



FLOYD COUNTY BOARD OF EDUCATION  
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**Consent Agenda Item (Action Item):**

Request approval of Kentucky Early Literacy Leadership Network (KyELLN) Assurances between Floyd County Schools and the Kentucky Department of Education's Office of Teaching and Learning (OTL)

**Applicable State or Regulations:**

Policy 0.1.11 General Powers and Duties of the Board

**Fiscal/Budgetary Impact:**

There are no costs associated with this agreement.

**History/Background:**

The goal of KyELLN is to build the capacity of district leadership teams throughout the Commonwealth of Kentucky to fully implement the requirements of Senate Bill 1 (2009). The vision is for every school district in the Commonwealth of Kentucky to have knowledgeable and cohesive leadership teams that guide the professional learning and practice of all administrators, teachers, and staff so that every student experiences highly effective teaching, learning, and assessment practices in every classroom, every day. The district team will attend three scheduled network sessions and actively participate in network activities, as well as share relevant data and feedback with the network to support continuous improvement.

**Recommended Action:**

Approve the Kentucky Early Literacy Leadership Network (KyELLN) Assurances between Floyd County Schools and the Kentucky Department of Education's Office of Teaching and Learning (OTL)

**Contact Person(s):**

Greta Thornsberry, Director of District Wide Services

  
Director

  
Superintendent

**Date:**

August 28, 2025

## **Kentucky Early Literacy Leadership Network (KyELLN) Assurances**

**Between**

**Floyd County Schools**

**and**

**The Office of Teaching and Learning (OTL)**

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### **I. Goals**

The KyELLN aims to:

- Provide an opportunity for district and school leaders to connect and learn from one another;
- Build sustainable district-level models for early literacy instructional programs connected to high-quality instructional resources;
- Develop strong systems and structures for early literacy instruction; and
- Support leadership and professional learning communities and effective planning practices.

### **II. Participation**

- **Target Audience:** The network will work with district partners in Eastern, Central, and Western Kentucky.
- **District Team Composition:** Each participating district will form a 5-7 member team consisting of:
  - At least 1 district-level leader/decision-maker (e.g., Superintendent, CAO, Supervisor of Curriculum & Instruction);
  - At least 2 elementary building principals (if the districts has 2 or more elementary schools); and
  - Additional team members identified by the district, including, but not limited to, instructional coaches, literacy lead teachers, and/or reading specialists.

### **III. Timeline and Session Delivery**

1. **September 2025:** Session 1 will be held **in-person** at the location determined for each region:
  - a. **September 16th for the Western KY network, Murray**
  - b. **September 17th for the Central network, Lexington**
  - c. **September 18th for Eastern network, Hazard**
  - d. **September 18th for the South Central network, Bowling Green**

2. **January 2026:** Session 2 will be conducted **virtually**.
  - a. **January 13th for the Western KY network, Murray**
  - b. **January 14th for the Central network, Lexington**
  - c. **January 15th for Eastern network, Hazard**
  - d. **January 16th for the South Central network, Bowling Green**
3. **March 2026:** Session 3 will be held **in-person** at the location determined for each region.
  - a. **March 23rd for the Western KY network, Murray**
  - b. **March 24th for the Central network, Lexington**
  - c. **March 25th for South Central network, Bowling Green**
  - d. **March 26th for the Eastern network, Hazard**

Key logistics:

- Each session will run from **9 a.m. to 2 p.m. local time**.
- The OTL will **reimburse travel** for participants of the KyELLN. This includes mileage and hotel for those traveling greater than 40 miles. In order to complete the reimbursement form, each participant will need to have a vendor ID number. Please see Finance and Administration Cabinet's Vendor Self-Service (VSS) website at [Welcome to CGI Advantage Vendor Self Service Portal: Home \(ky.gov\)](#) to create new vendor IDs (K#) as well as modify existing vendor IDs. If the vendor has questions regarding the VSS site, please contact the Finance Customer Resource Center at 502-564-9641 or at [finance.crcgroup@ky.gov](mailto:finance.crcgroup@ky.gov). Copies of the travel voucher and instructions will be provided at the end of each network meeting.

#### IV. Incentives

Participating districts will receive:

- Access to TNTP Science of Reading Coursework for Secondary ELA Teachers.
- Targeted coaching from KDE Principal Support Leaders and/or Regional Literacy Coaching Directors, TNTP and SchoolKit partners.

#### V. Roles and Responsibilities

**District:**

- Form and maintain a district team as described above. \_\_\_\_\_(District POC initials)  
Include team member names and email addresses below:

	Team member name	Team member email address
1		
2		
3		
4		
5		
6 (optional)		
7 (optional)		

- Attend all **three (3)** scheduled network sessions and actively participate in network activities.  
\_\_\_\_\_ (District POC initials)
- Share relevant data and feedback with the network to support continuous improvement.  
\_\_\_\_\_ (District POC initials)

#### Office of Teaching and Learning:

- Provide access to professional learning opportunities related to High-Quality Instructional Resource implementation and early literacy evidence-based practices to increase access to grade-level learning in K-5 literacy.
- Facilitate and coordinate all sessions and coaching activities.
- Cover travel expenses and substitute costs.

#### VI. Signatures

##### For Floyd County Schools:

District Point of Contact Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_