**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**October 13, 2011**

The New Highland Site Based Decision Making Council met on Thursday, October 13, 2011, at 2:31 p.m. in the school library.

**Members present included:** Renee Brinson, Trina Ramsey, Georgia Gordon, J.D. Duncan, Karen Drake and Mark Thomas.

**Agenda:** Mr. Thomas reviewed the agenda with the council and recognized the visitors.

**Visitors present:** Missy Sego, Maria Pena, Terry Morgan, Joan Hill.

**Minutes Review:** The minutes of the monthly meeting on September 1 were reviewed. Georgia Gordon made a motion to accept the minutes and Trina Ramsey seconded it.

**Committee Review:** The SBDM council will start reviewing the policies of one committee per month starting in November and will begin with School Culture & Resource.

**Instruction:** Teachers are using Peer Coaching techniques. Jimmie Dee Kelley and Rebecca Gaddie are spending time with PLC groups instructing in the areas of “Anatomy of a Lesson”, “Differentiated Instruction”, “Task Rotation” and “Questioning Techniques”.

**Student Achievement:** Tim Walker, Mayor of Elizabethtown, Central Office staff, and other special guests will be attending the upcoming Awards Ceremony to recognize and celebrate students and last year fifth graders success on test results. New Highland Elementary met 13 out of 13 goals.

**Finance:** Ms. Sego presented the technology budget to the council for review. There is a possibility of doing a survey among teachers about using technology other than Smart Boards. Trina Ramsey made a motion to accept the technology budget and Karen Drake seconded it. The finance report was submitted to the council for review. J.D. Duncan made a motion to accept the finance report and Karen Drake seconded it.

**Old Business:**

**PLC Minutes:** Each group is currently working with Michelle Hale and Tim Maggard.

**MAP Testing:** Possibility of changing testing dates was discussed.

**Open Building:** Will keep policy and pass on to School Culture & Resource to develop guidelines.

**Intervention Classrooms:** Classrooms are excelling with two students integrating back into the regular classroom.

**Accident Reports:** Student accident reports were reviewed. No student names will be on documents for review at future meetings.

**New Business:**

**Preschool Playground Extension:** Ms. Hill gave details about an extension to the preschool playground with partial funding received through a grant. There is an issue with the fencing and David Wyatt will be consulted. Fencing may be offered anonymously. Karen Drake made a motion to move ahead with the playground extension and Trina Ramsey seconded it.

Meeting adjourned at 3:30 p.m.

Minutes submitted by Monica Oliver