**New Highland Elementary School**

**Site Based Decision Making Council Meeting**

**April 21, 2011**

The New Highland Elementary Site Based Decision Making Council met on Thursday, April 21, 2011 2:40 PM in the Office.

Members present were Karen Drake, Georgia Gordon, Lana Mitchell, Annette Burkhart, Mark Thomas and Christene Baldwin.

Members not present: Gilbert Sutton. No visitors were present.

The meeting was called to order by Mark Thomas.

**SBDM APPRECIATION DINNER**

Mr. Thomas provided copies of invitation to the District's SBDM Appreciation Dinner on May 3, 2011 at 6:00 PM. He encouraged members to attend if possible.

**SBDM ELECTIONS/SUMMER TRAININGS**

Mr. Thomas reminded members that elections for Site Based members will be held soon. Nominations will be taken from certified staff and parents. Copies of training for SBDM members for this summer were provided.

**NHES BUDGET AND FINANCE RECORDS**

Members reviewed budget and discussed line items. There was some discussion of field day ribbons. The possibility of having an Academic Day was discussed for next year. Christene Baldwin made a motion to accept the budget as it reads and Lana Mitchell 2nd the motion.

Members reviewed the CIG 103A budget of $57,345.00. After some discussion, Karen Drake made a motion to accept the CIG 103A as it reads and Christene Baldwin 2nd the motion.

The Schedule of Balances was reviewed. Karen Drake made a motion to accept the schedule of balances and Christene Baldwin 2nd the motion.

**ACCIDENT REPORTS (AUGUST 2010 TO APRIL 2011)**

Members reviewed accident reports from beginning of the year to date in an effort to see a pattern or area where safety is a concern. After some discussion, members indicated there is no pattern or safety concerns at this time.

**VOLUNTEER HOURS**

Mr. Thomas informed the council that volunteer hours have increased this year drastically from previous years. He noted that our current volunteer hours for this year at 4800 as opposed to last year's 1500 hours. Mr. Thomas attributed this, in part, to the efforts of Mrs. Packer and Mrs. Gani with Military Group, Safari Saturdays, Tutoring on several grade levels, Mon., Tues, and Thurs.

**PROGRAMS COMING TO A CLOSE**

Safari Saturdays was a HUGE success this year. It will be coming to a close. Tutoring in multiple grade levels on Mondays, Tuesdays, and Thursdays will be ending soon. This was also a very successful program thanks to many of our teachers and Mrs. Packer. The Military partnership and appreciation program was very successful. The CATS rally is set for Monday, April 25th. This rally will be a time for celebration and excitement as we gear up for CATS testing, April 26-May 5th.

The New Highland Track Program has 60 plus students participating. Mrs. Packer is leading participants in rigorous running and exercise. On April 30th, the program , will conclude with a 2K track meet held at John Hardin High School.

Mr. Thomas expressed appreciation for The New Highland Academic Team who placed First in Regionals this year. Many thanks to those who coached the team, Melanie Barnes and Missy Sego, along with other teachers who spent many hours working with those students involved.

**SMOKING POLICY**

There was some discussion about the smoking area and how it is used by staff. There is some concern about abuse of this privilege. Two 10 minute breaks are provided to staff daily. Members decided to check with other schools to see if they have a smoking policy.

**REVIEW OF MINUTES**

Copies of the minutes from the last meeting dated March 10, 2011 were reviewed. Christine Baldwin made a motion to accept the minutes as read. Karen Drake 2nd the motion.

The meeting was adjourned at 4:00 PM. The next meeting will be June 6, 2011 at 3:00 PM.

Respectfully Submitted,

Georgia Gordon

Georgia Gordon,

Secretary