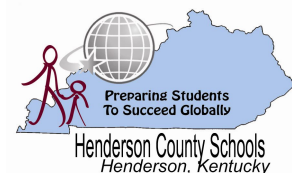


# Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420

(270) 831-5000 Fax: (270) 831-5009

<http://www.hendersonschools.net>



August 31, 2011

Dear Board Members,

Pursuant to 702 KAR 4:180 702 KAR 1:001, school districts are required by this administrative regulation to develop, through a Local Planning Committee (“LPC”), a local facility plan once every four (4) years. The use of a facilitator is authorized by the regulations formulated by the Kentucky Department of Education (“KDE”).

I would like to request the Board’s favorable consideration in securing Butch Canty, from KSAB, as a facilitator for our District Facilities Plan by reviewing, approving, and signing the attached contract.

Sincerely,

A handwritten signature in black ink that reads "P. Keegan O'Daniel". The signature is written in a cursive, flowing style.

P. Keegan O’Daniel  
Director of Transportation  
Henderson County Schools  
1805 Second Street  
Henderson, KY 42420  
Work: 270-748-2534  
Cell: 270-748-2534  
[keegan.odaniel@henderson.kyschools.us](mailto:keegan.odaniel@henderson.kyschools.us)



## PROPOSAL FOR LOCAL PLANNING COMMITTEE FACILITATOR SERVICES

**Date:** \_\_\_\_\_

**To:** Henderson County Board of Education

**Kentucky School Boards Association (“KSBA”)** hereby submits this Proposal in accordance with 702 KAR 1:001. School districts are required by this administrative regulation to develop, through a Local Planning Committee (“LPC”), a local facility plan once every four (4) years. The use of a facilitator is authorized by the regulations formulated by the Kentucky Department of Education (“KDE”).

The purpose of this Proposal is to set forth the **services offered** by KSBA in serving as a facilitator for the LPC in developing the required plan and the **cost** for such services. The facilitator does not write the district facility plan; all decisions related to the plan are made by the LPC and local board of education.

**Services offered:** In consideration for payment of the fees set forth below, KSBA as Facilitator shall:

- \* Guide the LPC in focusing on the planning process
- \* Assist in developing a timeline
- \* Provide order and direction in following the district facility plan developmental process as defined by regulation and KDE.
- \* Secure research information or materials requested by the LPC or required by regulation
- \* Provide direction and options to resolve stalemates