

TITLE: Teacher

QUALIFICATIONS: Appropriate certification from the state department of education; expertise in areas of instruction to be taught; ability to communicate the subject matter; ability to develop learning skills of students including problem solving/communication skills; ability to maintain good rapport with students, faculty and parents; ability to collaborate effectively with colleagues; ability to plan and organize to maximize an effective use of time and certification of good health signed by a licensed physician.

REPORTS TO: Principal

JOB GOAL: To provide students with a high-quality education by creating and maintaining a positive learning environment, centered on individual student growth and success in which students can learn the approved curriculum and develop problem solving and communication skills.

PERFORMANCE RESPONSIBILITIES:

Supports district and school efforts to create a positive and engaged learning community, high achievement, emphasizes individual student growth, expands a variety of experiences and opportunities, and develops the dispositions identified in Fort Thomas Portrait of a Graduate.

Prepares, presents and evaluates material for learning following the appropriate curriculum guides and approved standards.

Provides high quality instruction, practice and assessment.

Designs and plans instruction which is developmentally appropriate, supported by evidence and data, and constructed on sound principles of learning.

Maintains appropriate student and classroom records including student assessment, and inventory of classroom materials and equipment.

Provides guidance to students which will promote their welfare and educational development.

Promptly enters student attendance and maintains accurate attendance records.

Provides orderly and effective classroom management that is positive and nurturing including appropriate supervision of students.

Provides a variety of activities for students, demonstrating high expectations for all students to ensure success in learning and effective motivation.

Participates in the planning and evaluation of curriculum and instructional practices. Participates in the development of district and school goals and incorporates them appropriately.

Demonstrates knowledge of content and pedagogy.

Completes and files all required reports punctually and accurately.

Conducts appropriate assessment of student progress and communicates it to parent/guardian.

Adheres to the Kentucky Code of Ethics; follows school policies and effectively enforces them with students and parents.

Works cooperatively and tactfully with all other members of the school faculty and staff.

Work as a team member, meeting regularly to discuss students' needs, themes and/or upcoming events within the classroom.

Works cooperatively as part of ARCs to develop Individual Educational Plans.

Plans and supervises teacher assistants as appropriate.

Maintains confidentiality both in and out of the school regarding student and personnel matters.

Attends and participates in school council committees and district committees as assigned.

Engages in professional development, reflects upon teaching and learning to promote continuous self-improvement.

Performs such other duties as are assigned by the principal.

Must be available for meetings scheduled by the principal when requested before or after school.

TERMS OF EMPLOYMENT: Term contract with specified beginning and ending dates as indicated in the letter of employment. Hours are as designated by the principal.

EVALUATION: Evaluation of the performance of this job will be based on a combination of self-evaluation and supervisor's evaluation according to the procedures developed for all district personnel.