**Nelson County Regular Meeting**

October 18, 2011 05:00PM

Central Office

Board Members present: Mr. Damon Jackey; Mr. Nicky Rapier; Mr. Adam Wheatley

Absent: Mr. Frank Hall; Mr. Larry Pate

**I. Call to Order:** The meeting was called to order at 5:00 PM by Chairperson Mr. Adam Wheatley. At this time, a moment of silence was observed for a student killed in a car accident, and then Chairperson Wheatley led the room in the Pledge of Allegiance.

**II. Changes to the Agenda:** No changes to the agenda were requested.

**III. Student/Employee Performance:** Members of Foster Heights’ Student Technology Leadership Program (STLP) under the guidance of teacher Cheryl McMaster, presented informational brochures and PowerPoint presentations about their school.

**IV. Student/Employee Recognition**

Dr. Jan Lanham, principal of Cox’s Creek Elementary, was presented with a banner celebrating the school’s KCCT scores from 2010-2011.

Mr. Brad Hughes, Kentucky School Boards Association, presented Superintendent Anthony Orr with the Oasis Sweepstakes Award, which is awarded to districts in the Commonwealth of Kentucky who achieve overall excellence in communications. Mr. Hughes also applauded board members for taking the time to allow students to present their learning efforts at the start of each board meeting.

**V. Operations Consent Agenda**

**Motion Passed:**  Motion to approve consent items as presented passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**V.A. Information: Personnel Actions**

Offers of employment were extended to the following:

Joan Altman, Department Chair, NCHS; Kimberly Ball, Assistant Cheer Coach, NCHS; Julie Bradford, Instructional Asst I, Cox’s Creek; Carrie Brown, Food Service – Cook/Baker, NCELC;

Jason Clark, Girls Asst Basketball Coach, NCHS; Stacy Cornish, Food Service – Cook/Baker, BES; Laura Cornish, Department Chair, NCHS; Leslie Girdley, Department Chair, NCHS; Shannon Hardin, Food Service – Cook/Baker, BES; Kim Hettinger, Bus Monitor I , District; Rhonda Horn, Head Tennis Coach, NCHS; Rhonda Horn, Department Chair, NCHS; Amber Houck, Department Chair, NCHS; J. Leo Hughes, Athletic Director, New Haven; Karla Kunze, Teacher, Horizons; Brett Masterson, Assistant Football Coach, NCHS; Sheri McGuffin, Department Chair, NCHS; Marc Monroe, Department Chair, NCHS; Angela Newton, Food Service – Cook/Baker, Foster Heights; Jane Page, Asst Tennis Coach, NCHS; J. Larry Parrott, Inst Assistant II, OKH Middle; Debbie Parsons, Department Chair, NCHS; John Peterson, Department Chair, NCHS; John Rogers, Asst Softball Coach, NCHS; Jimmy Schmidt, Asst Softball Coach, NCHS; Monika Seitz, Cheer Coach, NCHS; Kenny Simpson, Instructional Asst., FRYSC , NCHS;

Sarah Slates, Instructional Asst., 21st Cent Grant, Boston; Jessica Sparrow, Department Chair, NCHS; Cindy Willis, Department Chair, NCHS;

Offers of employment were extended to the following classified substitutes: Benny Anderson; Mary Lyvers;

Offers of employment were extended to the following certified substitutes: Sandra Stewart; Jane Page;

The following transfers took place:

Amy Jo Crumbley from Cox’s Creek to Foster Heights;

Julie Bange from Bus Monitor I to Bus Driver;

Amanda Chladek from Dist Daycare to Boston Before/After Care;

The following reinstatements took place:

Annette Peterson, NCHS Head Academic Team Coach;

Meredith Travis, NCHS Assistant Academic Team Coach and NCHS Assistant Track Coach:

Resignations were received from the following:

Kyle Boblitt, Assistant Football Coach, NCHS;

Lee Brothers, Assistant Basketball Coach, NCHS;

Mike Fox, Assistant Football Coach, NCHS;

Cathy Marshall, Food Service – Cook/Baker, OKHM;

Dean Parrish, Football Coach, New Haven;

Curt Scifres, Swim Coach, NCHS

The following retirement was noted:

Sheila Bartley, Media Specialist , NCHS

**V.B. Treasurer's Report**

**V.C. Bills and Claims**

**V.D. MUNIS Report**

**V.E. Leaves of Absence**

The following is a list of personnel that are presently taking leaves of absence with board approval:

Medical Leave:

Certified Employee: Cox’s Creek – Teacher

Classified Employees: District - Maintenance

Foster Heights – Secretary

District – Bus Driver

Bloomfield FRYSC

NCELC – Instructional Asst

**V.F. Minutes from Previous Meeting:** Minutes from the regular meeting of September 20, 2011 were approved as presented.

