

FORT THOMAS INDEPENDENT SCHOOLS
Board of Education Regular Meeting

Fort Thomas City Building – 130 N. Fort Thomas Avenue
Fort Thomas, Kentucky 41075

June 12, 2023

6:30PM

Attendance Taken at 6:27 PM:

Present Board Members:

Mr. Clem Fennell IV

Mrs. Sarah Foster

Mrs. Julie Kuhnhein

Mrs. Ann Meyer

Absent Board Members:

Mr. Jeff Beach

I. OPENING OF MEETING

Board Chair Ann Meyer called the meeting to order at 6:31pm.

A. Pledge of Allegiance

B. Recognitions

1. Board Bravos and Updates

Board members shared the following accolades:

- Softball team were regional champions
- Retiree reception recognized 18 retiring
- Graduation celebrations at elementary, middle and high school
- HHS senior Owen Borden was selected to serve on the KDE Commissioner's Student Advisory Council
- MES 5th-grader Stella Fornash was selected to participate in the National Youth Leadership Forum Pathways to STEM program at the University of Memphis this summer
- Participation in the 4th of July parade
- HHS and HMS campuses are closed for construction projects. Please call their office to arrange meetings in advance.

2. Cappies Award Winners

Congratulations to the HHS Theatre Department whose production of the musical "Sweeney Todd" won seven Cappies awards for the following categories:

- Lighting - Robert Chalk, Penelope Kolb, Gabe McDermott and Crew
- Lead Actor in a Male Role in a Musical - Evan Stuart
- Featured Actor in a Female Role in a Musical - Phia Veshapidze
- Comic Actor in a Female Role in a Musical - Grace Shule
- Ensemble in the Musical - The Lunatics

- Best Song - The Ballad of Sweeney Todd (opening)
- Best Musical - Sweeney Todd

The Board recognized and congratulated the students, presenting each with a Certificate of Achievement and a "Champions" t-shirt.

3. Boys Track Relay Team- State Champions

Congratulations to the Boys Track 4X800 Meter Relay team for their state championship win. Team members are:

- Caden Schroeder
- Ezra McKenzie
- Malcolm Robertson
- Alex Lacourt

The Board recognized and congratulated the team and gave each a Certificate of Achievement and a "Champion" t-shirt.

C. Community Forum

Parent Toby Varland addressed the Board with comments relating to SB150 and support of all students.

II. ACTION ITEMS

A. Johnson Elementary Replacement

1. Project Update

2. BG-4s (Temporary Relocation)

Order #2439 - Motion Passed: Approval of the BG-4 Contract Closeout Forms for Woeste Builders, Tri-State Buildings, Schmidt Plumbing, Planes Moving and Storage, Delta Electric and ARC Reprographics for the Temporary Relocation portion of the Johnson Elementary Replacement project passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

B. Guaranteed Energy Savings Contract (GESc)

1. Project Update

Jerry Wissman updated the Board that this project has been coordinating with the roofing project as well. During construction, HMS offices are relocated to Moyer Elementary and HHS summer school and offices are relocating to Johnson Elementary.

2. CMTA Pay Application #3

Order #2440 - Motion Passed: Approval of Pay Application #3 to CMTA, Inc. in the amount of \$156,783.27 for the Guaranteed Energy Savings Contract program passed with a motion by Mr. Clem Fennell IV and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

C. Highlands Athletic Complex at Tower Park Renovation

1. BG-1

Order #2441 - Motion Passed: Approval of the BG-1 in the amount of \$13,477,025.00 for the Highlands Athletic Complex at Tower Park Renovation project passed with a motion by Mrs. Julie Kuhnhein and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

D. Award of Bid for Custodial Supplies

Order #2442 - Motion Passed: Approval to accept all bids and award contracts to the companies with the lowest/best bid that met individual item specifications passed with a motion by Mrs. Sarah Foster and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

E. School Fees for 2023-24

All school fees must be approved by the Board of Education annually. The fees include student fees, textbooks & workbooks, materials and supplies and lunch charges. The following fees are recommended to be adopted for the 2023-2024 School Year:

