Members Present: Mark Thomas, Karen Drake, Annette Burkhart, Christene Baldwin, Lana Mitchell and Georgia Gordon

Members not present: Gilbert Sutton

Meeting Started at 4:05

Wellness Policy Awareness--School Day Time Change, recommended that New Highland Elementary school day start at 7:30 a.m. to assist in implementation of the Wellness Policy. Students are required to have 20 minutes of physical fitness every day.

Section Seven Funding: The Hardin County Board of Education made the decision to allocate Section Seven funds to schools based on the number of students scoring at the novice and apprentice levels. New Highland was allocated $33,248.00.

* How will the Section Seven money be used to decrease the % of novice and apprentice level students?

Our plan is to utilize the $33,248.00 and hire a part time literacy/math specialist--which will assist with both individual students and flexible grouping moving all students to read on grade level. Our plan is to utilize this person and service our most at risk population which includes GT; this person will also assist in the implementation and monitoring of our data walls. The Spring Map assessment will be one tool used to assist with targeting these populations as well as New Highland’s Literacy assessment. Reduction of novice and apprentice will be monitored with fall and winter MAP assessment and analysis of scores. There will be two classes for intervention. There will be 15 students in each classroom.

Literacy/math specialist

Expert reading teacher/resource teacher

Researched based reading instruction

Lower teacher pupil ratio in at risk classroom

Intensive targeted teaching math/reading

New Highland Elementary has seen significant instructional gains with the implementation of a Master Schedule with its embedded intensive intervention time—continuing this strategy with a more focus intensive approach to teaching.

Residue allocation from the hiring will be utilized to purchase Literacy First Assessment items.

* How is this plan connected to your CSIP?

Activity 1 School leadership/committees will develop a Master Schedule that guarantees all available time is maximized and focused on student achievement and success.

Activity 2 MAP computer based program will be used to identify individual student skill levels in the areas of math and reading in grades K-5.

Activity 3 Compass Learning will be used to assist teachers in closing learning gaps in reading and math.

Activity 4 Title I staff will work with students and collaborate with teacher/parents involvement programs in literacy.

Activity 5 Literacy First assessment will be administered and evaluated by appropriate staff.

Activity 6 All grade levels will provide an additional 30 minutes reading support—outside the normal 1 hour of reading instruction.

Activity 8 Afterschool and daytime waiver programs will integrate targeted skills when implementing research based strategies and programs.

Activity 10 Teachers will be trained to implement effective teaching strategies and modalities to meet the needs of all students at risk.

* What data/process will be used to measure and document quarterly progress?

Students will be identified initially by MAP and KCCT results. Teachers will develop action plans for targeted student instruction embedding the KSI process for each child having a KSI folder. Other appropriate assessment tools utilized; Compass Learning, Common Assessments, My Sidewalks Intervention Program, Star Math, Star Reading, Reading, Learning A-Z, New Highland’s Literacy Plan Assessment, Learning Checks, and Teacher Formative Assessments.

Christene Baldwin made a motion to accept the Literacy/Math program and Georgia Gordon seconded the motion.

Carry Over Funds: New Highland would like to carry over residual 2010-2011-General Funds to the 2011-2012 School Year--to hire two paraeducators to assist with our small group reading and math instruction and assist our literacy and math specialist.

Master Schedule implemented in November has proven effective with improving instruction. The master schedule has helped structure the quality of instruction and efficiency of paraprofessional help.

New Business: Ms. Charla Rendon’s retirement celebration will be May 26th at 6:00 p.m. The dinner will be the Iron Horse in Glendale. Official retirement date is July 30, 2011.

Smoking on New Highland’s property was discussed with explanation given related to protocol.

Schedule of Balances was approved by Christene Baldwin and seconded by Karen Drake.

The committee agrees with the Committee Policy outline set up by KASC. The five committee’s include Planning and Professional Development, Budget, Assessment, School Culture and Resources, Curriculum and Instruction Curriculum. All members were asked to take the committee policy outline home and bring suggestions and recommendations for changes to the next meeting.

The committee reviewed the finances for April 2011. Christene Baldwin made a motion to accept the finance reports as read. Karen Drake seconded it.

Discussion about the possibility of having parking lot upgraded and how school routine will change.

The minutes from April 21st were approved with corrections by Annette Burkhart and seconded by Lana Mitchell.

The next meeting will be June 6th at 3:00 PM after the professional development training.

The meeting was adjourned at 5:29 PM.