LINCOLN TRAIL ELEMENTARY

SBDM COUNCIL MEETING

October 13, 2011

DRAFT

Emily Robbins, vice-co chairperson, called the School-Based Decision-Making Council of Lincoln Trail Elementary to order at 3:00 p.m. in the school media center. Members present were Emily Robbins, vice-co chairperson; Alana Wooldridge, Jill McIntyre, Jenafier Carroll and Kim Jiranek. There were five guests, Linda Reed, Assistant Principal, Pam Goodin, first grade teacher, Julia Rich, part time section seven employee, Mary Jo Haydon, ESS Director/Counselor and Mikki Bland, Media Specialist.

**12-013** motion to accept the agenda was made by Alana Wooldridge and seconded by Kim Jiranek. Motion carried.

Minutes of the August 11, 2011 SBDM Council Meeting was reviewed. **12-014** motion to accept the minutes was made by Jenafier Carroll and seconded by Alana Wooldridge. Motion carried.

Congratulations to Ms. McPherson, Ms. Woodrum and Ms. Fonda on an excellent rating in the preschool program. Our preschool program earned a 5.64 on the District ECERS observation on September 12th. The KDE preschool goal has been set as average of “5” for every preschool classroom. Lincoln Trail preschool exceeded that goal.

Mrs. Robbins welcomed our guest and thanked them for their support.

Pam Goodin, first grade teacher, addressed the SBDM Council on assessing of first grade student. First grade teachers use a baseline assessment at the beginning of the school year to group their students. Ongoing assessments are obtained using: weekly site words, fluency checks, common assessments and MAP testing. Groups are regrouped as needed.

Julia Rich reported to the SBDM Council on how as a part-time section seven employees she is working with RTI students. Mrs. Rich is one of three part time employees. Mrs. Rich works with 5th grade students on word list in groups of three students at a time. She works with 1st grade students in groups of three on basic word blends and with Kindergarten students on letter recognition in groups of five to seven students. Mrs. Rich stated she enjoys working with these students and seeing their expressions as they grasp the concept and move on.

Linda Reed, Assistant Principal reported on our fall MAP scores. Lincoln Trail showed growth in all areas from the fall 2010 scores to the fall 2011 scores. She also stated that Goal Setting for students will take place on Friday, October 14, 2011.

The schools updated CSIP was reviewed by the SBDM Council. Changes and newly implemented items were brought to the council’s attention and discussed.

NCLB testing results was presented to the SBDM Council. Lincoln Trail Elementary meet all their goals.

State Testing scores for the 2010-2011 school year was reviewed by the SBDM Council. Lincoln Trail Elementary total index score was 107.3. Congratulations to LTE students and staff.

Mary Jo Haydon, ESS Director presented the SBDM Council the 2011-2012 ESS Budget. Motion **12-015** to accept the budget as presented was made by Jill McIntyre and seconded by Kim Jiranek. Motion Carried.

SBDM Council reviewed last month’s accident reports. The SBDM Council did not feel that the accident reports represented any pattern of unsafe conditions or practices at the school at this time.

Finance reports for September were reviewed by the SBDM Council.

The SBDM Council was advised that the Department of Education has issued new criteria for SBDM Council policies; all of our policies will be reviewed and revised to fit the new guidelines. The following policies were presented to the SBDM Council for revision:

* The first read for revisions to SBDM Policy #06.03 Parent Involvement was presented to the SBDM Council.
* The first read for revisions to SBDM Policy #07.02 Selection of Principal was presented to the SBDM Council.
* The first read for revisions to SBDM Policy #15.01 Extra-Curricular Program Selection and student participation was presented to the SBDM Council.

PLC (Professional Learning Clubs) Staff is continuing to work on standards on Professional Learning Days.

Student enrollment is currently at 527.

Motion **12-016** to adjourn was made by Jill McIntyre and seconded by Kim Jiranek. Motion carried. Meeting adjourned at 4:20 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Chairperson)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Co-chairperson)