

## **KENTUCKY RACE TO THE TOP LOCAL SCHOOL DISTRICT SCOPE OF WORK AGREEMENT**

The **Henderson County Public Schools** ("Participating School District") hereby provide assurance (as a requirement to access their portion of the Race to the Top federal grant funds), that the funds will be allocated for the following purposes. **These assurances were reviewed and approved at a meeting of the Henderson County Board of Education on March 19, 2012.** The approval is contained in the board minutes that are available for review at the district's central office.

- The participating school district shall implement each element of the Continuous Instructional Improvement Technology System (CIITS) as it is made available by the Kentucky Department of Education.
- The participating school district shall use Race to the Top funds to assist in providing the support necessary to implement the use of the Classroom Assessment module of the Continuous Instructional Improvement Technology System (CIITS). Support may include, but is not limited to professional development, technical assistance and other costs associated with the effective implementation of the module.
- The participating school district agrees that by the end of the grant period it will have used the CIITS system to create curriculum maps for the schools in the district.
- The participating school district shall use Race to the Top funds to assist in providing the support necessary to implement the use of the Educator Development Suite (EDS) of the Continuous Instructional Improvement Technology System (CIITS). This includes the professional development sections of the EDS. Support may include, but is not limited to professional development, technical assistance and other costs associated with the effective implementation of the module.

In addition to these assurances, the participating school district agrees to develop an action plan including budget and sustainability plans for complying with the performance measures outlined below. This action plan will specifically describe the strategies the participating school district will use to ensure each performance measure is met and how Race to the Top funds will be used support the action plan. The action plan will be reviewed to ensure it is aligned with the goals of Race to the Top.

The action plan may include a variety of activities that will support the goals of the performance measures. In most cases, those activities will include:

- Professional Learning Activities designed to increase the use of the CIITS to create lesson plans, assessment tasks and to design professional growth plans in the EDS.
- Professional learning activities for administrators on the use of the CIITS EDS to ensure improved teacher effectiveness under the new teacher and principal effectiveness system
- Coaching services for teachers and leaders who have identified professional growth needs identified through the EDS and the effectiveness system.
- Local District Scopes of Work are required to be submitted by close of business on **Monday, March 26, 2012.**

<b>(B)(3) Performance Measures</b>	Actual Data: Baseline (Current school year or most recent)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
Percent age of teachers who create and publish lesson plans through the Continuous Instructional Improvement Technology System (CIITS).	0%	50%	75%	100%

### **B3 –Action Plan**

<b>Strategy</b>	<b>Key Personnel</b>	<b>Timeline</b>	<b>Object level budget with narrative</b>	<b>Sustainability Plan</b>
Provide professional learning experiences for teachers on the creation and publication of lesson plans in CIITS.	<i>All teachers, CIITS coaches, curriculum specialists, district personnel.</i>	<i>Workshops will be scheduled during designated PD days and embedded training in the schools will occur through the CIITS coaches.</i>	<i>\$52,500 for CIITS Coach stipends (\$1200 for each of 12 school sites plus \$1500 for HS coach) for 3 years. \$500 for supplies</i>	<i>On-going trainings provided to new teachers will be conducted on an as needed basis. Minimal cost for supplies.</i>

<b>(C)(3)Performance Measures</b>	Actual Data: Baseline (Current school year or most recent)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
Percentage of Educators who have used the Assess Admin module to create assessments.	0%	50%	70%	75%
Percentage of educators who have used the School and District Data module to view key performance indicators to create reports to make decisions impacting classroom teaching and learning.	0%	25%	50%	75%

### C3 – Action Plan

Strategy	Key Personnel	Timeline	Object level budget with narrative	Sustainability Plan
1. Provide professional development in creating assessments using the Assess Admin module.	<i>All teachers, CIITS coaches, curriculum specialists, district personnel.</i>	<i>Workshops will be scheduled during designated PD days and embedded training in the schools will occur through the CIITS coaches.</i>	CIITS Coaches Supplies \$500	<i>On-going trainings provided to new teachers will be conducted on an as needed basis. Minimal cost for supplies.</i>
2. Monitor the percentage of teachers using the Assess Admin module to create classroom assessments.	<i>Principals, curriculum specialists and district personnel</i>	<i>Quarterly</i>	None	<i>Monitoring will be ongoing.</i>
3. Provide professional development in using the District Data module to make decisions impacting classroom teaching and learning.	<i>All teachers, CIITS coaches, curriculum specialists, district personnel.</i>	<i>Workshops will be scheduled during designated PD days and embedded training in the schools will occur through the CIITS coaches.</i>	CIITS Coaches Supplies \$500	<i>On-going trainings provided to new teachers will be conducted on an as needed basis. Minimal cost for supplies.</i>
4. Monitor the percentage of teachers using the District Data module to impact classroom teaching and learning.	<i>Principals, curriculum specialists and district personnel</i>	<i>Quarterly</i>	None	<i>Monitoring will be ongoing.</i>

<b>(D)(5) Performance Measures</b>	<b>Actual Data: Baseline (Current school year or most recent)</b>	<b>End of SY 2012-2013</b>	<b>End of SY 2013-2014</b>	<b>End of SY 2014-2015</b>
The percentage of educators who participated in formal on-line or face to face professional learning experiences on the use of the Continuous Instructional Improvement Technology System (CIITS) to increase their knowledge of how to implement highly effective teaching and learning in the classroom	1%	50%	75%	100%
Percentage of educators accessing professional learning opportunities through the professional development arm of EDS as evidenced in the at least annual review of each teacher's professional growth plan.	0%	25%	50%	75%
Percentage of teachers who were evaluated as exemplary under the common statewide evaluation system.	NA	10%	15%	20%
Percentage of teachers who were evaluated as accomplished or developing under the common statewide evaluation system.	NA	70%	70%	70%
Percentage of teachers who were evaluated as ineffective under the common statewide evaluation system.	NA	20%	15%	10%

## D5 – Action Plan

Strategy	Key Personnel	Timeline	RTT3 Funds Allocated	Sustainability Plan
1. Provide professional development in creating assessments using CIITS to implement highly effective teaching and learning.	<i>CIITS coaches, curriculum specialists, district personnel</i>	<i>Workshops will be scheduled during designated PD days and embedded training in the schools will occur through the CIITS coaches</i>	Supplies \$500	<i>On-going trainings provided to new teachers will be conducted on an as needed basis. Minimal cost for supplies.</i>
2. Monitor the percentage of teachers accessing PD through CIITS.	<i>Principals, and district personnel</i>	<i>Monitored yearly through professional growth plans.</i>	None	<i>This will become part of the evaluation process.</i>
3. Administrators will be trained in the common statewide evaluation system.	<i>Administrators</i>	<i>KDE will provide 42 hours of initial administrator training.</i>	\$15,000 travel costs for attending these workshops.	<i>Administrators will use the statewide evaluation system on a permanent basis.</i>
4. Teachers will be trained and oriented on the new statewide evaluation system.	<i>Administrators</i>	<i>Workshops will be scheduled on designated PD days.</i>	\$2875 for copies, materials and supplies.	<i>The district will evaluate certified staff permanently on the statewide evaluation system.</i>

For the Henderson County Public Schools

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Superintendent/Date