$\operatorname{AIA}^{\circ}$ Document G701^{$\circ} – 2001$ </sup>

Change Order

PROJECT: (Name and address)	CHANGE ORDER NUMBER:	OWNER 🗆
	DATE:	
	ARCHITECT'S PROJECT NUMBER:	
TO CONTRACTOR: (Name and address)		FIELD
	CONTRACT DATE:	
	CONTRACT FOR:	_

The Contract is changed as follows: (Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

The original	was		\$
The net change by previously aut	thorized Change Orde	ers	\$
The	prior to this Chang	e Order was	\$
The	will be	by this Change Order in the amount of	\$
The new	, including thi	s Change Order, will be	\$
The Contract Time will be	by	() days.	

The date of Substantial Completion as of the date of this Change Order, therefore, is

(NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)		
ADDRESS	ADDRESS	ADDRESS		
BY (Signature)	BY (Signature)	BY (Signature) (Typed name)		
(Typed name)	(Typed name)			
DATE	DATE	DATE		

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