

**CHRISTIAN COUNTY BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
HOPKINSVILLE, KENTUCKY  
MINUTES OF REGULAR BOARD MEETING  
NOVEMBER 20, 2025  
6:00 P.M.**

**REGULAR BOARD MEETING**

The Christian County Board of Education met on Thursday, November 20, 2025, at 6:00 P.M. for a Regular Board Meeting.

**BOARD MEMBERS PRESENT:**

**BOARD MEMBERS ABSENT:**

Mr. Tom Bell, Chair

Mr. Lindsey Clark, Vice-Chair

Ms. Ambrea Watkins

Ms. Erin Westerfield

Ms. Rebecca Pepper

Mr. KVeon Ivory, Student Board Member

Ms. Karla Quintanilla, Student Board Member

Mr. Chris Bentzel, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney, Administrators, and Guests

**ACTION/ITEMS**

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**RECOGNITIONS:**

CCPS “ALL IN” Student and Employees of the Month:

- A) *Brandon Oldham II* – Student of the Month, Hopkinsville Middle
- B) *Pam Huddleston* - Elementary Certified Employee of the Month, Indian Hills Elementary
- C) *Griffin Moore* - Secondary Certified Employee of the Month, Gateway Academy
- D) *Amber Duvall* - Classified Employee of the Month, Dr. MLK, Jr. Early Learning Center
- E) *Tiffany Gray* - Administrator of the Month, Principal, South Christian Elementary

A special thank you to *Christian County Public Schools Education Foundation*  
for being our “ALL IN” sponsor for November 2025

**CCPS MISSION, INVOCATION, PLEDGE, AND CALL TO ORDER**

Ms. Quintanilla opened the meeting by reading the CCPS Mission Statement. Mr. Ivory and Mr. Bell then led the invocation and prayer, followed by the Pledge of Allegiance, which was recited by Brandon Oldham II, student at Hopkinsville Middle. Mr. Bell called the meeting to order at 6:23 P.M.

**#96 APPROVAL OF AGENDA**

Motion by Mr. Clark, second by Ms. Watkins, to approve the Agenda as presented (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

**PRESENTATIONS:****FINANCE UPDATE**

Jessica Darnell, Director of Finance, was present to provide the Board with a finance update (a copy of which is attached to the minutes.)

The intent of the update is to keep the Board informed with the financial status of Christian County Public Schools and to also update them if any new state or federal guidance has been received.

The Treasurer's Report shows all balances, receipts, and expenditures of each fund of the District. Mrs. Darnell discussed each fund in depth, reviewed any new state or federal guidance, and answered all questions from the Board.

**NURSES REPORT, 1<sup>ST</sup> NINE WEEKS**

Megan Kidd, District Health Director, provided the 1<sup>st</sup> nine weeks' nurses' report for the Board noting that 12,855 students had visited the nurses in the schools during the 1<sup>st</sup> nine weeks of the 2025-26 school year (a copy of which is attached to the minutes.)

**INSTRUCTIONAL UPDATE: 2024-2025 KENTUCKY STATE ASSESSMENT & MAP DATA**

Chris Bentzel, Superintendent and Kevin Crider, Assistant Superintendent, were present and provided the Board with an Instructional Update: 2024-2025 Kentucky State Assessment and Map Data (a copy of which is attached to the minutes.)

**COMMITTEE REPORTS**

Ms. Westerfield provided a PBIS Committee Update.

Mr. Clark provided a Legislative Update.

Mr. Bell provided a Salary Schedule Committee Update

Mr. Ivory provided a CCPS Student Ambassador Update

Ms. Quintanilla provided a CCPS Student Ambassador Update

**COMMUNICATIONS, VISITORS, AND OPEN FORUM**

Dr. John Ebert  
531 Southwind Drive  
Hopkinsville, KY 42240

In re: Dispersing Religious Materials at School

**#97 DISCUSSION/APPROVAL SECRETARY TO THE EXECUTIVE PRINCIPAL JOB DESCRIPTION FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL**

Motion by Mr. Clark, second by Ms. Pepper, to Approve the Secretary to the Executive Principal Job Description with the following Change – Administrative Assistant to the Executive Principal for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#98 DISCUSSION/APPROVAL ACADEMY PRINCIPAL SECRETARY JOB DESCRIPTION FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL**

Motion by Mr. Clark, second by Ms. Pepper, to Approve the Academy Principal Secretary Job Description with the following Change – Administrative Assistant to the Academy Principal for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#99 DISCUSSION/APPROVAL BUILDING ASSESSMENT COORDINATOR JOB DESCRIPTION FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL**

Motion by Mr. Clark, second by Ms. Watkins, to Approve the Building Assessment Coordinator Job Description for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

**#100 DISCUSSION/APPROVAL REGISTRAR JOB DESCRIPTION FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL**

Motion by Mr. Clark, second by Ms. Westerfield, to Approve the Registrar Job Description for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Westerfield, Ms. Watkins, Ms. Pepper, Mr. Bell

Voting No: NONE

**#101 DISCUSSION/APPROVAL REVISED BG-1 FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL**

Motion by Mr. Clark, second by Ms. Pepper, to Approve the Revised BG-1 for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Westerfield, Ms. Watkins, Mr. Bell