**V.G. Overnight/Out-of-State Trips**

The following overnight/out of state trips were approved:

Darrell Parks, Bloomfield Elementary./Middle, to take 14 students, grades 5-8, to the Ky. Choral Directors All-State Chorus, November 4-5, 2011, in Lexington, Ky.

Dan Bradley, NCHS, to take 24 students, grades 9-12, to the Medical Center 10K Race, October 14-14, 2011, in Bowling Green, Ky.

**V.H. Job Description: Asst. AD**

Addition of new position:

Assistant Athletic Director

**V.I. Updated Job Descriptions**

The following job descriptions were updated to reflect two restructured positions:

Transportation Supervisor

Director of Physical Support Services

**V.J. Policy/Procedure Updates**

Changes were made to Policies 03.1232 and 03.2232 to allow all employees sick days transfer for retirement purposes.

Changes were made to Procedure 03.26 AP.1 to reflect a new Procedure 03.16 AP.2 which is a specific format/form, with timelines, for employee communications/grievances.

**VI. Student Support Services**

**VI.A. Construction Update**

Mr. Steven Ward, Studio Kremer and Mr. Chuck Thompson, Nelson County Schools, provided updates regarding the current status of renovations and additions at Foster Heights Elementary as well as progress for Thomas Nelson High School, NCHS Athletic Renovations, new Preschool and New Haven roof replacement.

**VI.B. Change Orders**

**VI.B.1. Change Order # 10: FH Phase II**

After a review of existing roof conditions it was determined that a specified roof ladder could be eliminated without lose of access. With ladder deletion a credit of $363.00 from Cundiff Steel was realized.

**Motion Passed:**  Action to approve Change Order #10, Foster Heights Phase II, was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**VI.B.2. Change Order # 12: FH Phase II**

The multi-purpose room was re-configured to better meet the needs of school staff. With changes various credits resulted. With the elimination of a door a labor credit of $81.00 for installation was realized from BCD, Inc.

**Motion Passed:**  Action to approve Change Order #12, Foster Heights Phase II, was passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion carried unanimously.

**VI.B.3. Change Order # 16: NCHS Athletic Renovation**

It was decided to replace existing galvanized fence, which was in poor condition, between the student parking lot and the athletic field adjacent to visitor bleachers. It was also decided that fencing mater would be black vinyl rather than galvanized. Professional Fence Company will provide all labor for a cost of $6,378.00.

**Motion Passed:**  Action to approve Change Order #12, Nelson County High School Athletic Renovation, was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**VI.B.4. Change Order # 17: NCHS Athletic Renovation**

It was decided to replace the existing galvanized fence, which was in poor condition, between the student parking lot and the athletic field adjacent to the visitor bleachers. It was also decided that fence material would be black vinyl rather than galvanized. Stephens Pipe Steel will provide all materials for a cot of $6,081.00.

**Motion Passed:**  Action to approve Change Order #17, Nelson County High School Athletic Renovation, was passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion carried unanimously.

**VI.B.5. Change Order # 18: NCHS Athletic Renovation**

Existing runways for triple and long jumps would not be within KHSAA standards after the top rubberized surface was applied. In order to bring runways within requirements the existing was removed and replaced with concrete. BCD, Inc. will provide all labor and materials for a cost of $10,302.00.

**Motion Passed:**  Action to approve Change Order #18, Nelson County High School Athletic Renovation, was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**VI.B.6. Change Order # 48: TNHS**

The over head doors located at the multi-purpose room were changed from electric to manual operation. With this change a credit of $4,789.78 was realized from MJ Construction, Inc.

**Motion Passed:**  Action to approve Change Order #48, Thomas Nelson High School, was passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion carried unanimously.

**VI.B.7. Change Order # 49: TNHS**

Power was provided for irrigation controls and garbage disposer. Also included in Change Order #49 was rough in for overhead door power. Alternative Electric can provide all labor and materials for a cost of $3,257.00.

**Motion Passed:**  Action to approve Change Order #49, Thomas Nelson High School, was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**VI.B.8. Change Order # 50: TNHS**

Two hydronic valves were installed to enable maintenance staff to make future repairs without draining the entire system. Knights Mechanical will provide all labor and materials for a cost of $1,810.00.

**Motion Passed:**  Action to approve Change Order #50, Thomas Nelson High School, was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**VI.B.9. Change Order # 14: TNHS Phase II**

The parapet was raised at the north and south edge of the cafeteria monitor in order to coordinate with the roof insulation height and to match the monitor at the library area. Bennetts Carpets will provide all labor and materials for a cost of $786.22.

**Motion Passed:**  Action to approve Change Order #14, Thomas Nelson High School, Phase II, was passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion carried unanimously.

**VI.C. Extra Duty Salary Schedule**

Recommendation: that the Nelson County Board of Education approve the revised extra duty pay schedule for 2012-2013.This schedule was also recommended for new hires for the remainder of 2011-2012.

