAP, COMPASS) -Behavior -Gallup Student Poll -Persistence to Graduation -CCR Benchmarks -Enrollment History -Parent Involvement	*Analysis is communicated through quarterly reports and presentations by district team to: -Board of Education - Parents -Community *Analysis is communicated through monthly reports and presentations by school level team (PLC) to: -Faculty -Parents -Community

Gallatin County **Communication** STRATEGIC PLAN

IMPLEMENTATION GUIDE

GOALS:

1. All Students proficient on the state assessment. 2. Increase the % of students who are college and career to 61% by 2015.

OBJECTIVE: 1A: To provide better communication with students, parents and community.

Action Step	Person(s) Responsible	Starting Date	Completion Date	Resources Needed	Ways to Measure Successful Completion
1.A.1 - Develop a district communication plan	Deputy Superintendent, Administrative Assistant, Parental Involvement Coordinator, High School Newsletter Editor and Middle School Newsletter Editor	2012	Ongoing	Review of other districts communication plans; time to develop and implement plan	Parent/Student Survey
1.A.2- Work with the local newspaper to develop a plan for "Spotlight on CCR" to include a minimum of the following: Each month, a different high school student will be chosen as the focus of CCR. Every 4th month, the focus will be on a vocational student.	High School Principal	December 2011	Ongoing	Staff to ensure project is carried through	Parent/Student Survey
1.A.3 -School district website posted on Gallatin County Library homepage to give the general public increased awareness	Parental Involvement Coordinator	November 2011	Ongoing	Follow up with library to ensure website is maintained	Webmaster will provide updates on number of "hits"
1.A.4 - Mail documents home such as important notifications (report cards, health issues, policy/handbook changes, etc)	Deputy Superintendent	As needed	Ongoing	Postage	Parental response

1.A.5 - Video focus group meetings and place on website	Deputy Superintendent	January 2012	Ongoing	Technology department for videography	Webmaster will provide updates on number of "hits"
1.A.6 - Parental Involvement Coordinator, Middle School Newsletter Editor and High School Newsletter Editor to attend Focus Group Meetings	Administrative Assistant	January 2012	Ongoing	Administrative Assistant to invite said attendees	n/a
1.A.7- Better job of promoting the positive, Student, Parent and Community Engagement program (SPACE)	Parental Involvement Coordinator	January 2012	Ongoing	Staff to maintain SPACE program	Parental survey
1.A.8-Designate communication liaison in each building to be responsible for giving up to date info on a weekly basis and report to designated district	Deputy Superintendent	2012	Ongoing	Follow up to ensure information flows to appropriate personnel	n/a
1.A.9-District "Fan" Facebook page	Asst. Superintendent	2012	Ongoing	Staff to maintain Facebook page	Webmaster will provide updates on number of "hits"

Gallatin County Curriculum/Instruction STRATEGIC PLAN

IMPLEMENTATION GUIDE

GOAL:					
1. All students proficient on the state assessment.					
OBJECTIVE : 1.A- To monitor the curriculum to ensure all student's have equal access to all programs based on individual needs					
	Person(s) Responsible	Starting Date	Completion Date	Resources Needed	Ways To Measure Successful Completion
1.A-1 The district will provide new teachers with professional development related to the use of core content standards and curriculum used at each grade level	Principals, Curriculum coaches/Team Leaders/PLC members	8/1/2012	Ongoing	District curriculum materials and KCAS/PD	Lesson plans reflect the implementation of core content standards
1.A-2 The district will establish a curriculum team to develop a curriculum monitoring tool to ensure the curriculum is being monitored and implemented	Curriculum coaches/Teacher leaders	9/1/2012	Ongoing	Monitoring Tool data assessment results (to identify gaps)	Monitoring tool will be developed and implemented to indicate if all core content standards are being covered
1.A-3 The district curriculum team will make recommendations to the principals/team and curriculum coaches on: a - gaps in the curriculum, b - vertical alignment between schools/grade levels, or any other suggestions related to curriculum	Coaches	12/1/2012	Yearly	Monitoring Tool established by district	Gaps identified/vertical alignment established

1.A-4 Curriculum document on the district website for public access	Asst. Superintendent	9/1/2012	Ongoing	District website	Curriculum documents on district website for public access
1.A-5 The district team will review the current administrative structure to explain the need for a curriculum director	District Adm Team	8/1/2012	Ongoing	\$65,000	Recommendations to the superintendent will follow the review of the administrative structure
1.A-6 Principals will monitor curriculum lesson plans to ensure the following are being reviewed: *Instructional Videos *Differential instructional strategies *Online classrooms *Reading and writing in the content *(HS) ACT quality core curriculum	Principals Teachers Coaches	8/1/2012	Ongoing		Lesson plans/unit plans/instructional rounds walkthrough observations reflect identified strategies
1.A-7 Professional Development will be offered on curriculum in the following areas: *High level questioning strategies *Success criteria with learning targets *Project based, real-world learning - year 1 awareness, year 2 development and implementation *Development of 21st century technology rich project based real world units	PD Coordinator and Principals	08/1/2012	Ongoing	PD Calendar	PD sign in sheet

