

Purchasing Plan
Date 8/17/11

SAMPLE FORM
FORM 1

COVER PAGE

School Name Gallatin Elementary
School Number 010 District Number 191
Grades P-2 Enrollment 453

Adoption Cycle 20 11 - 2012

Content Area(s) Math

Names and titles of persons responsible for the development of the plan:

Joe Wright	Principal
Bonnie Humphries	Math Coach
Katie Ramsey	K member Math Comm
Michelle Perkins	K member Math Comm
Catie Rolph	1 st member Math Comm
Tammy Walters	1 st member Math Comm
Laura Hartke	2 nd member Math Comm
Heather Gullion	2 nd member Math Comm

Purchasing Plan
Date 5/17/11

SAMPLE FORM
Form 3

School Name Gallatin Elementary School Number 010

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order

Vendor Houghton Mifflin Harcourt
9205 South Park Center Loop
Orlando, FL 32819

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
Great Source Everyday Counts SK	1460896	\$248	6	\$1488
Great Source Everyday Counts 1 st	1460881	\$248	6	\$1488
Great Source Everyday Counts 2 nd	1460895	\$248	5	\$1240
Subtotal				\$4216
** Estimated Freight				622.37
Total Cost				4838.37

* **Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

** State bid prices do not include shipping costs. A good estimate of freight is 10%.

Date 5/17/11

School Name Gallatin Elementary School Number 010

BUDGET SUMMARY

Revenue:

Current State Allocation \$18,250

Carry-over funds _____
(becomes carry-over on July 1)

Total State Monies \$18,250

Projected Cost for:	Categories
Textbooks	
Instructional Materials	\$ 4838. <u>37</u>
Rebinding & Replacement	
TOTAL EXPENDITURES	\$ 4838. <u>37</u>

Projected carry-over funds \$13,411. 63

Elementary SBDM Council Meeting Agenda
May 10, 2011
3:30 PM in the Conference Room

1. Opening Business:
 - a. Agenda Approval
 - b. April Meeting Minutes reviewed
 - c. Good news reports
2. Student Achievement
 - a. Student Achievement data summarized for the year
3. Committee report
 - a. Professional Development Calendar Approved for 2011-2012
 - b. Student Incentive committee end of the year awards
4. Planning
 - a. Approve textbook allocation for calendar math from
 - b. Approve Gifted and Talented summer program of Crystal Grant and Sheena Walters
5. Review
 - a. Policy Review update
 - b. Update on renovation progress
6. New Business
 - a. Results of SBDM elections
7. Adjourn

Gallatin County Elementary School

"On Track for Success"

Minutes of Elementary May 13, 2011 SBDM meeting

Members Present: Joe Wright, Amy Brown, Amanda O'Connor, Kelly Ellis, and Myra Morgan.

Members Absent: Tonia Smith

Guest: None

The meeting was called to order at 3:30 P.M at the Elementary Conference room.

1. Opening Business
 - a. Agenda approved
 - b. Approved April meeting minutes were approved
 - c. Good News Reports
 - i. ITBS tests completed and ready to mail
 - ii. Work on writing traveling folders is coming to completion
2. Student Achievement
 - a. Reviewed the Principal's report to the Board of Education. Kindergarten has goals of 80 for Reading (ELA) and Math. 1st and 2nd have goals of 75 for those 2 areas. Improvement from ITBS scores in January will be necessary to make goal.
3. Committee Reports
 - a. Professional Development calendar for 2011-2012 was reviewed. There are still dates to select a topic and confirmation of trainers on some days.
 - c. Incentive committee is purchasing prizes for 6 perfect attendance students and 51 with excellent attendance for last day Award's day.
4. Planning
 - a. Approved for the purchase of Every Day Counts calendar materials and training for K, 1st, and 2nd grades.
5. Review
 - a. Policy review postponed until June meeting
 - b. Renovation looks to be complete by June. Playground reinstallation may not be complete. We need a PTSO to help with getting a quality playground.
7. New Business
 - a. SBDM elected members for next year are Myra Morgan, Tonia Smith, Amanda O'Connor, Kelly Ellis, and Shelly Simpson.
 - b. Next meeting is June 13 at 1PM in Conference room and will include interviewing for posted position.
8. Adjourned 4:08 pm

