

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Meeting

20 N. Grand Avenue – 1st Floor Convening Room

Fort Thomas, Kentucky 41075

June 10, 2019

6:30PM

Attendance Taken at 6:26 PM:

Present Board Members:

Mrs. Karen Allen

Mr. Jeff Beach

Mrs. Lisa Duckworth

Mr. Bradley Fennell

Mrs. Ann Meyer

I. OPENING OF MEETING

Board Chair Jeff Beach called the meeting to order at 6:30pm.

A. Pledge of Allegiance

B. Recognition of Guests

1. Cappies Award Winners

Congratulations to the HHS Theatre Department whose production of 25th Annual Putnam County Spelling Bee won 11 Cappies Awards.

- Up and Coming Critic - Juli Russ
- Best Critic Team
- Sound - Steve Lang, Maddi McIntosh, Liam Morris, and Crew
- Lighting - David Dierig, Austin Paolucci, Miles Sower, and Crew
- Creativity (Directing) - Vicky Alcorn and Tammy Sanow
- Stage Management and Crew - Stella Fahlbusch, Olivia Greenwell, Eleanor Todd, and Crew
- Featured Actress in a Musical - Lillian Reynolds
- Female Dancer - Lizzy Roeding
- Comic Actor in a Musical - Grant Sower
- Lead Actress in a Musical - Zoe Zoller
- Best Musical - 25th Annual Putnam County Spelling Bee

The Board recognized and congratulated the cast and crew of the production, giving each a Certificate of Achievement.

2. Trinity Walsh

Congratulations to Trinity Walsh who won the KYACAC Carolyn Quire Service Award.

The Board recognized and congratulated Mrs. Walsh on her award.

C. Community Forum

II. ACTION ITEMS

A. Johnson Elementary Replacement

1. Project Update

Jerry Wissman provided the Board with an update on this project noting that most of the above ground demolition work has been completed. Hosea has given us a demolition completion date of June 21.

2. Pay Application to Hosea

Order #1991 - Motion Passed: Approval of partial payment in the amount of \$105,000.00 to Hosea Project Movers for the Johnson Elementary Replacement project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

3. Pay Application to Morel Construction

Order #1992 - Motion Passed: Approval of Pay Application #3 in the amount of \$14,580.00 to Morel Construction for the Johnson Elementary Replacement project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

B. Johnson Elementary Temporary Relocation

1. Project Update

Jerry Wissman provided the Board with an update on this project noting that finishing work, including landscaping, would be completed during the summer.

C. Revision to Policies 08.1114 - Preschool Education and 09.124 - Tuition

Order #1993 - Motion Passed: Tentative approval based on a first reading of proposed revision of Policy 08.1114 - Preschool Education and Policy 09.124 - Tuition passed with a motion by Mrs. Karen Allen and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

D. KSBA POLICY AUDIT

1. Chapter 8

Order #1994 - Motion Passed: Adoption of Revisions to Policies 08.1, 08.11, 08.1312, 08.13452, 08.136, 08.141, 08.211, 08.222 and 08.31; Implementation of Policy 08.1121; and Omission of Policy 08.135 as presented for a 2nd Reading passed with a motion by Mr. Bradley Fennell and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

a. Revision to Policies 08.1, 08.11, 08.1312, 08.13452, 08.141, 08.211, 08.222 and 08.31

b. Implementation of Policy 08.1121

c. Omission of Policy 08.135

E. KSBA Policy Updates for 2019-20

Order #1995 - Motion Passed: Tentative approval based on a First Reading of the annual KSBA Policy Updates for 2019-20 passed with a motion by Mrs. Karen Allen and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

F. Tentative 2020-21 School Calendar

Order #1996 - Motion Passed: Approval of the Tentative 2020-21 School Calendar passed with a motion by Mrs. Karen Allen and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

G. School Fees for 2019-20

All school fees must be approved by the Board of Education annually. The fees include student fees, textbooks & workbooks, materials and supplies and lunch charges.

