

**GALLATIN COUNTY SCHOOLS  
ACTIVITY FUND  
MONTHLY BANK RECONCILIATION  
NOVEMBER, 2011**

**PART I - INFORMATION FROM STATE TRIAL BALANCE**

Balance on Hand at Beginning of Month	\$155,682.58
Total Revenues for Month	\$36,132.42
Total Expenditures for Month	\$19,266.45
Balance At Close of Month	\$172,548.55

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**PART II - BANK RECONCILIATION**

Bank Balance at Close of Month	\$193,519.42
Minus Outstanding Checks	\$20,970.87
Outstanding Deposits	\$0.00
Bank Error to be Corrected	
Reconciled Bank Balance	\$172,548.55

Information contained in this report is a true and accurate account of the financial condition of the Gallatin County Schools Activity Fund

Andrea Clark, Accounting Manager

\_\_\_\_\_, Board Chairperson

\_\_\_\_\_, Superintendent

\_\_\_\_\_, Date Approved

# SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14  
8/93Gallatin County School District Activity Fund  
SCHOOLNovember 30  
FOR THE MONTH ENDING2011  
YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
B1 Central Office General	\$776.22	\$23.91	\$0.00	\$800.13
B2 Gallatin Bus Garage General	\$1,285.13	\$28.21	\$213.44	\$1,099.90
B3 Interest	\$3,086.22	\$13.70	\$0.00	\$3,099.92
B4 Gifts For Education	\$1,563.95	\$0.00	\$0.00	\$1,563.95
B6 Flags And Pendants	\$1,000.00	\$0.00	\$0.00	\$1,000.00
B7 STLP	\$0.00	\$0.00	\$0.00	\$0.00
D1 Athletics	\$-6,856.30	\$3,804.00	\$2,109.58	\$-5,161.88
D10 High School Football Fundraise	\$2,169.67	\$118.00	\$0.00	\$2,287.67
D11 Boys Basketball	\$2,846.33	\$0.00	\$480.00	\$2,366.33
D12 Boys Baseball	\$344.38	\$0.00	\$0.00	\$344.38
D13 Boys Golf	\$-34.13	\$0.00	\$0.00	\$-34.13
D14 Boys Crosscountr	\$-714.80	\$0.00	\$0.00	\$-714.80
D15 Boys Tennis	\$1,237.43	\$0.00	\$0.00	\$1,237.43
D16 Boys Soccer	\$-2,063.40	\$0.00	\$0.00	\$-2,063.40
D2 Basketball Camp	\$181.87	\$0.00	\$0.00	\$181.87
D21 Girls Basketball	\$548.03	\$351.00	\$390.00	\$509.03
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance		Balance per Bank Statement	
Add: Receipts (Line C)		Add: Deposits in Transit	
Sub-Total		Sub-Total	
Less: Expenditures (Line C)		Less: Outstanding Checks	
Ending Ledger Balance	*	Other Adjustment - EXPLAIN	
		Actual Cash Balance	*

\* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.

PRINCIPAL

CENTRAL FUND TREASURER

DATE

DATE

# SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14  
8/93

Gallatin County School District Activity Fund  
SCHOOL

November 30  
FOR THE MONTH ENDING

2011  
YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
D22 Girls Softball	\$1,123.78	\$0.00	\$0.00	\$1,123.78
D23 Girls Golf	\$-70.00	\$0.00	\$0.00	\$-70.00
D24 Girls Cross Country	\$0.00	\$0.00	\$0.00	\$0.00
D25 Girls Tennis	\$0.27	\$0.00	\$0.00	\$0.27
D26 Girls Soccer	\$0.00	\$0.00	\$0.00	\$0.00
D27 Girls Volleyball	\$43.29	\$0.00	\$0.00	\$43.29
D28 H S Cheerleaders	\$140.59	\$536.00	\$77.41	\$599.18
D3 Boys Fundraiser	\$559.91	\$0.00	\$0.00	\$559.91
D31 Boys Middle School Basketball	\$2,811.20	\$2,545.00	\$3,685.50	\$1,670.70
D32 Boys Middle School Soccer	\$0.00	\$0.00	\$0.00	\$0.00
D33 Boys Middle School Football	\$2,212.24	\$0.00	\$0.00	\$2,212.24
D34 Boys Middle School Crosscountr	\$0.00	\$0.00	\$0.00	\$0.00
D4 Fundraiser Basketball	\$2,534.53	\$0.00	\$0.00	\$2,534.53
D41 Girls Middle School Basketball	\$3,303.55	\$1,524.00	\$2,695.00	\$2,132.55
D42 Girls Middle School Volleyball	\$414.61	\$0.00	\$0.00	\$414.61
D43 Girls Middle School Cross Coun	\$0.00	\$0.00	\$0.00	\$0.00
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

