

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Regular Meeting

20 N. Grand Avenue – 1st Floor Convening Room

Fort Thomas, Kentucky 41075

July 12, 2021

6:30PM

Attendance Taken at 6:30 PM:

Present Board Members:

Mr. Jeff Beach

Mrs. Lisa Duckworth

Mr. Bradley Fennell

Mrs. Julie Kuhnhein

Mrs. Ann Meyer

I. OPENING OF MEETING

Board Chair Ann Meyer called the meeting to order at 6:31pm.

A. Pledge of Allegiance

B. Student Showcase - STEM Academy Summer Enrichment

Colleen Epperson and Robin Kemp talked about having the unique opportunity to collaborate with the Bug Chicks to provide a science-based course for students.

HHS students presented about their research and findings from the STEM Academy Summer Enrichment course.

Students presenting were:

- Emmarie Brewer
- Evia Combs
- Case Grillot

The Board thanked the students for their presentation and gave each a "Rich in Tradition" t-shirt.

C. Community Forum

Fort Thomas resident Joan Ferris addressed the board with her concerns about how SBDM councils are elected and also voiced her desire for the board to implement and/or discuss the implementation of cameras in all classrooms.

Fort Thomas resident Vicky Fennell addressed the board with questions about how school clubs are established as paid extra service positions.

II. ACTION ITEMS

A. Johnson Elementary Replacement

1. Project Update

Jerry Wissman provided the Board with an update on the status of this project, noting that the furniture is currently arriving.

2. Change Order #8

Order #2257 - Motion Passed: Approval of Change Order #8 in the amount of \$108,822.00 for the Johnson Elementary Replacement project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Lisa Duckworth.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

3. Pay Application to Morel Construction

Order #2258 - Motion Passed: Approval of Pay Application #28 to Morel Construction in the amount of \$236,805.70 for the Johnson Elementary Replacement project passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

B. Adoption of KSBA Policy Updates for 2021-22

Order #2259 - Motion Passed: Adoption of the proposed KSBA Policy Updates for 2021-22 as presented for a 2nd Reading passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

C. Revision to Policies - First Reading

1. Policy 03.121 - Salaries

2. Policy 09.24 - Employment of Students

Order #2260 - Motion Passed: Tentative approval based on a First Reading for proposed changes to Policy 03.121 - Salaries; and Policy 09.24 - Employment of Students passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes

Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

D. Lunch Program Recommendation for 2021-22

Order #2261 - Motion Passed: Approval to opt out of participation in the Federal Lunch Program for the 2021-22 school year passed with a motion by Mr. Jeff Beach and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

E. School-wide Fundraisers for 2021-22

All Schools

Life Touch Pictures

Highlands Middle

PTO Annual Fundraiser

Book Fair

Johnson Elementary

Hullabaloo

Johnson Color Run

Book Fair

Artsonia

Moyer Elementary

Santa House

Artsonia

Fine Arts Night

TFK Magazine Subscription

Book Fair

Woodfill Elementary

Big Top

Boosterthon Fun Run

Book Fair

Order #2262 - Motion Passed: Approval of the School-wide Fundraisers for the 2021-22 school year passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

F. Student Discipline Code of Conduct

The Board of Education must establish the Code of Conduct for the district. Each school is responsible for developing a Code of Conduct Handbook, which will be shared with students and parents at the individual schools.

Order #2263 - Motion Passed: Approval of the Student Discipline Code of Conduct for 2021-22 passed with a motion by Mrs. Julie Kuhnhein and a second by Mrs. Lisa Duckworth.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

G. School Resource Officer Agreement

Order #2264 - Motion Passed: Approval of the School Resource Officer Agreement with the City of Fort Thomas passed with a motion by Mr. Bradley Fennell and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

H. Award of Contract for Public Relations & Marketing Services

Order #2265 - Motion Passed: Approval to accept the bid received and award a contract to Living Media, Inc. in the amount of \$55,000.00 for Public Relations and Marketing Services for the 2021-22 school year, with the option to extend the contract up to two additional years passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

III. DISCUSSION ITEMS

A. District Data Security and Breach Procedures Update

Each public school district in Kentucky shall review and consider the most recent best practice guidance from the Kentucky Department of Education, including the Data Security and Breach Notification Best Practice Guide, for personal information reasonable security.

Jody Johnson presented information to the Board about Data Security and Privacy. Presentation and review of this information is required yearly.

B. Board Committee Updates

Ann Meyer reported that the Education & Eggs Committee is currently working on the breakfast scheduled for August 12.

C. Welcome New Principals

Brian Robinson introduced and welcomed our new principals

- Erika Volpenhein - Highlands Middle School
- John Darnell - Highlands High School

IV. APPROVAL OF CONSENT AGENDA

Order #2266 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mr. Jeff Beach and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

A. Minutes of Regular Meeting of June 14, 2021

B. Authorization for Payment of Claims

C. Bonds of Depository

D. KSBA Procedure Updates for 2021-22

E. Approval of Contracted Student Services

- 1. Physical Therapy Services**
- 2. Visually Impaired Preschool Services**

F. Revised Job Descriptions

- 1. Network Administrator**
- 2. Computer Technician**

G. Revised Salary Schedules for 2021-22

- 1. Classified Salary Schedule for 2021-22**
- 2. Classified II Salary Schedule for 2021-22**

H. Personnel Action Taken Since June 14, 2021

Employment of the following Certified Employees

Jason Harnish - Social Studies Teacher - HMS
Lubitz Hersberger - Strings Teacher - HMS/HHS
Claudia Hils - Teacher - MES
Brian McDowell - Science Teacher - HMS
Jennifer Ragan - Teacher - MES
Laura Rittinger - Social Studies Teacher - HMS

Employment of the following Classified Employees

Kelly Griffith - Cafeteria Worker- HHS
Susan Morrow - Bus Monitor - Districtwide
Amy Parna - Caf Manager - JES
Avram Steuber - Cafeteria Worker - JES
Frances Wetterich - Cafeteria Worker - HMS

Employment of the following Paraprofessional Employees

Hank Heidrich - Girls Assistant Golf Coach - HHS
Aaron Letinski - Strength and Conditioning Coach - HHS
Hannah Montgomery - JV Dance Team Coach - HHS
Andy Raaker - Football Equipment Manager - HHS
Megan Reynolds - Dance Team Coach - HMS
Christopher Rust - AV Specialist/Technician - HHS

Change in Position for the Following Certified Position

Jeffrey Schneider - from Assistant Principal - HHS to Assistant Principal - HMS

Resignation of the following Certified Employee

Zachary Rowe - Social Studies Teacher - HMS

Resignation of the following Classified Employees

Ashley Cunningham - Custodian - HMS
Thomas Naegele - Custodian - HHS
Van Scott - Computer Technician - Districtwide

Resignation of the following Paraprofessional Positions

Amy Hamilton - Elementary Drama Club Sponsor - Districtwide
Zeke Plymesser - AV Specialist/Technician - HHS
Jeff Rust- Varsity Assistant Softball Coach - HHS

I. Approval of Superintendent Travel

- 1. KASA New Supt. Training - Lexington KY - July 7-9, 2021**
- 2. KASA Conference - Louisville KY - July 28-30, 2021**

V. OTHER BUSINESS

VI. ADJOURNMENT

Board Chair Ann Meyer adjourned the meeting at 8:00pm.

Chairperson

Superintendent