Elementary

Student Fee	Amount
Kindergarten Covers supplies, snacks, technology, field trips, instructional fee	\$175.00
Grades 1-5 Covers supplies, consumable materials, technology	\$125.00

Highlands Middle School

Student Fee	Amount
General Fee (All Students)	\$30.00
English – Spring Board (All Students)	\$18.00
Carnegie Math (All Students)	\$20.00
Technology	\$75.00
Student Insurance	\$5.00
TOTAL HMS STUDENT FEE	\$148.00
Additional	
Band	\$15.00
Strings	\$15.00
Art Sketchbook	\$10.00
Engineering Design – HHS Pathway Course	\$30.00 lab fee
FCS Essentials – HHS Pathway Course	\$20.00 lab fee
8th Grade Chorus	\$10.00

Highlands High School

Student Fee	Amount	Workbooks	Amount
General Fee (ALL students)	\$25		
PSAT (ALL 10 th grade)	\$16		
Technology (ALL Students)	\$75		
Family Consumer Science			
Life Skills	\$20		
Food and Nutrition	\$50		
Art			
Ceramics	\$35		
Foundations in Art	\$35		
Draw, Paint, Design	\$35		
AP Studio Art	\$35		
Advanced Studio Art	\$35		
Photo Design	\$35		
Engineering/Technology			
Principles of Eng./Tech	\$30		
Fund. Of Eng. Design	\$30		
Theatre/Film			
Tech Theatre	\$35		

Intro to Broadcasting/Film	\$20		
News Broadcasting	\$20		
Documentary Film	\$20		
Science			
Chemistry I	\$20	Anatomy & Physiology (NOT Dual Credit)	\$30
Chemistry I ADV	\$20	AP Environmental Science Lab Book	\$28
AP Chemistry	\$20	Chemistry I Lab Book (NOT ADV Chem)	\$28
Anatomy & Physiology	\$30		
Biology I	\$20		
Biology I ADV	\$20		
AP Biology	\$20		
AP Environmental Science	\$20		
Additional Summer Course	Up to \$300		
Advanced Placement	TBD		
Dual Credit	TBD		
Athletic/Extracurricular			
Athletic Fee	\$90		
Uniform Fee	Up to \$150		
Athletic Meal Fee	Up to \$50		
Band Fee	\$90		

Breakfast/Lunch Fees

	Amount
Elementary Breakfast	\$2.00
Elementary Lunch	\$3.00
HMS/HHS Breakfast	\$2.25
HMS/HHS Lunch	\$3.25
Adult Lunch	\$3.75

Order #1997 - Motion Passed: Approval of the School Fees for the 2019-20 school year passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

H. Request for Waiver for Shortened School Day

Request approval of a shortened school day for a student under the age of 18 and within our District boundaries. Medical and educational records indicate health concerns and conditions that compromise the ability to tolerate a full school day. After careful consideration of all

relevant information, including input from physicians, family and educators, the Admissions and Release Committee (ARC) has recommended a shortened school day, with the goal of gradually increasing time at school as health conditions allow.

Order #1998 - Motion Passed: Approval of the request for waiver for a shortened school day passed with a motion by Mrs. Karen Allen and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

I. District Technology Plan

As part of the Universal Service Fund (USF) approval process, the district's technology plan must be reviewed and approved annually. USF is also known as eRate.

Order #1999 - Motion Passed: Approval of the District Technology Plan for 2019-20 passed with a motion by Mrs. Karen Allen and a second by Mrs. Ann Meyer.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

J. Salary Schedules for 2019-20

Order #2000 - Motion Passed: Approval of the Salary Schedules for 2019-20 passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

K. Payroll Dates for 2019-20

Order #2001 - Motion Passed: Approval of the Payroll Dates for 2019-20 passed with a motion by Mr. Bradley Fennell and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

L. Bond of Treasurer

Order #2002 - Motion Passed: Acceptance of the Bond of Treasurer Andrew Remlinger passed with a motion by Mrs. Karen Allen and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
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Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

III. DISCUSSION ITEMS

A. Board Committee Updates

IV. APPROVAL OF CONSENT AGENDA

Order #2003 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mrs. Karen Allen and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

