

SBDM Minutes
New Highland Elementary School
Regular SBDM Meeting
October 22, 2025, 4:00 p.m.

1. Opening Business - M. McDaniel

a. Call meeting to order/attendance

The meeting was called to order at 4:00pm by Dr. McDaniel. Members present were Kristen Hand, Sarah Banker, Lana Honaker, Shanqunet Cisse, and Nick Mathers. Visitors present were Michelle Presthus and Tonya Desjardins.

b. Approval of agenda

Motion to approve the October 22, 2025 agenda was made by S. Banker, and seconded by L. Honaker, all in favor.

c. Approval of previous meeting's minutes

Changes to the minutes of the September 24, 2025 minutes were to add Lana Honaker as being present and add Donna Slatton to visitor present for taking the minutes. Motion made to approve the changes to the September 24, 2025 meeting minutes was made by K. Hand and seconded by S. Cisse. All in favor.

d. Good news report

The PBIS for September was at the parks.

We had our first Learning check.

Welcome to Nick Mathers for being elected as the new parent representative.

Congratulations to our Beta Club for qualifying in Beta Bilitz, Project Proposal,

Collaboration Connection, and Build Better Betas for Nationals.

Red Ribbon week is October 27-31.

Friday, October 24th is the John Hardin Homecoming Parade

A kindergartener from Mrs. Banker's class is the winner of the ECTC art contest.

The new Budget Ad Hoc Committee will meet for the first time next Wednesday.

e. Public comments

No public comment

2. Student Achievement/Planning - M. McDaniel

a. Assessment data

Dr. McDaniel presented the report and explained the data.

b. School Report Card

Needs Assessment

School Assurances

Dr. McDaniel will be using the data to complete the school report card. Once the Needs Assessment and School Assurances are complete, Dr. McDaniel will consult with council.

c. Monthly Accident Report

Dr. McDaniel presented the report. This month the average was 1 accident per day.

3. Budget Report - M. Presthus

M. Presthus presented the budget report.

4. Committee Reports - Committee Chairpersons

- a. Curriculum and instruction committee (Standing Committee) - J. DeJesus
Writing Policy-Revisions are in progress, estimated completion is November
- b. Planning and professional development committee (Standing Committee) - M. McDaniel
Committees Policy-Second Reading
A motion was made by S. Banker and seconded by S. Cisse to approve. All in favor.
Consultation Policy-First Reading
A motion was made by K. Hand and seconded by S. Cisse. All in favor.
Alignment with State Standards, Technology Utilization, and Program Appraisal
Policy-First Reading
A motion was made by S. Cisse and seconded by S. Banker. All in favor.
- c. School culture and resource committee (Standing Committee) - I. Ling
Dr. McDaniel presented the report provided by the committee. They have started You Have Been Boo for the teachers and staff for October. In November they will be asking for teachers and staff to contribute to the fund.
- d. Positive Behavior Intervention and Support (PBIS) committee (Standing Committee) - A. Jones
Portable AED Policy-Second Reading
A motion was made by K. Hand and seconded by L. Honaker to accept. All in favor.

6. New Business - M. McDaniel

- a. Dates of completed/anticipated council member training for new member
N. Mathers will be finished with his training next week.
- b. SBDM Council Bylaws-Final Reading
A motion was made by S. Cisse and seconded by K. Hand to accept. All in favor.

7. Closed Session - M. McDaniel

Dr. McDaniel made a motion to go into closed session at 5:04pm. Motion approved by L. Honaker and seconded by S. Cisse. All in favor.

- a. Consultation for the IA I and Teacher-Exceptional Child Vacancies

At 5:07pm Dr. McDaniel made the motion to go back into open session. Motion approved by L. Honaker and seconded by S. Cisse. All in favor.

The SBDM Council made a recommendation to hire Sarah Perkins for the position of Instructional Assistant and Robert Love for the Teacher-Exceptional Child vacancy.

8. Adjournment - M. McDaniel

Dr. McDaniel made a motion to adjourn the meeting at 5:08 pm. Motion approved by K. Hand and seconded by L. Honaker. All in favor.

Secretary-Tonya Desjardins