

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420

(270) 831-5000 Fax: (270) 831-5009

<http://www.hendersonschools.net>



TO: Dr. Thomas Richey, Superintendent
And School Board Members

FROM: Walt Spencer, Assistant Superintendent of Finance

DATE: December 19, 2011

SUBJ: **Bid Recommendations**

Walt Spencer

BID #32-11-11-12 – MIDDLE SCHOOL YEARBOOKS

The bid documents for the middle school yearbook were sent to five vendors and four of these companies submitted bids. We are recommending awarding this bid to Taylor Publishing on the basis of lowest cost. Taylor Publishing has printed our high school yearbooks for several years and has done an excellent job.

BID #33-11-11-12 – ELEMENTARY SCHOOL YEARBOOKS

All elementary schools are now selling yearbooks to their students. Some schools use the hard cover and some use the soft cover. We are recommending that each principal choose the vendor that offers the best price for the type of yearbook they choose to offer for their students. The best prices are highlighted on the attached bid tabulation sheet.

BID #31-11-11-12 – HIGH SCHOOL YEARBOOKS

The bid documents for the High school yearbook were sent to five vendors. One of these companies submitted a bid. We are recommending awarding this bid to Herff Jones on the basis of lowest cost. Herff Jones is the yearbook publisher for several surrounding schools including Union County and has a very strong reputation. The prices bid by Herff Jones are very competitive with the previous years bid.

BID # 30-11-11-12 - WORKERS COMPENSATION BID

The bid documents for the Workers Compensation bid were sent to five vendors whose addresses were on file from previous bid years and were posted online as per normal practice. There were 2 responses from the bid packets mailed and one from an insurance company who pulled it off our website. E.M. Ford submitted the lowest price bid. The bid came from our current Workers Compensation insurance provider Kentucky Employers Mutual Insurance (KEMI). We recommend that the bid for Workers Compensation be awarded to EM Ford based on the lowest bid price.

BID RENEWAL

A letter was mailed to our current Refuse pick up provider Allied Waste Services requesting a renewal of our current contract # 38-08-9-11. Allied Waste Services agreed to continue our current contract beginning January 1, 2012 and ending December 31, 2012.

Ak.

Attachments: 5

HENDERSON COUNTY BOARD OF EDUCATION

1805 Second Street

Henderson, Kentucky 42420

TABULATION OF BIDS

YEARBOOK - MIDDLE SCHOOL

BID #32-11-11-12

For 2012-2013 yearbook

Company	Taylor Publishing Co.	Herff Jones	Farr Better	Jostens	Lifetouch Publishing	Inter-State Studio
Bid Price on Color Yearbook, including freight North Middle School	\$12.20	\$13.45	\$15.40			No Bid
Bid Price on Color Yearbook, including freight South Middle School	\$14.10	\$18.00	\$16.25			
Optional Extras:						
1. Additional Copies - NMS	\$12.20	\$13.45	\$15.40			
Additional Copies - SMS	\$14.10	\$18.00	\$16.25			
2. Additional pages in multiples of 4 - North Middle	\$225.00	\$400.00	\$0.50 per copy			
Additional pages in multiples of 4 - South Middle	\$225.00	\$400.00	\$0.50 per copy			
Special Services	Name Plate Stamping \$3.75 per book, Rewind \$1.00 per book Local Summer workshop	Local Rep, summer camp, customized deadlines. Curriculum, and Photo enhancements	No charge for 8 1/2 x 11 Corrections after submission \$8.00 per page			
Sales Rep.	Elizabeth Knapp	Angela St. Clair	Bob Farr	Becky Nichols	Jude Ritchie	Dan Saylor

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TABULATION OF BIDS

YEARBOOKS - ELEMENTARY SCHOOL

BID #33-11-11-12

Company	<i>Taylor Publishing Co.</i>	<i>Heff Jones</i>	<i>Jostens</i>	<i>Lifetouch Publishing</i>	<i>Inter-State Studio</i>	<i>Farr Better</i>
A. B. Chandler - 250 copies/ 32 pgs.						
Hard Cover/ Color	\$12.72	\$14.90	Did not Bid	\$15.28	\$12.00	\$12.50
Soft Cover/ Color	\$8.72	\$8.50		\$10.78	\$8.47	\$9.00
Soft Cover/ Black & White	\$8.37	No Bid		\$8.29	\$7.97	\$7.00
Bend Gate - 250 copies/ 36 pgs.						
Hard Cover/ Color	\$13.10	\$15.40		\$16.00	\$13.00	\$12.78
Soft Cover/ Color	\$9.24	\$9.00		\$11.50	\$8.85	\$9.28
Soft Cover/ Black & White	\$8.75	No Bid		\$8.85	\$8.75	\$8.00
Cairo - 150 copies/ 20 pgs.						
Hard Cover/ Color	No Bid	\$14.40		\$16.15	\$14.00	\$14.09
Soft Cover/ Color	\$8.13	\$8.00		\$11.65	\$8.10	\$9.88
Soft Cover/ Black & White	\$7.85	No Bid		\$8.97	\$7.85	7.50
E. Heights - 175-200 copies/ 52 pgs.						
Hard Cover/ Color	\$16.71	\$19.40		\$20.89	\$16.70	\$16.50
Soft Cover/ Color	\$12.53	\$13.00		\$16.39	\$12.50	\$12.50
Soft Cover/ Black & White	\$12.01	No Bid		\$12.60	\$11.90	10.98
Jefferson - 151-175 copies/ 32 pgs						
Hard Cover/ Color	\$14.21	\$16.50		\$18.17	\$14.20	\$14.50
Soft Cover/ Color	\$10.03	\$10.10		\$13.67	\$9.85	\$10.10
Soft Cover/ Black & White	\$9.58	No Bid		\$10.52	\$8.10	\$7.00
Niagara - 25 copies/ 24 pgs.						
Hard Cover/ Color	\$11.90	\$14.40		\$23.84	\$11.85	\$13.00
Soft Cover/ Color	\$7.86	\$8.00		\$19.34	\$7.45	\$9.51
Soft Cover/ Black & White	\$7.21	No Bid		\$7.19	\$7.20	6.00
So. Heights - 150 copies/ 28 pgs.						
Hard Cover/ Color	\$13.51	\$13.51		\$17.22	\$13.50	\$14.50

