

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Meeting

28 N. Fort Thomas Avenue
Fort Thomas, Kentucky 41075

August 13, 2018

6:30PM

Attendance Taken at 6:30 PM:

Present Board Members:

Mrs. Karen Allen

Mr. Bradley Fennell

Mr. Jeff Beach

Mr. John Weyer

Mrs. Lisa Duckworth

I. OPENING OF MEETING

Board Chair Jeff Beach called the meeting to order at 6:30pm.

A. Pledge of Allegiance

B. Community Forum

II. ACTION ITEMS

A. Highlands High School Renovation - Phase 4

1. Project Update

Jerry Wissman gave the Board an update on the status of the project, noting that repairs to the leaking issues appear to be successful, however, we are still working on the repair/replacement of water damaged areas.

B. Highlands High School Renovation - Phase 4 Gymnasium

1. Project Update

Jerry Wissman gave the Board an update on the status of the project.

C. Moyer Elementary Renovation

1. Project Update

Jerry Wissman gave the Board an update on the status of the project, noting that Grand Opening/Open House held on August 12, was a success and very well-attended.

2. Change Proposal #124

Order #1886 - Motion Passed: Approval of Change Proposal #124 in the amount of \$32,109.00 for the Moyer Elementary Renovation project passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

3. Change Order #11

Order #1887 - Motion Passed: Approval of Change Order #11 in the amount of \$84,297.00 for the Moyer Elementary Renovation project passed with a motion by Mrs. Karen Allen and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

4. Pay Application to Morel Construction

Order #1888 - Motion Passed: Approval of Pay Application #33 in the amount of \$459,410.00 to Morel Construction for the Moyer Elementary Renovation project passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

D. Johnson Elementary Replacement

1. Project Update

Jerry Wissman gave the Board an update on the status of the project.

2. Waiver Request for Family Resource Space

Approval is needed to request a waiver for the requirement for the construction of a Family Resource space as required in 702 KAR 4:170 Part 2 (b.20). Our district does not qualify to provide Family Resource and Youth Service Centers for our students, nor do we anticipate meeting the qualifications in the future. We believe that construction of a Family Resource space represents an unnecessary expense for this project.

Order #1889 - Motion Passed: Approval to request a Waiver from KDE of the requirement to construct a Family Resource space as required in 702 KAR 4:170 Part 2(b.20) passed with a motion by Mrs. Karen Allen and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

3. Waiver Request for Recreational Field Space

Approval is needed to request a waiver of the requirement for a Recreational Field Space as required in 702 KAR 4:17. As our district has very limited space on the existing site, this requirement cannot be met. However, this facility does have access to recreational field space at other locations within the district.

Order #1890 - Motion Passed: Approval to request a Waiver from KDE of the requirement to provide a recreational field space as required in 702 KAR 4:17 passed with a motion by Mrs. Lisa Duckworth and a second by Mr. John Weyer.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

4. Crime Prevention Through Environmental Design (CPTED)

KDE requires Board review of Crime Prevention Through Environment Design (CPTED) principles prior to school construction or renovation.

Order #1891 - Motion Passed: Approval of CPTED checklist as completed for the Johnson Elementary Replacement project passed with a motion by Mrs. Karen Allen and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

E. Adoption of Revised Policies 03.1321/03.2321 - Use of School Property

Order #1892 - Motion Passed: Adoption of revisions to Policies 03.1321/03.2321 - Use of School Property as presented for a 2nd Reading passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

F. Establish Position for Administrative Assistant to Athletic Director

Order #1893 - Motion Passed: Approval to establish a position for Administrative Assistant to the Athletic Director passed with a motion by Mr. Bradley Fennell and a second by Mr. John Weyer.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

G. Establish Extra Service Position for AV Specialist

Order #1894 - Motion Passed: Approval to establish an extra service position for AV Specialist in the amount of \$2,911 passed with a motion by Mrs. Karen Allen and a second by Mrs. Lisa Duckworth.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

H. Award of Contract for Public Relations & Marketing Services

Order #1895 - Motion Passed: Approval to accept the bid received and award a contract Living Media, Inc. in the amount of \$41,150.00 for Public Relations and Marketing Services for the 2018-19 school year, with the option to extend for up to two additional years under same terms passed with a motion by Mr. Bradley Fennell and a second by Mrs. Karen Allen.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

III. DISCUSSION ITEMS

A. Band Ramp Update

Jerry Wissman presented and reviewed the ramp design for the HHS band room.

B. Superintendent's Report

1. Portrait of a Graduate Update

Karen Cheser shared the five competencies of our Portrait of a Graduate and reviewed the criteria for each.

C. Board Committee Updates

No committee meetings were held since the last report.

D. Data Security and Privacy

Diana McGhee presented information to the Board about Data Security and Privacy. Presentation and review of this information is required yearly.

IV. APPROVAL OF CONSENT AGENDA

Order #1896 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mr. John Weyer and a second by Mr. Bradley Fennell.

Mrs. Karen Allen	Yes
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mr. John Weyer	Yes

A. Minutes of Regular Meeting of July 16, 2018 and Special Working Meeting of August 9, 2018

B. District Technology Report for July 2018

C. Financial Report for Month of July 2018

D. Authorization for Payment of Claims

E. Notification of School Activity Fund Budgets for 2018-19

F. Notification of District Donations Received for 2017-18

G. Notification of Approval of Student Trips

1. HHS Boys Golf - Pikeville KY - August 10-11, 2018

H. Revised 2018-19 Salary Schedules

1. Classified Salary Schedule

2. Extra Service Pay Schedule

I. Personnel Action Taken Since July 16, 2018

Employment of the following Certified Employees

Natalie Woeste - Special Education - JES

Jenny Miller-Horn - Special Education - MES

Holly Solzsmon - Special Education - WES

Caroll Higgason - German - HMS

Kimberley Klein - Science - HMS

Employment of the following Classified Employees

Jessica Delaney - Cafe Worker - HMS

Diana Hunter - Custodian - HMS

Julie Meyer - Instructional Assistant - JES

Taryn Zins - Cafe Worker - JES

Sarah Harrison - Instructional Assistant - MES

Eden Creamer - Cafe Worker - HHS

Jane Petracco - Instructional Assistant - JES

Marcie Winter - Cafe Worker - HHS

Susan Schuh - Instructional Assistant - WES

Change in Position of the following Employee

Christina Stieritz - from Cafe Worker - HMS to Caf Manager - MES

Employment of the following Extra Service Position

Elise Carter - Cheerleading - Freshman Coach - HHS

Employment of the following Paraprofessionals

Sue Shewalter - Cheerleading Coach 7th Grade - HMS

Kevin Orme - Basketball - Boys Varsity Assistant Coach - HHS

Resignation of the following Certified Employees

Megan Helton - Special Education - MES

Resignation of the following Classified Employees

Angela Poling -Perez - Instructional Assistant - JES

Jordan Mastin - Instructional Assistant - MES

Angela Enslen - Instructional Assistant - WES

Amanda Cowans - Nurse/District Health Coordinator

Resignation of the following Extra Service Positions

Rick Rafferty - Co-Team Leader 6B - HMS

Kym Grillot - Academic Team Sponsor - HHS

J. Approval of Superintendent Travel

1. EdLeader 21 Annual Conference - Phoenix AZ - September 24-27, 2018

V. OTHER BUSINESS

VI. ADJOURNMENT

Board Chair Jeff Beach adjourned the meeting at 7:56pm.

Chairperson

Superintendent