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Sub-Total	Sub-Total
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Ending Ledger Balance *	Other Adjustment - EXPLAIN
	Actual Cash Balance *

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D44 Girls Middle School Soccer	\$0.00	\$0.00	\$0.00	\$0.00
D45 High School Football	\$7,159.47	\$0.00	\$828.90	\$6,330.57
D46 Football Lights	\$10,644.00	\$0.00	\$2,036.00	\$8,608.00
D47 HS Volleyball Fundraiser	\$871.00	\$0.00	\$0.00	\$871.00
D5 Baseball Camp Money	\$0.00	\$0.00	\$0.00	\$0.00
D50 Uniform Fundraiser	\$17,274.80	\$0.00	\$0.00	\$17,274.80
D7 Tournaments	\$25.00	\$0.00	\$0.00	\$25.00
D8 Class A Tourney	\$0.00	\$0.00	\$0.00	\$0.00
D9 Middle School Football Fundrai	\$703.27	\$0.00	\$0.00	\$703.27
E01 Elementary Teachers	\$325.75	\$0.00	\$0.00	\$325.75
E1 Elementary General	\$4,559.02	\$0.00	\$84.00	\$4,475.02
E2 LE Counselor	\$625.95	\$0.00	\$0.00	\$625.95
E3 Elementary Library	\$1,353.08	\$67.00	\$97.80	\$1,322.28
E32 Kindergarten	\$1,022.50	\$0.00	\$0.00	\$1,022.50
E33 First Grade	\$745.00	\$0.00	\$0.00	\$745.00
E34 Second Grade	\$425.00	\$0.00	\$0.00	\$425.00
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

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	Actual Cash Balance *

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ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
E36 Special Education	\$63.66	\$0.00	\$0.00	\$63.66
E37 Related Arts	\$126.85	\$0.00	\$44.46	\$82.39
E4 Elementary Yearbook	\$4,203.25	\$0.00	\$0.00	\$4,203.25
E5 Elementary Field Trips	\$569.00	\$1,636.00	\$1,440.00	\$765.00
E6 Gallatin Steel	\$85.25	\$0.00	\$0.00	\$85.25
H01 High School Teachers	\$1,336.35	\$50.02	\$36.50	\$1,349.87
H1 High School General	\$3,282.84	\$333.29	\$0.00	\$3,616.13
H10 Seniors	\$1,780.12	\$2,591.00	\$156.88	\$4,214.24
H11 H S Student Council	\$0.00	\$0.00	\$0.00	\$0.00
H12 After Prom	\$614.95	\$0.00	\$0.00	\$614.95
H13 H S Yearbook	\$2,521.71	\$0.00	\$0.00	\$2,521.71
H15 Pre Registration	\$2,973.31	\$0.00	\$0.00	\$2,973.31
H18 H S Library	\$544.21	\$0.00	\$0.00	\$544.21
H19 H S Beta Club	\$198.33	\$0.00	\$0.00	\$198.33
H2 Vo Ag	\$1,153.71	\$15.00	\$0.00	\$1,168.71
H20 H S Drama Club	\$111.69	\$0.00	\$0.00	\$111.69
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

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Sub-Total	Sub-Total
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Ending Ledger Balance *	Other Adjustment - EXPLAIN
	Actual Cash Balance *