Soft Cover/ Color	\$9.40	\$10.20		\$12.72	\$9.20	\$10.03
Soft Cover/ Black & White	\$9.05	No Bid		\$9.79	\$8.20	7.50
Spottsville - 425 copies/ 60 pgs.						
Hard Cover/ Color	\$11.75	\$17.55		\$17.16	\$14.00	\$12.93
Soft Cover/ Color	\$7.68	\$11.15		\$12.66	\$11.60	\$9.43
Soft Cover/ Black & White	\$7.31	No Bid		\$9.74	\$7.35	7.08
Optional Extras:						
1. Additional Copies - Color	Same	Same		Price could go down	Same	Same
Additional Copies -Black/White	Same					
2. Additional Color pgs in multiples of 4	\$225.00			\$0.50 per copy	\$0.75 per copy	\$0.50 per copy
Additional BMW pgs in multiples of 4						
Special Services	Online Option . No cost to upgrade to 8 1/2 x11.	Local rep March Deadlines Training including Custom colors				No Charge for Size Change to 8 1/2 x 11 \$8.00 per page corrections.
Sales Rep.	Elizabeth Knapp	Angela St. Clair	Becky Nichols	Jude Ritchie	Dan Saylor	Bob Farr

HENDERSON COUNTY BOARD OF EDUCATION
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TABULATION OF BIDS

YEARBOOK - HIGH SCHOOL
BID #31-11-11-12

Company	Herff Jones	Jostens	Lifetouch	Taylor Publishing	Williams Printing
Bid Price on Black/White Yearbook	\$22.00	NO BID	NO BID	No BID	NO BID
Bid Price on Color Yearbook	\$26.92				
Bid Price on Optional Extras:					
1. Additional Copies- per copy	\$22.00				
2. Additional Full Color Copies	\$26.92				
3. Additional blk/white pages in multiples of 4	\$325.00				
4. Additional color pages in multiples of 4	\$420.00				
Art Charge per hour	\$50.00				
Does bid price include 20 licenses of InDesign CS3 software by Adobe?	If Needed				
Company's special discounts or interest allowances	2%discount if prepaid				
Additional Services and Costs					
Deadlines based on mid-April delivery date	Customized by Teacher & Rep				
Yearbook Consultant	Angela St. Clair	Becky Nichols		Elizabeth Knapp	

**HENDERSON COUNTY BOARD OF EDUCATION
WORKERS COMPENSATION INSURANCE FOR 2012**

**BID #30-11-11-12
TABULATION SHEET**

		Van Meter	E. M. Ford	Latta	Neace Lukens	KSBIT	Brown & Brown
Insurance Provider		Did not Bid	KEMI	Did Not Bid	Did Not Bid		Plaza Insurance
AM Best Rating			A-				A
E & O Liability Limit			\$ 5,000,000.00				\$1,000,000 & \$3,000,000
Drivers, helpers	Rate		5.3			5.6	8.56
	Premium		\$ 79,500.00			\$ 57,876.00	\$ 128,400.00
Professional, Clerical	Rate		0.25			0.38	0.043
	Premium		\$ 91,000.00			\$ 94,521.00	\$ 156,520.00
All Other	Rate		2.50			4.54	4.8
	Premium		\$ 86,000.00			\$ 107,713.00	\$ 165,120.00
Subtotal base premium			\$ 256,500.00			\$ 260,110.00	\$ 450,040.00
Credits, Adjustments:			\$ 10,260.00				\$ 118,766.00
Increased Limits to 1,000,000			0.04				1.5 (6,751)
Experience Mod.			1.04 (\$10,670.00)			1.04(15,089)	1.04 (\$18,272.00)
Schedule Mod.							
Premium Discount			\$ 32,711.00				\$ 34,952.00
Expense Constant			\$ 240.00			\$ 75.00	
Terrorism Risk Act 2002						\$ 83,246.00	.02 (\$8,268)
Catastophe							.02 (\$8,268)
KY Special Fund Assessment			\$ 15,383.43			\$ 16,907.00	\$ 21,979.00
TOTAL ANNUAL PREMIUM			\$ 260,342.43			\$ 277,017.00	\$ 360,110.00

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October 21, 2011

Ms. Angela Calvin
Account Rep.
Allied Wast Services
2017 N. Fares Avenue
Evansville, IN 47711

Dear Ms. Calvin

The Refuse Pickup contract #38-08-9-11 between the Henderson County Schools and Allied Wast Services will expire December 31, 2011. The renewal option stated in #9 of Section C- General conditions, which states that "This contract may be extended under the same terms, conditions and process if agreeable by both parties, for additional one year terms, not to exceed three one year extensions, with approval of the Henderson County Board of Education."

The Henderson County Board of Education would like to exercise this option of renewing our contract beginning January 1, 2012 through December 31, 2012. If Allied Waste Services is mutually agreeable please indicate by signing below and returning this letter to the above address. Thank you.

Walt Spencer, CPA

10-21-2011

Date

Todd Chamberlain
Sales Manager (or qualified representative)
Allied Waste Services

12/14/11

Date