**Gallatin County Elementary School**

*“On Track for Success”*

Minutes of Elementary September 20, 2011 SBDM meeting

**Members Present:** Joe Wright, Myra Morgan, Amanda O’Connor, Tonia Smith and Shelley Simpson

**Members Absent:** Kelly Ellis

**Guest:** Mr. Lenny Whalen

1. The meeting was called to order at 3:42 P.M. in the Lower Elementary Conference room.
2. Opening Business
	1. Agenda approved

b. August Meeting Minutes were reviewed and approved.

c. Good News Reports

* + 1. RTI plan is off to a successful start with the assessment that was completed 9/16.
1. Student Achievement
	1. Baseline levels in Literacy First showed higher scores per consolidated data. SNAP baselines have been established.
	2. Baseline Think Link scores have been established. Drilldown scored for Proficient and Distinguished are:
		1. Of 147 total Kindergarten students, 40 students, 27.3% scored in P & D in Reading/ Language Arts. Of 148 total Kindergarten students, 40 students, 27% scored P & D in Mathematics.
		2. Of 125 total 1st Grade students, 45 students, 36% scored in P & D in Reading/ Language Arts. Of those 125 students, 33 students, 26.4% scored P & D in Mathematics.
		3. Of 123 total 2nd grade students, 41 students, 33.3% scored in P & D in Reading/ Language Arts. Of those 123 students, 44 students, 35.7% scored P & D in Mathematics.
2. Committee Reports
	1. Dismissal plan was reviewed by Safety Committee.
		1. Overall, parents report they are pleased with the new dismissal plan.
		2. Principal Wright reports that traffic in the building is being kept to a minimum, which was a primary goal of the new dismissal plan.
		3. All personnel involved agree the procedure is much safer than the previous dismissal method.
		4. Troubleshooting of the dismissal process was performed to make it timelier.
	2. Budget was reviewed by the Budget Committee.
		1. Financial report ending August 19, 2011 was reviewed.
		2. A goal was set to review up to date financial reports at the November meeting.
		3. Teacher requisitions for budgeting purposes are due by December 1, 2011.
3. Review
	1. Applications for ESS Coordinator and teachers were reviewed.
		1. Barbara McKittrick was approved to be hired as ESS Coordinator.
		2. Barbara McKittrick and Deborah Harsin were approved to be hired as ESS Teachers.
	2. Problem of Practice was discussed. Instructional Rounds were performed Monday 9/19 and development of a plan has commenced.
	3. October meeting is October 20th at 6PM. This will be a joint meeting at the Upper Elementary/ Middle School and will be attended by system wide SBDMs and The Board of Education members. All council members should plan on attending.
	4. Student Scheduling Count was revisited. At this time Kindergarten has three classroom at the 26 student cap with the remaining classrooms with 24 and 23 students. This will continue to be monitored with enrollment changes.
4. New Business
	1. Council addressed the removal of chips from the sandwich box lunches. Reportedly the chips were removed as a deterrent for students only eating the chips. Staff has noticed those students are not redirecting and eating the remaining items in the lunches, and are eating little to no lunch. This will be addressed with cafeteria directors.
	2. Also, the substitution of silverware in the cafeteria with plastic “sporks” was revisited. Prior to being addressed after last month’s meeting, cafeteria directors had once again made silverware available in the cafeteria. Unfortunately, sporks have resurfaced this week. Council will communicate with nutrition supervisors in an attempt to resolve this.

 9. Adjourned 4:32 pm