

## Henderson County Schools

# 1805 Second Street, Henderson, Kentucky 42420

# (270) 831-5000 Fax: (270) 831-5009

http://www.hendersonschools.net

On-line training is required for Operation Preparation volunteers.

**How to access training**:

Visit the Henderson County Schools website: [www.henderson.kyschools.us](http://www.henderson.kyschools.us)

###### This tab is located in the right corner of our district homepage: [operation%20preparation%20logo%20small](http://www.eschool.henderson.kyschools.us/operationpreparation)

**Training (takes approximately 30 minutes)**

The training site for Operation Preparation is now available for those wishing to serve as advisees. Please visit the site at this address:

<http://www.teachersdomain.org/special/kysbo/kysbo.oprep/>

If you do not currently have an account with Teachers’ Domain, you can click the link to register a new account.  Community members (not employed by Henderson County Schools) should use the following information when registering:

* Fill out the user information at the top of the screen.
* Select ***District/Other Ed Office*** as the type of organization.
* Enter **42420** as the zip code and click to **Find Organization**.
* Please select the **Henderson County School District**.
* Set up the remainder of the user account information and begin your training sessions.

If you do not have access to a computer, contact Cindy Williams, Community Outreach Coordinator, to schedule a time to use the district technology lab.

**Cindy Williams, Community Outreach Coordinator**

**270-831-5000 Ext. 229**