

Field Trip Request Form

Destination Kentucky Youth Association Conference, Louisville, KY

Date(s) of Trip Dec. 4 - 6, 2011 Time of Departure 1:00 PM *Time of Return 11:00 AM

Approximate Mileage (one way) 50 miles Approximate Number of Students 47

Number of Buses Required 2 Method of Transportation (if not school bus) _____

Will you stop for lunch? ☒ YES ☐ NO If "YES", where? Shepardsville McDonalds (return trip)

TEACHER IS RESPONSIBLE FOR NOTIFYING CAFETERIA OF DETAILED LUNCH PLAN

Number of Instructional Days lost 2 Justification: What is to be learned? state government, current events, debate

How will the experience be used and evaluated? Evaluated in process throughout conference; supplements SS curriculum

Names of chaperones (if applicable) Pam Serpico, George Pennington, Chris Shaw, Laura Couch, Laci Gillespie

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students?

☒ YES ☐ NO

TRIP INFORMATION**Financial Costs**

Mileage	\$	<u>\$306.00</u>
Driver	\$	<u>\$300.00</u>
Hotel	\$	<u>\$6,000.00</u>
Admission	\$	<u> </u>
Meals	\$	<u>\$2,000.00</u>
TOTAL	\$	<u>\$8,606.00</u>

Method of Payment

Student Payment	\$	<u>\$8,000.00</u>
School Activity	\$	<u>\$606.00</u>
Special Funding	\$	<u> </u>
Athletic/Band Boosters	\$	<u> </u>
EHS Budgeted Allotment	\$	<u> </u>
EIS BOARD OF ED	\$	<u> </u>
TOTAL	\$	<u>\$8,606.00</u>

Requested by Pam Serpico Date 11/9/11

Approved/Disapproved _____, Principal Date _____

Approved/Disapproved _____, Superintendent Date _____

Principal approval for all field trips.

Superintendent approval is required for all field trips over 65 miles one (1) way.

Board of Education approval is required for all overnight field trips.

*On school days, the return time should not exceed 2:00 p.m.

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Destination Rupp Arena, Lexington, Ky.

Date(s) of Trip 3/14-17, 2012 Time of Departure TBA *Time of Return TBA

Approximate Mileage (one way) 90 miles Approximate Number of Students 25

Number of Buses Required 1 Method of Transportation (if not school bus) _____

Will you stop for lunch? ☐ YES ☒ NO If "YES", where? _____

TEACHER IS RESPONSIBLE FOR NOTIFYING CAFETERIA OF DETAILED LUNCH PLAN

Number of Instructional Days lost 2 Justification: What is to be learned? Spirit of Competiton and team building

How will the experience be used and evaluated? To promote traditon at Elizabethtown High and will be evaulated by results of the Tourn

Names of chaperones (if applicable) James Haire, Alex Todd and David Headspeth

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students?

☒ YES ☐ NO

TRIP INFORMATION**Financial Costs**

Mileage	\$	<u>\$160.00</u>
Driver	\$	<u>\$320.00</u>
Hotel	\$	<u>\$1,100.00</u>
Admission	\$	<u>\$0.00</u>
Meals	\$	<u>\$500.00</u>
TOTAL	\$	<u>\$2,080.00</u>

Method of Payment

Student Payment	\$	<u>\$0.00</u>
School Activity	\$	<u>\$1,720.00</u>
Special Fundin	\$	<u> </u>
Athletic/Band Boosters	\$	<u> </u>
EHS Budgeted Allotment	\$	<u>\$360.00</u>
EIS BOARD OF ED	\$	<u> </u>
TOTAL	\$	<u>\$2.080.00</u>

Requested by James Haire Date 10/14/11

Approved/Disapproved Steve Smallwood, Principal Date 10/14/11

Approved/Disapproved _____, Superintendent Date _____

Principal approval for all field trips.

Superintendent approval is required for all field trips over 65 miles one (1) way.

Board of Education approval is required for all overnight field trips.

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Destination Kentucky United Nations Association Louisville, KY

Date(s) of Trip March 18-20, 2012 Time of Departure 1:00 PM *Time of Return 11:00 AM

Approximate Mileage (one way) 50 miles Approximate Number of Students 60

Number of Buses Required 2 Method of Transportation (if not school bus) _____

Will you stop for lunch? ☒ YES ☐ NO If "YES", where? Shepardsville McDonalds (return trip)

TEACHER IS RESPONSIBLE FOR NOTIFYING CAFETERIA OF DETAILED LUNCH PLAN

Number of Instructional Days lost 1.5 Justification: What is to be learned? International relations, debate

How will the experience be used and evaluated? on-going evaluation during conference; directly relates to social studies curriculum

Names of chaperones (if applicable) Pam Serpico, Joan Williams, David Larkin, George Pennington

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students?

