

FORT THOMAS INDEPENDENT SCHOOLS

Board of Education Regular Meeting

20 N. Grand Avenue – 1st Floor Convening Room

Fort Thomas, Kentucky 41075

January 10, 2022

6:30PM

Attendance Taken at 6:31 PM:

Present Board Members:

Mr. Jeff Beach

Mrs. Lisa Duckworth

Mr. Bradley Fennell

Mrs. Julie Kuhnhein

Mrs. Ann Meyer

I. OPENING OF MEETING

Board Chair Ann Meyer called the meeting to order at 6:32pm.

A. Pledge of Allegiance

B. Recognitions

1. School Board Recognition Month

Superintendent Brian Robinson recognized and thanked our Board members for their service and commitment to the district.

a. Presentation by FTEA to Board Members

FTEA President Kelly Pratt-Booth recognized Board members for their service and presented each with a gift from the FTEA.

2. Tradition of Excellence Awards

Dawn Laber, Moyer Elementary principal, was nominated for a Tradition of Excellence award for her positive leadership and exemplifying our Portrait of a Graduate competencies.

Kelly Pratt-Booth, FTEA president, was nominated for a Tradition of Excellence award for positive leadership for her work in recognizing teachers whose behaviors and practices model the Portrait of a Graduate competencies.

Both were presented with a Tradition of Excellence award.

3. FTEF Partnership

FTEF shared that they had partnered with the district and provided \$609,196.00 to the Johnson Elementary project.

Additionally, the FTEF recently purchased a property adjacent to the Highlands High School campus at 2504 Memorial Parkway, at a cost of \$354,471.67, which they immediately gifted to the district.

The Board thanked the FTEF for their partnership with the district which over the last 20 years has provided funds for school building construction projects as well as classroom teacher grants.

C. Student Showcase - Moyer: Mustang Round Up Gang

Moyer students presented and shared their responsibilities about the Mustang Round Up Gang. Their monthly assembly to celebrate successes and review goals. Students presenting were:

- | | | |
|---------------------|--------------------|----------------------|
| • Olivia Griffith | • Vivian Winkler | • Wamika Kalura |
| • Avni Jani | • Ali Piper | • Ava Pate |
| • Nora Baker | • Adrian Brown | • Taryn Ripley |
| • Raphael Nwachukwu | • Brielle Stanford | • Silas Wolfenbarger |

The Board thanked the students for their presentation and gave each a "Rich in Tradition" t-shirt.

D. Healthy at School Update

(During the meeting, this agenda item was moved to precede the Community Forum due to the number of requests to speak about masking.)

Jamee Flaherty provided an update on the COVID positive and quarantine numbers since the return to school on January 3.

Due to the rapidly increasing surge in positive and quarantine numbers as well as the increasing number of teacher absences that are not being filled by substitutes, Superintendent Robinson and the Board discussed next steps before a possible return to NTI.

It was determined that the district will temporarily return to first semester protocols which require all students, faculty and staff to wear masks during the school day. This is a temporary change and protocol will return to masks recommended but optional when the current surge subsides.

E. Community Forum

Twenty-two parents, community members, and students individually addressed the Board with their comments about district masking protocols. One community member addressed the board with their comments about curriculum.

II. ACTION ITEMS

A. Organization of Board

1. Election of Officers

Order #2294 - Motion Passed: Appointment of Ann Meyer as Chairperson, Lisa Duckworth as Vice Chairperson, Brian Robinson as Secretary and Andrew Remlinger as Treasurer passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

2. Schedule of Regular Meetings for 2022

Order #2295 - Motion Passed: Approval to hold the regular monthly Board meetings for 2022 at 6:30pm on the second Monday of each month and hold regular monthly working meetings at 8:15am on the Thursday prior to each monthly meeting, with exceptions as identified on the 2022 Board Meeting Dates list passed with a motion by Mr. Bradley Fennell and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

3. Board Member Per Diem as Per Policy 01.821

Order #2296 - Motion Passed: Approval to donate stipends for regular monthly meetings into a special fund for targeted purposes to be identified by the Board passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

4. Appointment of Board Members to Committees

Order #2297 - Motion Passed: Approval of the 2022 Board Committees List passed with a motion by Mr. Bradley Fennell and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

B. Johnson Elementary Replacement

1. Project Update

Jerry Wissman provided the Board with an update on the status of this project noting that the items that were outstanding have been satisfactorily addressed, and we are now going through the process of closing out the project.