Voting No: NONE

**#102 DISCUSSION/APPROVAL INVOICES TO HAFER ARCHITECTS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT**

Motion by Mr. Clark, second by Ms. Pepper, to Approve the Invoices to Hafer Architects for the New Christian County High School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#103 DISCUSSION/APPROVAL PAYMENT APPLICATION NUMBER TWENTY SEVEN (27) TO ALLIANCE CORPORATION AND INDIVIDUAL CONTRACTORS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT**

Motion by Mr. Clark, second by Ms. Pepper, to Approve Payment Application Number Twenty Seven (27) to Alliance Corporation and Individual Contractors for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#104 DISCUSSION/APPROVAL BG-5 CLOSEOUT FOR THE DEMOLITION OF OLD CHRISTIAN COUNTY MIDDLE SCHOOL PROJECT**

Motion by Mr. Clark, second by Ms. Watkins, to Approve the BG-5 Closeout for the Demolition of Old Christian County Middle School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

**#105 DISCUSSION/APPROVAL BG-1 FOR CROFTON ELEMENTARY ROOF COATING PROJECT**

Motion by Mr. Clark, second by Ms. Watkins, to Approve the BG-1 for Crofton Elementary Roof Coating Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Pepper, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#106 DISCUSSION/APPROVAL BG-1 FOR BLUEGRASS LEARNING ACADEMY – OFFICE VRF SYSTEM PROJECT**

Motion by Mr. Clark, second by Ms. Pepper, to Approve the BG-1 for Bluegrass Learning Academy – Office VRF System Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#107 DISCUSSION/APPROVAL PERMISSION TO ADVERTISE FOR BID FOR MOWING CONTRACTS FOR CALENDAR YEAR 2026**

Motion by Mr. Clark, second by Ms. Watkins, to Approve Permission to Advertise for Bid for Mowing Contracts for Calendar Year 2026 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

**#108 DISCUSSION/APPROVAL APPROVE INVOICE FROM BEYNON SPORTS SURFACES, INC. TO RESURFACE THE TRACK LOCATED BEHIND GATEWAY ACADEMY**

Motion by Mr. Clark, second by Ms. Watkins, to Approve the Invoice from Beynon Sports Surfaces, Inc. to Resurface the Track Located behind Gateway Academy (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

**#109 DISCUSSION/APPROVAL TO ADVERTISE FOR BIDS FOR ATHLETIC FIELDS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT**

Motion by Mr. Clark, second by Ms. Pepper, to Approve to Advertise for Bids for Athletic Fields for the New Christian County High School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Westerfield, Ms. Watkins, Mr. Bell

Voting No: NONE

**#110 DISCUSSION/APPROVAL TO ADVERTISE FOR BIDS FOR TURF, TRACK RESURFACING, AND DRIVEWAY AT THE STADIUM OF CHAMPIONS**

Motion by Mr. Clark, second by Ms. Watkins, to Approve to Advertise for Bids for Turf, Track Resurfacing, and Driveway at the Stadium of Champions (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

**#111 CONSENT AGENDA**

Motion by Mr. Clark, second by Ms. Watkins, to approve to the following Consent Agenda:

A) Financial Matters:

1. Approval of Monthly Financial Reports and Authorize Payment of Bills
2. Other

B) Approval of Minutes of Regular Board Meeting held October 16, 2025 and Regular Board Meeting/Workshop held on November 6, 2025

C) Approval School Related Trip Requests

D) Approval School Related Fund Raiser Requests

E) Approval 2026-2027 School Year Calendar – Second Reading

F) Approval Updated Board Policy Tuition 09.124 – Second Reading

G) Approval Memorandum of Agreement between Christian County Public Schools and Midway University

H) Approval Reinstatement of Site Based Decision Making Council at Freedom Elementary School

I) Approval Shortened School Day and Week Request

- J) Approval Shortened School Day and Week Request
- K) Approval Shortened School Day and Week Request
- L) Approval Shortened School Week Request
- M) Approval Shortened School Week Request
- N) Approval Shortened School Day Request
- O) Approval Shortened School Day Request
- P) Approval Shortened School Day Request
- Q) Acknowledgment Receipt of Month Two (2) Attendance
- R) Acknowledgement Receipt of Personnel Matters/Reports
- S) Approval Superintendent Contracted Day Calendar
- T) Establish Next Regular Board Meeting/Workshop on December 4, 2025 at 6:00 p.m. at the Christian County Middle School Cafeteria and Regular Board Meeting for December 18, 2025, 6:00 P.M. in the Board Room at the Central Office
- U) Other

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Westerfield, Ms. Pepper, Mr. Bell

Voting No: NONE

#### **INDIVIDUAL BOARD MEMBER AND SUPERINTENDENT COMMENTS AND CONCERNS**

Mr. Bell, Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Ivory, Ms. Quintanilla and Mr. Bentzel all provided individual comments and/or concerns.

#### **#112 ADJOURN**

Motion by Mr. Clark, second by Ms. Pepper, to adjourn (8:13 P.M.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**APPROVED CHAIRPERSON** \_\_\_\_\_

**APPROVED SECRETARY** \_\_\_\_\_