Elementary

Student Fee – All Kindergarten	Amount
General Fee	\$45
Snack Fee	\$25
Technology Fee	\$80
Field Trips	\$50
Insurance	\$5
TOTAL KINDERGARTEN STUDENT FEE	\$205

Student Fee – All Students Grades 1-5	Amount
General Fee	\$70
Technology Fee	\$80
Insurance	\$5
TOTAL GRADE 1-5 STUDENT FEE	\$155

Highlands Middle School

Student Fee	Amount
General Fee (All Students)	\$50.00
Science Lab Fee (All Students)	\$10.00
Math Textbook Fee(All Students)	\$10.00
Social Studies Textbook Fee (All Students)	\$10.00
STEM Fee (All Students)	\$15.00
Technology Fee (All Students)	\$105.00
Student Insurance	\$5.00
TOTAL HMS STUDENT FEE	\$205.00
Additional	
Band (all levels)	\$10.00
Strings (all levels)	\$15.00
Art (Elements or Advanced)	\$5.00
Comprehensive Visual Art	\$35.00
HHS Pathway Courses	
Digital Literacy	\$30.00
Engineering I	\$50.00
FCS Essentials	\$30.00

Highlands High School

Student Fee	Amount
General Fee (ALL students)	\$25.00
PSAT (ALL 10 th grade)	\$18.00
Technology (ALL Students)	\$105.00
English	
English I (Sadlier Consumable)	\$35.00
English I Advanced (Pre-AP Curriculum)	\$30.00

English II (Pre-AP Curriculum)	\$30.00
English III (Sadlier Consumable)	\$35.00
AP Seminar (Additional Supplies)	\$10.00
AP Language (AMSCO Consumable)	\$30.00
AP Literature (Sadlier Consumable)	\$25.00
Creative Writing	\$15.00
Family Consumer Science	
FCS Essentials	\$30.00
Fashion and Interior Design I	\$10.00
Early Lifespan Development	\$10.00
Culinary Arts I	\$15.00
Food and Nutrition	\$70.00
Art	
Sculpture	\$35.00
Art I	\$35.00
Art II	\$35.00
AP Studio Art	\$35.00
Art III	\$35.00
Photo I	\$35.00
Photo II	\$35.00
Engineering/Technology	
Architecture Design	\$50.00
Engineering I	\$50.00
Engineering II	\$75.00 + certificates and fees
Engineering Capstone	\$50.00 + certificates
EGT 212 CAD NKU Dual Credit	\$75.00 + certificates and fees
EGT 116 Manufacturing NKU Dual Credit	\$50.00
Advance Design	\$50.00

Business	
Comp Tech I/Digital Liter (MOS)	\$30.00 + certificates
Fine Arts/Film	
Tech Theater	\$35.00
Intro to Media Arts	\$40.00 + certificates
Video Studio Fundamentals	\$40.00 + certificates
Studio Directing/Performance	\$40.00 + certificates
Advanced Studio Productions	\$40.00 + certificates
Audio Engineering	\$40.00
Sports Broadcasting	\$40.00
Independent Video Productions	\$40.00
Choir	\$10.00
Health Innovations	
Health Pathway	\$30.00
Math	
All Courses (Carnegie, protractors, compasses, etc)	\$20.00
Science	
Chemistry I (Lab Fees)	\$30.00
Chemistry I ADV (Lab Fees)	\$30.00
AP Chemistry (Lab Fees)	\$30.00
Anatomy & Physiology (Lab Fees)	\$30.00
Biology I (Lab Fees)	\$30.00
Biology I ADV (Lab Fees)	\$30.00
AP Biology (Lab Fees)	\$25.00
AP Environmental Science (Lab Fees)	\$30.00
Physics (Lab Fees)	\$25.00
Social Studies	
Law & Justice: We the People (Reader Text – Consumable)	\$20.00
AP US Government & Politics (Reader Text – Consumable)	\$28.00

