

Office of Special Education Services  
Henderson County Public Schools  
1805 Second Street  
Henderson, KY 42420

To: Dr. Thomas L. Richey  
From: Lisa Crook  
Re: Request for shortened school day  
Date: 11-10-11

The attending physician of a fourteen year old special needs student has requested a shortened school day. The student has a label of Multiple Disabilities. The student has multiple diagnoses, including Orthopedically Impaired and Vision Impaired and has anxiety and depression. The parent, the ARC and the physician feel that the student should attend school from 8:00 a.m. until 2:25 p.m. The plan will be to transition the student back to full day when appropriate.

After reviewing the student's special education records, I recommend that this request be approved.

A handwritten signature in cursive script that reads "Lisa Crook". The signature is written in dark ink and is positioned below the recommendation text.