☒ YES ☐ NO

TRIP INFORMATION**Financial Costs**

Mileage	\$	\$170.00
Driver	\$	\$142.00
Hotel	\$	
Admission	\$	\$11,000.00
Meals	\$	included in adm.
TOTAL	\$	\$11,312.00

Method of Payment

Student Payment	\$	\$11,000.00
School Activity	\$	\$312.00
Special Funding	\$	
Athletic/Band Boosters	\$	
EHS Budgeted Allotment	\$	
EIS BOARD OF ED	\$	
TOTAL	\$	\$11,312.00

Requested by Pam Serpico Date 9/20/10

Approved/Disapproved Steve Smallwood, Principal Date 11/10/11

Approved/Disapproved _____, Superintendent Date _____

Principal approval for all field trips.

Superintendent approval is required for all field trips over 65 miles one (1) way.

Board of Education approval is required for all overnight field trips.

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Destination State Tennis Tournament, University of Kentucky, Lexington

Date(s) of Trip May 16-18, 2012 Time of Departure 4:00 p.m. *Time of Return 4:00 p.m.

Approximate Mileage (one way) 90 Approximate Number of Students 10

Number of Buses Required 1 Method of Transportation (if not school bus) _____

Will you stop for lunch? ☐ YES ☒ NO If "YES", where? _____

TEACHER IS RESPONSIBLE FOR NOTIFYING CAFETERIA OF DETAILED LUNCH PLAN

Number of Instructional Days lost 2 Justification: What is to be learned? Participate in State Tennis Tournament

How will the experience be used and evaluated? _____

Names of chaperones (if applicable) Karen Henson, Roger Henson

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students?

☒ YES ☐ NO

TRIP INFORMATION**Financial Costs**

Mileage	\$	<u>\$153.00</u>
Driver	\$	<u>\$480.00</u>
Hotel	\$	<u>\$600.00</u>
Admission	\$	_____
Meals	\$	<u>\$500.00</u>
TOTAL	\$	<u>\$1,733.00</u>

Method of Payment

Student Payment	\$	_____
School Activity	\$	<u>\$1,100.00</u>
Special Funding	\$	_____
Athletic/Band Boosters	\$	_____
EHS Budgeted Allotment	\$	_____
EIS BOARD OF ED	\$	<u>\$633.00</u>
TOTAL	\$	_____

Requested by Karen Henson Date 10/19/11

Approved/Disapproved Steve Smallwood, Principal Date 11/2/11

Approved/Disapproved _____, Superintendent Date _____

Principal approval for all field trips.

Superintendent approval is required for all field trips over 65 miles one (1) way.

Board of Education approval is required for all overnight field trips.

*On school days, the return time should not exceed 2:00 p.m.

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Requesting School: Elizabethtown High School Organization/Team/Class: Foreign Language

Teacher(s) in Charge: Maria Barcenilla Jane Conway

Destination: Spain 8-10 days

Date(s) of Trip: During June 2012 Time of Departure TBA Time of Return TBA

**Approximate Mileage (one way) _____ Approximate Number of Students: 25

Number of Buses Required 0 Method of Transportation (if not school bus) Parents will take students

Number of Drivers Requested _____ to the airport to catch a plane and

Will you stop for lunch? ☐ YES ☒ NO If "YES", where? pick them up upon return. CHA tours responsible for

* On school days, the return time should not exceed 2:00 PM. for remainder of trip

** Driver/ Mileage calculations are located in the school office.

TRIP INFORMATION**Financial Costs**

Mileage	\$	_____
Driver	\$	_____
Hotel	\$	<u>\$3,700.00</u>
Admission	\$	_____
Meals	\$	_____
TOTAL	\$	<u>\$3,700.00</u>

Method of Payment

Student Payment	\$	<u>3700/per student</u>
School Activity Acct.	\$	_____
Special Funding	\$	_____
Athletic/Band Boosters	\$	_____
EHS Budgeted Allotment	\$	_____
EIS BOARD OF ED	\$	<u>\$0.00</u>
TOTAL	\$	<u>\$3,700.00</u>

Names of chaperones (if applicable): Maria Barcenilla, Jane Conway and one extra chaperone for every 6 students

☒ YES ☐ NO

Number of Instructional Days lost 0 Justification: What is to be learned? Students will make connections between what they have
 learned in the classroom and the real world. For example, a trip to the Louvre will allow students to view art they have studied.

How will the experience be used and evaluated? Students will make presentations in class when geography or history is
 studied. They will be available to present information about the trip in other classes.

TEACHER IS RESPONSIBLE FOR NOTIFYING CAFETERIA OF DETAILED LUNCH PLAN

Requested by Maria Barcenilla Date 10/1/11

Approved/Disapproved Steve Smallwood, Principal Date 10/11/11

Approved/Disapproved _____, Superintendent Date _____

Principal approval for all field trips.

Superintendent approval is required for all field trips over 65 miles one (1) way.

Board of Education approval is required for all overnight field trips.