A. Minutes of Regular Meeting of May 13, 2019

B. District Technology Report for May 2019

C. Financial Report for Month of May 2019

D. Food Service Report for May 2019

E. Attendance Report for 9th Month of 2018-19

F. Authorization for Payment of Claims

G. Notification and Approval of Student Trips

- 1. HHS TSA - Washington DC - June 28 - July 2, 2019**
- 2. HMS FCCLA - Anaheim CA - June 28-July 5, 2019**
- 3. HHS Volleyball - Morehead KY - July 11-13, 2019**
- 4. HHS Girls Soccer - Whitestown IN - September 6-7, 2019**
- 5. HHS Boys Soccer - Evansville IN - September 20-21, 2019**

H. Personnel Action Taken Since May 14, 2019

Employment of the following Certified Employees

Ryan Mahoney - Mathematics - HHS
 Mary Bose - Special Education LBD- HHS
 Chasity Ogle - Kindergarten - JES
 Melissa Marotta - Music - MES

Employment of the following Classified Employees

Sarah Harrison - Instructional Assistant - MES

Abigail Orme - Instructional Assistant (Kindergarten) - WES

Employment of the following Extra Service Positions

Julie Steppe - Grade Level Leader - K - MES

Amber McDowell - Grade Level Leader - 1 - MES

Linda Hockney - Grade Level Leader - 2 - MES

Beckie McGraw - Grade Level Leader - 3 - MES

Chris Capal - Grade Level Leader - 4 - MES

Susan Vetter - Grade Level Leader - 5 - MES

Silvia McClamrock - Grade Level Leader - Specials - MES

Employment of the following Seasonal Employees

Austin Beyersdoerfer - Summer Work Crew - District

Edward Gastright - Summer Work Crew - District

Kyle Turner - Summer Work Crew - District

Resignation of the following Classified Positions

Diane Hunter - Custodian - HMS

Laura Keenan - Instructional Assistant - MES

Jennifer Aseere - Instructional Assistant / Caf Monitor - WES

Resignation of the following Paraprofessionals

Jerry Hauck - Assistant Cross-Country Coach - HHS

Lori Valentine - Drama Club Sponsor - HMS

Michaela Owens - Freshman Softball Coach - HHS

Termination of the following Paraprofessional

Rob Coffey - Head Softball Coach - HHS

Resignation of the following Extra Service Positions

Sally Brewer - Literacy Leader - HMS

Samantha Reynolds - Dance Team Coach - HMS

Jillian Hurtt - STLP Lead Sponsor - MES

Anna Goetz - Grade Level Leader - K - MES

Jillian Hurtt - Grade Level Leader - 1 - MES

Loren Noah - Grade Level Leader - 2 - MES

Cindy Graves - Grade Level Leader - 3 - MES

Natalie Heilman - Grade Level Leader - 4 - MES

Pam Brenner - Grade Level Leader - 5 - MES

Nikki Everett - Grade Level Leader - Specials - MES

I. Grant Extended Leave

1. Brittney Hurtt (Maternity - Approximately August 8 - November 4, 2019)

2. Jackie Holmes (Maternity - Approximately August 14 - November 12, 2019)

J. Approval of Superintendent Travel

1. KASA Annual Leadership Institute - Louisville KY - July 17-19, 2019

V. OTHER BUSINESS

A. EXECUTIVE SESSION per KRS 156.557(6)(c) Evaluation of Superintendent

Order #2005 - Motion Passed: Approval to enter into Executive Session at 7:27pm per KRS 156.557(6)(c) passed with a motion by Mrs. Karen Allen and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

Order #2004 - Motion Passed: Approval to exit Executive Session at 8:30pm per KRS 156.557(6)(c) passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

B. ACTION ITEM

1. Evaluation of Superintendent

Order #2006 - Motion Passed: Acceptance and approval of the superintendent's annual evaluation, with an overall rating of Exemplary, passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Ann Meyer	Yes

VI. ADJOURNMENT

Board Chair Jeff Beach adjourned the meeting at 10:15pm.

Chairperson

Superintendent