

Gallatin County BOE

Warsaw, KY

August 18th, 2011

Dear Board Members;

I am requesting permission to recycle damaged, un-repairable musical instruments by my own means so as to deposit the cash I receive from the recycling center into my school account U7. I will submit the receipt along with the monies received. The total number of instruments is six.

Thank you for your consideration,


Kim Samuel

Music Director