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*Rolann Booth*  
PRINCIPAL  
12-8-2011  
DATE

*Linda Clark*  
CENTRAL FUND TREASURER  
12/12/11  
DATE

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ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
H21 TSA	\$751.12	\$2,044.00	\$1,314.00	\$1,481.12
H22 H S SADD Club	\$400.29	\$0.00	\$0.00	\$400.29
H23 Spanish Club	\$269.35	\$0.00	\$0.00	\$269.35
H26 Youth Service Center	\$223.98	\$0.00	\$0.00	\$223.98
H27 Lost & Damaged Books	\$0.00	\$0.00	\$0.00	\$0.00
H29 Art Club	\$171.15	\$0.00	\$0.00	\$171.15
H3 FFA	\$8,387.79	\$3,471.75	\$860.43	\$10,999.11
H30 FBLA	\$874.20	\$1,578.22	\$453.20	\$1,999.22
H31 FFA Northern Region	\$3,701.33	\$858.00	\$0.00	\$4,559.33
H32 H S Counselors Office	\$6,533.15	\$6,090.00	\$558.33	\$12,064.82
H37 Ms Gurska's Class	\$31.28	\$0.00	\$0.00	\$31.28
H38 High School Spirit Cl	\$290.11	\$0.00	\$0.00	\$290.11
H39 Y-Club	\$108.67	\$0.00	\$0.00	\$108.67
H40 Freshman Mentors	\$841.29	\$0.00	\$0.00	\$841.29
H43 Future Educators Association	\$850.99	\$0.00	\$331.12	\$519.87
H44 High School Landscaping	\$513.37	\$0.00	\$0.00	\$513.37
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	Balance per Bank Statement
Add: Receipts (Line C)	Add: Deposits in Transit
Sub-Total	Sub-Total
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Ending Ledger Balance *	Other Adjustment - EXPLAIN
	Actual Cash Balance *

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ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
H46 Hall Of Fame	\$226.40	\$0.00	\$0.00	\$226.40
H47 Academic Team	\$80.60	\$0.00	\$0.00	\$80.60
H5 High School Textbooks	\$221.26	\$0.00	\$0.00	\$221.26
H50 Samantha Spade Scholarship	\$1,730.00	\$367.00	\$750.00	\$1,347.00
H51 Student Awards Prof & Dist	\$277.81	\$0.00	\$0.00	\$277.81
H52 Principal's Donations	\$1,183.72	\$61.00	\$0.00	\$1,244.72
H53 Bogardues Scholarships	\$18,432.45	\$0.00	\$0.00	\$18,432.45
H54 F Trip Grant	\$917.00	\$0.00	\$134.93	\$782.07
H55 FCA	\$73.00	\$0.00	\$0.00	\$73.00
H57 Crume Family Scholarship	\$2,000.00	\$0.00	\$0.00	\$2,000.00
H7 Sophomores	\$0.00	\$0.00	\$0.00	\$0.00
H8 Juniors	\$1,088.00	\$24.00	\$382.50	\$729.50
H9 Freshmen	\$0.00	\$0.00	\$0.00	\$0.00
M01 M S Teachers	\$1,442.18	\$60.82	\$52.00	\$1,451.00
M1 Middle School General	\$3.23	\$687.00	\$0.00	\$690.23
M10 M S Library	\$1,869.32	\$74.00	\$0.00	\$1,943.32
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