**Motion Withdrawn:**  Action to approve the Extra Duty Salary Schedule as presented for 2012-2013 as well as for new hires for the remainder of 2011-2012 was withdrawn by Mr. Nicky Rapier.

**VI.D. OKHIS**

The Nelson County Board of Education received an offer from Nelson County Baptist Church to purchase the former Old Kentucky Home Intermediate building. The recommendation at this time is to reject this offer.

**Motion Passed:**  Action to reject the purchase offer from the Nelson County Baptist Church for the former Old Kentucky Home Intermediate building was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**VII. Student Instructional Services**

**VII.A. 504 Chairperson Update**

Two individuals were added to the list of approved 504 Chairpersons for 2011-2012.

## 504 Chairpersons 2011-2012 (revised Oct. 18, 2011)

## Cox’s Creek Boston

Jan Lanham, Principal Tammy Newcome, Interim Principal

Susan Santa Cruz, Guidance Counselor Pam Johnson, Guidance Counselor

#### Foster Heights Bloomfield Elementary

Donna Paulin, Principal Tim Beck, Principal

Aletha Able, Assistant Principal Mikki Brady, Guidance Counselor

Brooks Thomas, Guidance Counselor

## Nelson County High School Old Ky. Home Middle

### Eric Gilpin, Principal Jennifer Miller, Principal

Penny Bradley, Assistant Principal Paige Woods, Assistant Principal

Keith Graham, Assistant Principal Michael Reinle, Guidance Counselor

Steven Webb, Assistant Principal

Kim Case, Counselor

Cindy Hanson, Counselor

Julia Thomas, Counselor

#### Fiona Downey, Counselor New Haven

Jason Detre, Principal

Michelle Sharp, Assistant Principal

Kim Moore , Guidance Counselor

**Bloomfield Middle Horizons Academy**

Glenn Spalding, Principal Scottie Collier, Principal

Rodney Morgeson, Assistant Principal Michelle Gosser, Counselor

Jessica Sekulski, Guidance Counselor

**All Preschools/Head Start/Private Schools** **All Schools**

\*Angie Chandler, School Psychologist Cheryl Pile, Interim Director of Special Education

**Motion Passed:**  Action to approve the list of 504 Chairpersons as amended was passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion carried unanimously.

**VII.B. District Improvement Plan**

Each year the district instructional team prepares a District Improvement Plan (DIP). The purpose is to provide district goals, strategies, and action steps in order to increase student achievement.

After receiving the ACT, ITBS, NCLB, KCCT, and College/Career Readiness data, goals for the district were developed. Strategies and action steps to meet the districts goals were then written. The proposed 2011-2012 District Improvement Plan was presented to the Board of Education by Mr. Mark Thomas for approval.

**Motion Passed:**  Action to approve the Nelson County Schools District Improvement Plan was passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion carried unanimously.

**VII.C. Spring 2011 NCLB/KCCT Assessment Results**

Nelson County students completed a battery of assessments in May 2011. Individual school and district data from those assessments was presented. The presentation included the No Child Left Behind (NCLB) and Kentucky Core Content Test (KCCT) results.

**VII.D. 2011 College and Career Assessment Results**

The Nelson County Schools College and Career Readiness data was released from the Kentucky Department of Education. Mr. Mark Thomas presented districts results, and comparisons for the last three years, both for individual schools and for the district as a whole..

**VIII. Guest Comments**

Mr. Don Goodin, Boston, offered comments relating to district expenditures and commented on Kentucky’s Commissioner of Education, Terry Holliday, regarding his trips to China and Brazil, and how these trips were funded.

Ms. Verna Newton, Bardstown, commended the district for the plan for the Foster Heights elm tree, and offered comments about energy use in some classrooms.

Ms. Linda Goodin, Boston, commented on school construction, staffing and test scores.

Mr. James Haydon, Bardstown, commented on the tax burden in the county, especially in relation to senior citizens on a fixed income.

Mr. Tom Carpenter, Missouri, suggested improvement was needed to the board room’s sound system, and suggested hiring a volunteer coordinator to provide volunteers in place of employees in some classrooms.

**IX. Adjourn Regular Session**

**Motion Passed:**  Motion to adjourn the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**X. Convene Executive Session**

**Motion Passed:**  Action to convene an Executive Session of the Nelson County Board of Education in accordance with KRS 156.577(4)(c) was passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion carried unanimously.

**XI. Adjourn Executive Session**

**Motion Passed:**  Action to adjourn the Executive Session of the Nelson County Board of Education was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**XII. Reconvene Regular Session**

**Motion Passed:**  Action to reconvene the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**XII.A. Superintendent's Salary**

**Motion Passed:**  Upon reconvening the regular session of the Nelson County Board of Education, a recommendation to award the superintendent a salary increase of 1.8% ($2000) as a result of his performance review was passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion carried unanimously.

**XIII. Adjourn Regular Session**

**Motion Passed:**  Action to adjourn the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion carried unanimously.

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Chairperson

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Superintendent