**Gallatin County Food Service**

**Gallatin County Schools**

**75 Boardwalk**

**Warsaw, KY 41095**

**859-567-5862**

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**DATE:** July 20, 2011

**TO:** Gallatin County School Board Members

**FROM:** Martha Sebring, Food Service Director

**SUBJECT:** Cafeteria Monitor

 I am requesting that you approve the Cafeteria Monitor Job Description and that you allow me to hire three people as cafeteria monitors, for two hours a day, from 11:00 am until 1:00 pm. I will utilize bus drivers, monitors and subs, if at all possible.

 We do not have any monitors at this time and students sometimes have to eat on dirty tables. If this position is approved this person will be able to keep the tables wiped and the floors clean.