2. Pay Application to Morel Construction

Order #2298 - Motion Passed: Approval of Final Pay Application #32 to Morel Construction in the amount of \$78,512.00 for the Johnson Elementary Replacement project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Bradley Fennell.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

C. Transportation Waiver Request for 2022-23

Each year we must request a waiver from KDE to allow our district board to approve all certified common carriers for the following school year.

Order #2299 - Motion Passed: Approval to request a waiver from KDE to allow our district board to approve all certified common carriers for the 2022-23 school year passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

D. Tuition Rates for 2022-23 School Year

2022-2023 FTIS Tuition Schedule

	ADA Contract	NO ADA Contract
Kindergarten (1/2 Day)	\$1500	\$2900
Grades 1-12	\$2850	\$5700
All Day Kindergarten	\$4300	\$5700
All Day Kindergarten Residents	\$2700	
Preschool	\$275 monthly	

Description		Fee
Employees		
All Day Kindergarten	$(1500/2 + 2700)$	\$3450
½ Day Kindergarten	$(1500/2)$	\$750
Grades 1-12	$(2850/2)$	\$1425
All Day Kindergarten Out of State	$(2900/2 + 2700)$	\$4150
½ Day Kindergarten Out of State	$(2900/2)$	\$1450
Grades 1-12 Out of State	$(5700/2)$	\$2850

Additional Procedures

A non-refundable fee of \$50 must be submitted with all tuition applications. Any new tuition student participating in athletics or a school sponsored extracurricular activity must pay a \$250 non-refundable deposit before attending the first practice/event. All fees will be applied to tuition if the student actually attends a FTIS school.

Parents who have a history of three late payments will be required to pay tuition in full prior to the beginning of the school year. A general letter notifying all tuition parents of this change will be sent in mid-February to give them time to save money for an August payment.

ADA Contracted Districts are as follows:

Barren County	Grant County
Beechwood Independent	Kenton County
Boone County	Ludlow Independent
Covington Independent	Southgate Independent (9-12)
Erlanger-Elsmere Independent	Walton-Verona Independent

Order #2300 - Motion Passed: Approval to continue accepting tuition students and to approve the tuition rates for the 2022-23 school year for Half-day Kindergarten at \$1500 with ADA contract and \$2900 with no ADA contract; All-Day Kindergarten at \$4300 with ADA contract and \$5700 with no ADA contract; All-Day Kindergarten for residents at \$2700; Grades 1-12 at \$2850 with ADA contract and \$5700 with no ADA contract; an additional tuition charge for Preschool of \$275 per month, to require a non-refundable application fee of \$50 and continue the procedure to require a \$250 non-refundable deposit for new tuition students to begin participation in athletics/extracurricular activities (All fees will be applied to tuition if the student attends an FTIS school) passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

E. Calendar for 2022-23 School Year

The recommended beginning and ending times for the school day are as follows:

SCHOOL	SCHOOL DAY	STAFF DAY
HHS	8:00am – 2:45pm	7:45am-3:00pm
HMS	8:00am – 2:45pm	7:45am-3:00pm
JES	8:15am – 3:00pm	8:00am-3:15pm
MES	8:15am – 3:00pm	8:00am-3:15pm
WES	8:15am – 3:00pm	8:00am-3:15pm

The day at each school includes 375 minutes of instruction and 30 minutes for lunch for a total of 405 minutes for each day. **If** we are to host a half day program, the instructional day for kindergarten will be from 8:00am to 11:05am for the morning session and 11:40am to 2:45pm for the afternoon session. The high school will have 2 shortened days during the exam schedule for a total of no more than 2 hours each day.