1.A-8 Special Education and GT will receive training to incorporate in the curriculum: *PD on various co-teaching models *Will share co-teaching strategies with regular ed. teachers *Receive follow up training and feedback on co-teaching	PD Coordinator and Principals	08/01/2012	Ongoing	PD Calendar	PD sign in sheet
1.A-9 School curriculum teams will utilize the data analysis to make instructional changes as communicated from the district and school data team	School curriculum teams/SBDM, Principals	08/01/2012	Ongoing	Data analysis	Incorporate strategies into CSIP/curriculum/assessment plan

Gallatin County Curriculum/Instruction STRATEGIC

PLAN IMPLEMENTATION GUIDE

GOAL:					
2. Increase the % of students who are college and career to 61% by 2015.					
OBJECTIVE : 2.A-1 To develop students to be college and career ready as they move along their educational path.					
	Person(s) Responsible	Starting Date	Completion Date	Resources Needed	Ways To Measure Successful Completion
2.A-1 During their middle school years, students will visit our vocational school to understand the curriculum offered there as an option	Middle School Principal and Counselor	9/1/2012	On going	Buses	Increased vocational school enrollment
2.A-2 All schools will develop a college and career readiness plan. (In addition to the grade level curriculum standards students will understand what college and career readiness means at all schools in the district) (EX. Guidance curriculum, focused parental involvement activities as part of curriculum and instruction.) *Include a college application with college entrance essay as a part of the Senior Culminating Event	Principals	8/1/2012	Ongoing	None	Schools will publish college, career and readiness plan

2.A-3 All students in grades 6-12 will use their ILP (100%) to develop their college and career readiness goals. * ex. Teachers will encourage student use of resume, video, exemplars	ILP Coordinator Teachers	9/1/2012	5/30/2012	ILP	The percentage of students completing their ILP
2.A-4 A committee will be formed to brainstorm ways to use the ILP in the classroom and ways to communicate its purpose and usefulness to all teachers and parents.	ILP Coordinator Teachers	9/1/2012	Ongoing	ILP	Communication of ILP to stakeholders
2.A-5 Priority will be given to Special Ed./RTI/GT students scheduling to maximize access to support personnel to meet individual student needs.	Counselors	5/1/2012	Ongoing	Scheduling	All students represented are priority scheduled.

GALLATIN COUNTY SCHOOLS **Teacher/Principal Effectiveness** STRATEGIC PLAN IMPLEMENTATION GUIDE

GOALS:

1. All Students proficient on the state assessment . 2. Increase the % of students who are college and career to 61% by 2015.

OBJECTIVE 1.A-1: To Develop Effective Teachers & Principals

Action Step	Person(s) Responsible	Starting Date	Completion Date	Resources Needed	Ways To Measure Successful Completion
1.A-1: Individualized Professional Growth Plans for each teacher developed collaboratively.		7/1/12 (annually)	6/30/15	Computer, Template, Printer, Time	Successful implementation of the Teacher's PGP as measured through performance observation and other documentation including student growth
1.A-2: Individualized PD specific for teacher needs.	Principals, Instructional Coaches, DILT Members, Teacher Leaders, Dept. Leaders	7/1/12	6/30/15	Time during monthly DILT meetings, PLC, and faculty meetings. Additional training for targeted needs as needed particularly with LDC & MDC- Gates Grant \$ - Additional \$5000	Implementation of teacher specific PD as documented through observation and increase in student growth
1.A-3: Peer observation and modeling of implementation of best practice - core standards	Teachers, Teacher Leaders, Principals, DILT Members	7/1/12	6/30/15	Substitutes needed when teachers are observing peers so there is time for reflection. \$5000	Peer Observation Log, Reflective Journal writing, implementation of observed best practices, PLC Agendas, Conferencing, and/or peer sharing of observation results
1.A-4: Principals fully participating in PD that their teachers are experiencing.	Principals, Asst. Superintendent	7/1/12	6/30/12	\$0	Through observation and conversation with both principal and teachers to determine level of knowledge and understanding of PD teachers are experiencing. Specific feedback & follow-up. Conferencing

1.A-5: Principals more pro-active in improving instruction.	Principals, Asst. Principals, Asst. Superintendent	7/1/12	6/30/15	PD in the new teacher evaluation process. Gates Grant \$	Teachers Improving as demonstrated through increasing student growth. Evidence: State assessment, End of Course Assessment, EXPLORE, PLAN, ACT, and interim assessments.
1.A-6: Principals provide leadership for consistent implementation of best practice, plans, monitoring, analysis, and evaluation.	Principals, Asst. Principals, Asst. Superintendent	7/1/12	6/30/12	\$0	Increased student growth as demonstrated on state assessments, EOC assessments, EXPLORE, PLAN, ACT, and interim assessments.