

### Access to Electronic Media

The District offers access to and use of technology, the Internet and email as part of the instructional process.

Students must sign a Student Acceptable Use Policy agreement before direct access to technology, the Internet or teacher directed electronic mail (email) would be provided. Written parental consent shall be required before any student is given direct, hands-on access to technology, the Internet or to teacher-directed electronic mail. However, educators may use the Internet during class-directed group demonstrations with or without parental consent. Students will be held accountable for violations of the Student Acceptable Use Policy agreement and understand that disciplinary action may be taken.

#### LOCAL TECHNOLOGY RESOURCES

- The use of your account, district devices, and network resources must be in support of education and research consistent with the District's educational objectives.
- Any use of the computer network must conform to state and federal law, network provider policies and licenses, and District policy.
- Use of the computer network for charitable purposes must be approved in advance by the Superintendent/designee.
- The computers and computer network constitutes public facilities and may not be used to support or oppose political candidates or ballot measures.
- ~~You~~-Users may not give ~~your password~~their passwords to anyone.
- ~~You~~-Users may not transmit, access, or store obscene, abusive threatening, or sexually explicit language.
- ~~You~~-Users may not create or share computer viruses, worms, or other malicious code.
- ~~You~~-Users may not destroy another person's data.
- ~~You~~-Users may not damage or destroy any technology or related devices, such as computer systems, computer networks, or school/teacher/District websites.
- ~~You~~-Users may not use the network for commercial purposes.
- ~~You~~-Users may not monopolize the resources of the District's network by such things as running large programs and applications over the network during the day, sending massive amounts of email to other users, or using system resources for nonacademic games or gaming.
- ~~You~~-Users may not break or attempt to break into other computer networks.
- ~~Users~~-Users are responsible for the appropriateness and content of material they store, transmit, or publish on the network. Hate mail, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited.
- ~~You~~-Users may not ~~use~~participate in MUD (multi-use games) via the network.
- ~~You~~-Users are not permitted to get from, or put into, the network copyrighted material (including software), or threatening or sexually explicit material. Copyrights must be respected.
- ~~You may not bring a personal laptop computer to use at school.~~ Personal devices may only be brought to school by staff members with specific permission of the building administrator. No district network access will be granted for these devices.

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**Access to Electronic Media****INTERNET REGULATIONS**

- Network and Internet access through the school is to be used for instruction, research, and school-related activities. School access is not to be used for private business or personal, nonschool-related communications.
- Teachers, Library Media Specialists, and other educators are expected to select instructional materials and recommend research sources in print or electronic media. Educators will select and guide students on the use of instructional materials on the Internet.
- ~~You~~No person may ~~not~~ offer Internet access to ~~any~~another individual via ~~your~~his/her District account.
- Purposefully annoying other Internet users, on or off the District system, is prohibited. This includes such things as continuous talk requests, unauthorized social networking contacts, and chat rooms.
- Students shall not reveal their own names or personal information to or establish relationships with “strangers” on the Internet, unless a parent or teacher has coordinated the communication.
- Students shall not reveal the names or personal information of other students.
- Technology resources shall not be used to bully, threaten or attack a staff member or student.
- Technology resources shall not be used to access and/or set up unauthorized blogs, online journals, or social networking accounts/sites including, but not limited to such sites as MySpace.com, Facebook.com or Xanga.com.
- The school and school personnel shall never reveal a student’s personal identity or post a picture of a student or a student’s work on the Internet with personally identifiable information unless the parent has given written consent.
- School personnel must acquire specific parent permission to create student accounts on websites, programs, or technology services that are not hosted on district servers.
- Students shall notify their teacher(s) or another adult whenever they come across information or messages that are dangerous, inappropriate or make them feel uncomfortable.
- Network accounts are to be used only by the authorized owner of the account for the authorized purpose. Users may not share their passwords with another person or leave an open file or session unattended or unsupervised. Account owners are ultimately responsible for all activity under their accounts.
- Users shall not seek information on, ~~or~~ obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the system, or attempt to gain unauthorized access to the system.
- Communications may not be encrypted so as to avoid security review.
- A student who does not have a signed AUP on file may not share access with another student.

Users of this educational system should notify a network administrator or a teacher of any violations of this contract by other users or outside parties. This may be done anonymously.

The District reserves the right to remove a user account on the system to prevent further unauthorized activity.

**Access to Electronic Media****ELECTRONIC MAIL REGULATIONS**

- Students and employees of the District are prohibited from using District resources to establish Internet E-mail accounts through third party providers. Only Kentucky Education Technology Systems E-mail may be used.
- ~~Users are expected to be~~ polite. ~~No user is allowed to~~ ~~Do not~~ write or send abusive messages to others.
- ~~You-Users~~ may ~~not only use send~~ electronic mail for communications that are ~~not~~ directly related to instruction or sanctioned school activities. ~~They shall~~ ~~Do~~ not use electronic mail, ~~for instance,~~ for private business or personal, non-work or non-school related communications.
- ~~You-Users~~ may not swear, use vulgarities or any other inappropriate language.
- ~~You-Users~~ may not send or attach documents containing pornographic, obscene, threatening, or sexually explicit material.
- ~~You-Users~~ may not access, copy or transmit another user's messages without permission.
- ~~Users should~~ ~~Do~~ not reveal ~~your-a~~ personal address or phone number or those of other students unless a parent or a teacher has coordinated the communication.
- ~~You-Users~~ may not send electronic messages using another person's name or account.
- ~~You-Users~~ may not send electronic messages anonymously.
- ~~Users may~~ ~~Do~~ not create, send, or participate in chain E-mail.

The electronic mail is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.

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