This school year, we continue to include 6 shortened days when classes will begin one hour later than the typical schedule. The time will be used for Professional Development and will allow teachers time to collaborate on common issues, including curriculum and assessment across grade level and to address school-wide issues. The elementary schools will have classified staff available to work with students whose parents need to keep them on a regular schedule. All late arrival days will be on a Wednesday and there will be three per semester. The proposed dates are: September 21, October 19, December 7, January 18, February 15 and March 15.

Our total instructional time exceeds the state minimum requirement of 1062 instructional hours. The number of hours above the state minimum is at least 25 hours at all schools. Although the state no longer allows districts to bank time for early dismissals and school closures, the time does allow the district flexibility in case delays are needed.

The Preschool Program Calendar will be presented at a future meeting.

Order #2301 - Motion Passed: Approval of the 2022-2023 school calendar B, the length of the day at each school, the beginning and ending times for each school, and the shortened exam days at HHS and the shortened days for PD at all five schools passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

F. Comprehensive District Improvement Plan (CDIP)

Bill Bradford presented and reviewed the components of the Comprehensive District Improvement Plan.

Order #2302 - Motion Passed: Approval of the Comprehensive District Improvement Plan passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

- 1. Professional Development Plan for Districts**
- 2. Comprehensive School Improvement Plans**
- 3. Executive Summary for Districts**
- 4. The Superintendent Gap Assurance**

G. Draft Working Budget for 2022-23 School Year

Order #2303 - Motion Passed: Approval of the Draft Working Budget for the 2022-23 School Year passed with a motion by Mr. Bradley Fennell and a second by Mrs. Lisa Duckworth.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

H. SFCC Offer of Assistance

Order #2304 - Motion Passed: Approval to accept the SFCC Offer of Assistance in the amount of \$6,744.00 annual debt service passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

III. DISCUSSION ITEMS

A. Title IX Report

This item was tabled to the February meeting.

B. Board Committee Updates

Julie Kuhnhein reported that the Title IX Committee had met to review the report.

IV. APPROVAL OF CONSENT AGENDA

Order #2305 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mr. Jeff Beach and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

A. Minutes of Regular Meeting of December 13, 2021

B. District Technology Report - 2nd Quarter

C. Financial Report for Month of December 2021

D. Food Service Report for December 2021

E. Authorization for Payment of Claims

F. Notification and Approval of Student Trips

- 1. JES All-State Choir - Louisville KY - February 2-3, 2022**
- 2. MES All State Choir - Louisville KY - February 3-4, 2022**
- 3. HMS All State Choir - Louisville KY - February 2-3, 2022**
- 4. HHS All State Choir - Louisville KY - February 2-4, 2022**
- 5. HHS All State Band - Louisville KY - February 2-5, 2022**
- 6. HHS Cheer Team - Kissimmee FL - February 10-14, 2022**

G. Personnel Action Taken Since December 13, 2021

Employment of the following Certified Employee

Judy Manning - Math Teacher - HHS

Employment of the following Classified Employees

Michael Cummins - HVAC Technician - District

Lisa Smith - Instructional Assistant - JES

Beth Jones - Preschool Instructional Assistant - JES

Employment of the following Extra Service Position

Brian McDowell - Lego Robotics Sponsor - HMS

Jonathon McKenzie - Freshman Girls Track Coach - HHS

Resignation of the following Classified Employees

Gina Passarella-Auer - Instructional Assistant - JES

Christopher Middendorf - Custodian - MES

Resignation of the following Extra Service Position

Gretchen Hinkel - Freshman Girls Track Coach - HHS

H. Approval of Superintendent Travel

- 1. NKCES Supt Retreat - Louisville KY - January 19-21, 2022**

V. OTHER BUSINESS

VI. ADJOURNMENT

Board Chair Ann Meyer adjourned the meeting at 9:50pm.

Chairperson

Superintendent