AP US History (Reader Text – Consumable)	\$28.00
AP World History (Reader Text – Consumable)	\$28.00
Additional Summer Course	Up to \$300
Advanced Placement	TBD
Dual Credit	TBD
PSAT (10th and 11th grade)	TBD
ACT (October Optional Test)	\$48.00
Athletic/Extracurricular	
Athletic Fee	\$140.00
Uniform Fee	Up to \$150.00
Athletic Meal Fee	Up to \$150.00
Band Fee	\$110.00

Highlands High School Workbook Fee

Workbook	Amount
Anatomy & Physiology (NOT Dual Credit)	\$60.00

Breakfast/Lunch Fees

Student Fee	Amount
Elementary Breakfast	\$2.50
Elementary Lunch	\$3.50
HMS/HHS Breakfast	\$2.50
HMS/HHS Lunch	\$3.75
Adult Lunch	\$4.00

Order #2443 - Motion Passed: Approval of the School Fees for the 2023-24 school year passed with a motion by Mr. Clem Fennell IV and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

F. Student Discipline Code of Conduct 2023-24

Order #2444 - Motion Passed: Approval of the Student Discipline Code of Conduct for 2023-24 passed with a motion by Mrs. Sarah Foster and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

G. KSBA Policy Updates for 2023-24

Order #2445 - Motion Passed: Tentative approval based on a First Reading of the annual KSBA Policy Updates for 2023-24 passed with a motion by Mrs. Julie Kuhnhein and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

H. Policy Revisions for 2023-24 - Emergency Reading

Order #2446 - Motion Passed: Adoption of the revisions to Policies 03.1211, 03.21, 03.2211, 08.1311, 08.13531 and 08.23 as presented for an Emergency Reading passed with a motion by Mr. Clem Fennell IV and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

- 1. Policy 03.1211 - Salary Deductions**
- 2. 03.21 Hiring**
- 3. 03.2211 - Salary Deductions**
- 4. 08.11311 - Early Graduation Program**
- 5. 08.13531 - Human Sexuality**
- 6. 08.23 - Harmful to Minors Complaint Resolution Process**

I. Establish Additional Position for District Psychologist for 2023-24

We received a school-based mental health grant which provides funding to add an additional district school psychologist.

Order #2447 - Motion Passed: Approval to establish an additional position of District Psychologist for the 2023-24 school year passed with a motion by Mrs. Sarah Foster and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes

Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

J. Payroll Dates for 2023-24

Order #2448 - Motion Passed: Approval of the Payroll Dates for 2023-24 passed with a motion by Mrs. Julie Kuhnhein and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

K. Release of Right of First Refusal

Order #2449 - Motion Passed: Approval to authorize the Board Chair and Superintendent to sign the Release of First Refusal for 406 N. Fort Thomas Avenue and authorization of Superintendent and Board Chair to negotiate the scope to limit access (ingress and egress), and to sign any and all documents on behalf of the Board passed with a motion by Mr. Clem Fennell IV and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

L. Evaluation of Superintendent

Order #2450 - Motion Passed: Acceptance and approval of the Superintendent's annual evaluation with an overall rating of Exemplary passed with a motion by Mrs. Sarah Foster and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

M. Superintendent Contract

Order #2451 - Motion Passed: Approval of a 4-year contract with superintendent Brian Robinson beginning July 1, 2023, through June 30, 2027 passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

III. DISCUSSION ITEMS

A. Board Committee Updates

Julie Kuhnhein shared that the FTEF will add 2 new members.

