

## KENTUCKY DEPARTMENT OF EDUCATION STAFF NOTE

**Topic:** Annual Amendments to the Kentucky Tech Policies and Procedures

**Date:** August 2025

**Action Requested:**  Review  Action/Consent  Action/Discussion

**Held In:**  Full Board  State Schools  United We Learn

### SUMMARY OF ISSUE BEFORE THE BOARD:

To take action on the proposed annual amendments to the Kentucky Tech policies and procedures.

### COMMISSIONER'S RECOMMENDATION:

The Commissioner recommends approval of the proposed amendments to the Kentucky Tech policies and procedures to align and update policies and procedures with pertinent new legislation, as well as best practices recommended by the Kentucky School Boards Association (KSBA).

### APPLICABLE STATUTE OR REGULATION:

KRS 156.802

### BACKGROUND

#### *Existing Policy:*

The Kentucky Department of Education (KDE) has the responsibility for all administrative functions of the state in relation to the management, control and operation of the secondary area technology centers (ATCs). The ATCs shall be operated in compliance with program standards established by the Kentucky Board of Education (KBE). The Kentucky Tech policies and procedures guide the work of the administrators, teachers and staff within the 50 ATCs and ensure consistent practice that is compliant with relevant state and federal statutes, regulations and policies.

#### *Summary of issues*

The KDE contracts with the KSBA for annual maintenance, revision and upkeep of the Kentucky Tech policies and procedures. The annual changes are intended to amend outdated and/or inapplicable language and align and update the policies and procedures with pertinent new legislation and best practices recommended by the KSBA. The specific policy and procedure documents impacted by these amendments are attached for review, along with corresponding summary documents.

#### *Budget Impact:*

The proposed amendments to the Kentucky Tech policies and procedures have no fiscal impact on state funds.

### GROUPS CONSULTED AND BRIEF SUMMARY OF RESPONSES:

The KSBA recommended the proposed amendments. Leadership within the KDE Office of Career and Technical Education (OCTE) reviewed, modified, and approved the recommendations with the KDE Office of Legal Services (OLS).

The amendments will be reviewed by the Local Superintendent's Advisory Council (LSAC) at its July 2025 meeting. Comments from LSAC should be received prior to the August KBE meeting.

**CONTACT PERSON(S):**

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**Commissioner of Education**

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