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**Title I - Parent and Family Engagement Policy**

This Policy and the plan to implement it have been developed jointly and in agreement with, and will be distributed to, parents and family members of students participating in the Title I program. Parents and family shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language that recipients can understand. This Policy shall be made available to the local community and updated periodically to meet the changing needs of parents and family, and the school.

**The District will involve parents and family in the development of the Title I Parent and Family Engagement Policy, and in the process of school review and improvement.**

- **Title I parents and family will participate in the development of the Title I Policy and will be part of the school review and school improvement procedures. The District will invite parents to attend an annual meeting where we will receive/review stakeholder feedback regarding the Policy.**
- **Title I parents and family will serve on the planning committees for the Title I Plan, the CDIP, and the CSIP.**
- **A minimum of one annual meeting will be held to provide Title I parents and family the opportunity for input into the planning, implementation, and evaluation of the Title I program.**

**BUILDING CAPACITY FOR ENGAGEMENT**

**The schools shall build the capacity for strong parent and family engagement by:**

- **Providing assistance to parent/s in understanding national, state, and local goals, standards, and assessment; Title I, Part A requirements; and how to monitor their child's performance as well as information on how parents and family can participate in the education of their child.**
- **Actively support staff and promote efforts that increase the level and quality of parent and family engagement.**
- **Provide parents, family, and staff information, materials and training on required and effective parent and family engagement policies and practices. Provide to Title I schools best practices, ideas, materials, new approaches, research and other program information in order to help schools improve their parent and family engagement programs.**
- **Ensuring, to the extent possible that information is sent home is in a language and form recipients can understand. For parents whose English is a second language, information shall be provided in their primary language. For parents who are visually impaired, information shall be provided in Braille or in large print.**
- **Research and model effective parent and family engagement activities and practices.**
- **Assist Title I schools with training and ideas on reaching hard-to-reach parents and parent and family engagement activities.**
- **Collaborate with the PTO, SBDM Councils, community agencies and businesses to provide activities that build capacity for parents and family to assist learning and participate in school processes, such as parent workshops or family unity activities.**

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**Title I - Parent and Family Engagement Policy****EXPECTATIONS FOR PARENT AND FAMILY ENGAGEMENT**

Contingent on confirmation of resources and other necessary information being provided by state and federal authorities, it is the intent of the Board that parents and family of participating students shall be provided with flexible opportunities for organized, on-going, and timely participation in the planning, review, and improvement of the Title I program, including opportunities to suggest modifications, based on changing needs of parents, family and the schools.

All comments indicating parent and family dissatisfaction with the Title I plan shall be collected and submitted along with the plan to the Department of Education.

The Title I program shall be designed to assist students to acquire the capacities and achieve the goals established by law, as well as the goals and standards established by the Board. **Consistent with law and policy covering student records confidentiality**, these goals and standards shall be shared with parents and family in a manner that will give them: (1) timely information about programs **shared through various methods to include newsletters and Parent Teacher Conferences**; (2) a description and explanation of the school's curriculum, the forms of academic assessment used to measure student progress, the achievement levels in the challenging state academic standards; the achievement level of their child on the challenging state academic standards assessments **evidenced by various methods to include report cards, progress reports, Parent Teacher Conferences, Assessment reports**; and (3) if requested, opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children.

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**SUPPORT FOR PROGRAM**

If the District's Title I allocation is \$500,000 or more, the District shall reserve not less than one percent (1%) of its allocation for the purpose of promoting parent and family engagement and shall distribute to Title I schools not less than ninety percent (90%) of the reserved funds with priority given to high-need schools. Parents and family of participating students shall be provided the opportunity to help decide how this portion of the Title I funds will be allotted for parent and family engagement activities.

The District will provide coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance. These measures may include, but shall not be limited to, the following:

1. Designation of resources to assist in communicating with parents and family, transporting them to meeting sites and/or implementing home visits, providing child-care for meetings, encouraging them to use available parent and family resource centers, and working with them to improve parenting skills, particularly those that will assist them in working with their child to improve his/her educational achievements. Resources may include individuals, agencies, materials, and services.
2. Sharing options for coordinating and integrating Title I program strategies with services of other community programs, businesses, and agencies.

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**SUPPORT FOR PROGRAM (CONTINUED)**

- 3. Identification of ways in which parents and family can be engaged in staff training activities to demonstrate the value of parent and family engagement and various techniques designed to successfully engage parents and family as equal partners in their child's education.
- 4. Making a good faith effort to convene an annual meeting at a convenient time to which all parents and family of participating children shall be invited and encouraged to attend for informing them of their school's participation in and requirements for Title I programs and of their rights to be involved.
- 5. Designing and conducting an effective annual evaluation process whereby parents can share their ideas about the content and effectiveness of this Policy in improving the academic quality of schools receiving Title I funds, and the plan designed to implement it. The process shall focus on the following questions:

Does this Policy increase parent participation?

What barriers to parent participation still exist, and how can they be reduced or removed?

The findings produced by the annual evaluation shall be utilized to design strategies for school improvement and for revising this Policy, if necessary.

**6. Surveys will be disseminated by the school level Title I teachers to all Title I families inviting feedback regarding the Title I Policies and programs. The annual evaluation will take place in the month of May each year and can be sent digitally to families. After the deadline of submission has passed, the schools and the district will then host the annual meeting with families to discuss the findings and make appropriate changes for the future year.**

~~6.7.~~ In the design of activities and materials for parents, particular attention shall be given to reaching and involving those who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.

**SCHOOL POLICY/SCHOOL IMPACT**

Each school shall submit to the Superintendent and Board, for review and comment, its Title I school parent and family engagement policy, which must meet all legal requirements, including a school-parent compact developed in keeping with legal requirements. This Policy shall be developed jointly with, and distributed by the school to, parents of participating students. **The school-parent compact that outlines how parents, the school staff, and students will share responsibilities for improved student academic achievement. It shall also address the importance of communication between teachers and parents on an ongoing basis.**

A copy of each school's parent and family engagement policy, **school-parent impact**, and accompanying checklist shall be kept on file in the Central Office.

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**REFERENCES:**

Section 1118 of Improving America's Schools Act (IASA) of 1994  
P. L. 114-95, (Every Student Succeeds Act of 2015)  
KRS 157.077; KRS 158.645; KRS 158.6451  
KRS 158.865; KRS 158.866; KRS 158.867  
20 U.S.C. § 6318

**RELATED POLICIES:**

03.112; 08.1345; 09.11