LINCOLN TRAIL ELEMENTARY

SBDM COUNCIL MEETING

March 10, 2011

Emily Robbins, co chairperson, called the School-Based Decision-Making Council of Lincoln Trail Elementary to order at 3:00 p.m. in the school Media Center. Members present were Emily Robbins, co chairperson; Alana Wooldridge, Jill McIntyre, Sherry Powers and Kim Jiranek. There were three guest, Linda Reed, Assistant Principal, Jenny Hegstad, fourth grade teacher, and Rachelle Grey, fifth grade teacher.

**11-035** motion to accept the agenda was made by Alana Wooldridge and seconded by Jill McIntyre. Motion carried.

Minutes of the February 17, 2011, SBDM Council Meeting was reviewed. **11-036**motion to accept the minutes was made by Alana Wooldridge and seconded by Kim Jiranek. Motion carried.

Mrs. Robbins shared with the SBDM Council the results of our school audit which took place on February 7th. Also shared were the positive comments from Darrell Witten’s recent visit to our school. Mr. Witten is the Secondary Instructional Planning Specialist for our district high schools.

Jenny Hegstad, fourth grade teacher, reported to the SBDM Council on Assessing Student Achievement. Fourth grade teachers are currently using the following methods of assessment with their students: Map testing to determine gaps and student levels, skill groups based upon testing results, pre/post tests, common assessments KTCC format, Compass Learning and learning checks.

A question concerning Infinite Campus and the time period in posting grades was discussed. Alana Wooldridge agreed to poll fourth and fifth grade teachers on this matter and report back to the council at the April 14, 2011, meeting.

Open House dates for 2011-2012 were discussed. Alana Wooldridge agreed to conduct a poll, among staff as to the preferred date and time. The date will be set at the April 14, 2011, meeting.

R.T.I. schedules for 2011-2012 were discussed; the schedule is in the process of being completed. The final copy will be presented at the May 12, 2011, meeting.

Finance reports for February were reviewed. Activity accounts budgets are due to the school principal by April 15th, with school budgets due to Central Office by May 15th.

Linda Reed, committee chair for the Professional Development committee presented the Professional Development Plan for the 2011-2012 school year. **11-037** Motion to accept the Professional Development Plan as submitted was made by Kim Jiranek and seconded by Jill McIntyre. Motion carried.

SBDM Council reviewed last month’s accident reports. The SBDM Council did not feel that the accident reports represented any pattern of unsafe conditions or practices at the school at this time.

Attendance Reports were presented to the SBDM Council.

The final read on revisions to policy #08.03 Language Arts/Reading/Writing was presented to the SBDM Council for review. **11-038** Motion to accept the revision to policy #08.03 was made by Alana Wooldridge and seconded by Jill McIntyre. Motion carried.

The second read of Policy #08.02 School Curriculum was presented to the SBDM Council for review. The final read will be April 14, 2011.

The Title One Parent Compact was presented to the SBDM Council for approval. **11-039** Motion to accept the Title One Parent Compact as presented was made by Alana Wooldridge and seconded by Kim Jiranek. Motion Carried.

The Title One Parent Compact is now a necessary component of our schools C-SIP plan. The C-SIP plan is currently being edited to include this component.

MAP scores continue to climb in all grade levels. Map goals were reviewed and discussed with each student on March 5, 2011.

Benchmark testing was administered to third, fourth and fifth grade students this past week.

 Motion **11-39** to adjourn was made by Kim Jiranek and seconded by Jill McIntyre. Motion carried. Meeting adjourned at 4:15 p.m.

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 (Chairperson)

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