IV. APPROVAL OF CONSENT AGENDA

Order #2452 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mrs. Julie Kuhnhein and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Absent
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

A. Minutes of Regular Meeting of May 8, 2023; and Working Board Meeting of June 2, 2023

B. Financial Report for Month of May 2023

C. Food Service Report for May 2023

D. Attendance Report for 9th Month of 2022-23

E. Authorization for Payment of Claims

F. Declaration of Surplus Property

G. Bond of Depository

H. Approval of Transportation Common Carriers for 2023-24

- Campbell County Schools
- Croswell Transportation
- Enterprise Rent-A-Car
- Executive Transportation
- Miller Transportation

I. Notification and Approval of Student Trips

1. HHS Softball - Lexington KY - May 31-June 1, 2023
2. HHS Track - Lexington KY - June 1-2, 2023
3. HHS Girls Basketball - Louisville KY - June 9-11, 2023
4. HHS FCCLA - Denver CO - July 1-7, 2023
5. HHS Football - Hoover AL - July 12-15, 2023
6. HHS Dance - Lexington KY - July 23-26, 2023

J. Personnel Action Taken Since May 8, 2023

Employment of the following Certified Employees

Michael Caldwell - Social Studies Teacher - HHS
Sherri Chan - Special Education Teacher - MES
Isaiah Cook - Social Studies Teacher - HHS
Megan Jones - Elementary Teacher - JES
Shalyn Jones - Special Education Teacher - WES
Sarah Klensch - Math Teacher - HMS
Adam Osterbrook - Special Education Teacher - HHS
Brooke Smith - Elementary Teacher - JES
Marguerite Walker - Spanish Teacher - HHS

Employment of the following Classified Employee

Matthew Schnelle - Custodian - JES

Employment of the following Extra-Service Positions

Sarah Coffman - Grade Level Leader - 5th Grade - JES
Katie Leftin - Grade Level Leader - 2nd Grade - JES
Katie Mirrieles - Grade Level Leader - 3rd Grade - MES
Amy Opitz - Grade Level Leader - 3rd Grade - JES
Erin Staff - Grade Level Leader - Kindergarten - JES
Alyssa Vanderpool - Grade Level Leader - Specials - JES

Employment of the following Paraprofessional Employees

Robert Asseo - Boys Varsity Assistant Soccer Coach - HHS
Ian Chang - Boys JV Soccer Coach - HHS
Suli Kayed - Boys Varsity Soccer Coach - HHS
Anthony Spaulding - Boys Freshman Soccer Coach - HHS

Resignation of the following Classified Employees

Allison Klemt - Instructional Assistant - HMS
Seth Roll - Custodian - JES
Christina Woody - Cafeteria Manager - WES

Resignation of the following Paraprofessional Employees

Kris Nevels - Football Assistant Coach & Split - HHS
Brandon Ponchak - Boys Soccer Varsity Head Coach - HHS

Resignation of the following Extra Service Positions

Julie Bolling - Grade Level Leader - 2nd Grade - JES
Jennifer Flynn - Journalism Co-Sponsor - JES
Brittney Hurtt - Grade Level Leader - 5th Grade - JES
Katie Mills - Grade Level Leader - Kindergarten - JES
Mary Moore - Girls on the Run Sponsor - WES
Scott Pahren - Grade Level Leader - 6th Grade - HMS
Aimee Shadwell - Grade Level Leader - 3rd Grade - JES

Karin Thomas - Grade Level Leader - 1st Grade - MES
Marie Zimmerman - Grade Level Leader and Journalism Co-Sponsor - JES

Nonrenewal of the following Classified Employee

Melissa Lewis - Instructional Assistant - JES

Nonrenewal of the following Paraprofessional Employees

Greg Bowman - Boys Varsity Assistant Soccer Coach - HHS
Amanda Johnson - Boys/Girls Head Swimming Coach - HHS
Matt Stephens - JV Boys Soccer Coach - HHS
Hank Heidrich - Girls Assistant Golf Coach - HHS

K. Grant Extended Leave

- 1. Kathy Eaton (Medical - Approximately May 16 through June 9, 2023)**
- 2. Jacqueline Maxwell (Medical - Approximately August 10 through September 18, 2023)**
- 3. Maria Barth (Maternity - Approximately August 10 through September 27, 2023)**
- 4. Hollie Menkhaus (Maternity - Approximately October 10, 2023 through January 18, 2024)**

V. OTHER BUSINESS

VI. ADJOURNMENT

Board Chair Ann Meyer adjourned the meeting at 7:34pm.

Chairperson

Superintendent