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PRINCIPAL

\_\_\_\_\_  
DATE

*Linda Clark*  
CENTRAL FUND TREASURER

*12/12/11*  
DATE

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8/93

Gallatin County School District Activity Fund  
SCHOOL

November 30  
FOR THE MONTH ENDING

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YEAR

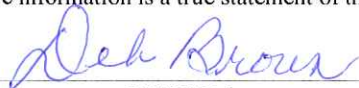
ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
M11 Gallatin Steel Money	\$42.54	\$0.00	\$0.00	\$42.54
M12 8th Grade	\$11.57	\$4,400.00	\$0.00	\$4,411.57
M14 Volunteer Program	\$0.00	\$0.00	\$0.00	\$0.00
M15 8th Grade Dinner Dance	\$155.59	\$0.00	\$0.00	\$155.59
M16 Jr Historical Society	\$0.00	\$0.00	\$0.00	\$0.00
M17 Ms. Marsh's Class	\$125.71	\$0.00	\$0.00	\$125.71
M18 Middle School Math	\$0.00	\$0.00	\$0.00	\$0.00
M2 M S Fees	\$87.39	\$954.00	\$0.00	\$1,041.39
M20 Social Studies Donation	\$300.00	\$0.00	\$0.00	\$300.00
M4 M S Textbook	\$1,127.34	\$0.00	\$0.00	\$1,127.34
M5 M S Yearbook	\$1,705.93	\$0.00	\$0.00	\$1,705.93
M6 M S Student Council	\$466.08	\$241.50	\$0.00	\$707.58
M7 M S Field Trips	\$1,550.04	\$0.00	\$0.00	\$1,550.04
M9 M S Cheerleaders	\$2,692.85	\$0.00	\$0.00	\$2,692.85
U01 Upper Elementary Teachers	\$222.56	\$0.00	\$0.00	\$222.56
U1 Upper Elementary General	\$4,180.15	\$267.00	\$54.47	\$4,392.68
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

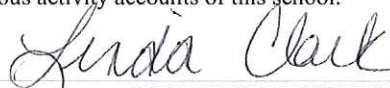
Beginning Ledger Balance	Balance per Bank Statement
Add: Receipts (Line C)	Add: Deposits in Transit
Sub-Total	Sub-Total
Less: Expenditures (Line C)	Less: Outstanding Checks
Ending Ledger Balance	Other Adjustment - EXPLAIN
	Actual Cash Balance

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PRINCIPAL



CENTRAL FUND TREASURER

DATE

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8/93Gallatin County School District Activity Fund  
SCHOOLNovember 30  
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ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
U10 Upper Elementary Yearbook	\$4.27	\$0.00	\$0.00	\$4.27
U11 Upper Elem Field Trips	\$33.27	\$1,184.00	\$0.00	\$1,217.27
U13 Science Supplies	\$115.36	\$0.00	\$0.00	\$115.36
U14 Upper Elementary Music	\$200.60	\$15.00	\$0.00	\$215.60
U15 Upper Elementary Library	\$200.89	\$79.00	\$0.00	\$279.89
U2 Upper Elementary Fees	\$2,046.55	\$0.00	\$0.00	\$2,046.55
U3 Upper Elementary Cafeteria	\$491.11	\$0.00	\$0.00	\$491.11
U4 Upper Elementary Honor Club	\$78.88	\$0.00	\$0.00	\$78.88
U5 Counselors Office	\$20.00	\$0.00	\$0.00	\$20.00
U6 Upper Elementary Reading	\$2.69	\$0.00	\$0.00	\$2.69
U7 UE/MS Band	\$2,531.76	\$40.00	\$0.00	\$2,571.76
U8 Family Resource Center	\$52.77	\$0.00	\$0.00	\$52.77
U9 Blessins In A Backpack	\$0.00	\$0.00	\$0.00	\$0.00
A. SUB-TOTALS		\$36,132.42	\$19,266.45	
B. INTER-FUND TRANSFERS		\$0.00	\$0.00	
C. TOTALS (A - B)	\$155,682.58	\$36,132.42	\$19,266.45	* \$172,548.55

RECONCILIATION			
Beginning Ledger Balance	\$155,682.58	Balance per Bank Statement	\$193,519.42
Add: Receipts (Line C)	\$36,132.42	Add: Deposits in Transit	\$0.00
Sub-Total	\$191,815.00	Sub-Total	\$193,519.42
Less: Expenditures (Line C)	\$19,266.45	Less: Outstanding Checks	\$20,970.87
Ending Ledger Balance	* \$172,548.55	Other Adjustment - EXPLAIN	\$0.00
		Actual Cash Balance	* \$172,548.55

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