GREAT SOURCE
RIGBY
STECK-VAUGHN

SPECIALIZED CURRICULUM

Cost Proposal

Prepared For

Gallatin Co Elementary School

25 Boaz Dr
Warsaw KY 41095

Attention:

Bonnie Humphrey

bonnie.humphrey@gallatin.kyschools.us

For the Purchase of:

Every Day Counts

Prepared By

Janel DeBoer

janel.deboer@hmhpub.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



HOUGHTON MIFFLIN HARCOURT

Attention:

Bonnie Humphrey

bonnie.humphrey@gallatin.kyschools.us

Customer Service

9205 South Park Center Loop

Orlando, FL 32819

FAX: 800-269-5232

Proposal for
Gallatin Co Elementary School
Every Day Counts

Expiration Date:6/27/2011

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade PK				
Materials and Services				
1439557 9780547481722	Supplemental Professional Development Workshop 1 Day Placeholder GradesK-12	\$2,599.00	1	\$2,599.00
Totals for Materials and Services			\$2,599.00	
Totals for Grade PK			\$2,599.00	
Grade K				
Materials and Services				
1460896 9780547586335	Great Source Every Day Counts Calendar Math Teacher Kit w/Planning GuideGrade K	\$248.00	6	\$1,488.00
Totals for Materials and Services			\$1,488.00	
Totals for Grade K			\$1,488.00	
Grade 1				
Materials and Services				
1460881 9780547586212	Great Source Every Day Counts Calendar Math Teacher Kit w/Planning GuideGrade 1	\$248.00	6	\$1,488.00
Totals for Materials and Services			\$1,488.00	
Totals for Grade 1			\$1,488.00	
Grade 2				
Materials and Services				
1460895 9780547586229	Great Source Every Day Counts Calendar Math Teacher Kit w/Planning GuideGrade 2	\$248.00	5	\$1,240.00
Totals for Materials and Services			\$1,240.00	
Totals for Grade 2			\$1,240.00	
Grade 3				
Materials and Services				
1460894 9780547586038	Great Source Every Day Counts Calendar Math Teacher Kit w/Planning GuideGrade 3	\$248.00	5	\$1,240.00
Totals for Materials and Services			\$1,240.00	
Totals for Grade 3			\$1,240.00	

**Proposal
Summary**

Total Value of Proposal:

\$8,860.50

Subtotal Purchase Amount:

\$8,055.00

Shipping & Handling (10.00%):

\$805.50

Total Cost of Proposal (PO Amount):

\$8,860.50

 **HOUGHTON MIFFLIN HARCOURT**
Attention:
Bonnie Humphrey
bonnie.humphrey@gallatin.kyschools.us

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9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232

Proposal for
Gallatin Co Elementary School
Every Day Counts

Expiration Date:6/27/2011

Total Cost of Proposal (PO Amount): \$ 8,860.50

Total Value of Proposal: \$ 8,860.50

This is a cost proposal only. Orders submitted under this proposal on or before the expiration date are subject to acceptance at Houghton Mifflin Harcourt's main office and are subject to the applicable terms in Houghton Mifflin Harcourt's invoice issues for such order.

Date of Proposal: 4/28/2011

Proposal Expiration Date:6/27/2011

GREAT SOURCE
RIGBY
STECK-VAUGHN

SPECIALIZED
CURRICULUM

Prices: Prices quotes are wholesale school prices and do not include transportation charges unless otherwise stated in this proposal. These wholesale school prices apply to the educational customers of Houghton Mifflin Harcourt. Prices quoted are valid for orders submitted on or before the expiration date set forth in the proposal.

Educational customers are billed at wholesale school price, f.o.b. shipping point, with a prepaid transportation charge and, unless the customer specifically requests otherwise, a charge for our guarantee of delivery is added to the invoice when shipped via U.S. Postal service. For educational customers preferring f.o.b. destination billing, ten percent (10%) of wholesale school price is added and we pay transportation charges and guarantee delivery. Prices do not include any sales tax. Applicable sales tax, if any, will be added to the invoice unless an appropriate tax exemption certificate has been furnished to Houghton Mifflin Harcourt.

FREE MATERIALS: Upon receipt of purchase order, gratis items will be shipped in direct proportion to pupil materials purchased. If purchases vary from those included in this proposal, gratis items will change accordingly. Gratis items may also change if purchase is other than a direct school district to publisher order, such as via a third-party vendor or jobber.



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