**Gallatin County Food Service**

**Gallatin County Schools**

**75 Boardwalk**

**Warsaw, KY 41095**

**859-567-5862**

**Fax 859-567-1920**

**DATE:** March 2, 2012

**TO:** Gallatin County School Board Members

**FROM:** Martha Sebring, Food Service Director

**SUBJECT:** Old Equipment

 We are looking to purchase a new Combi-Oven at the Elementary School. I have been offered $1100.00 for two old pieces of equipment. This equipment is about 15 years old. I am requesting that you allow me to trade in an old stove and heat and hold, to the Dine Company, for $1100.00 off the price. The equipment is not being utilized and the Combi-oven will be used every day.

 Thank you for your consideration in this matter.