FORT THOMAS INDEPENDENT SCHOOLS Board of Education Regular Meeting

20 N. Grand Avenue – 1st Floor Convening Room Fort Thomas, Kentucky 41075 June 14, 2021 6:30PM

Attendance Taken at 6:28 PM:

Present Board Members: Mr. Jeff Beach Mrs. Lisa Duckworth Mr. Bradley Fennell

Mrs. Julie Kuhnhein Mrs. Ann Meyer

I. OPENING OF MEETING

A. Pledge of Allegiance

B. Recognition of Guests

1. CoSN National Award

Congratulations to our district for winning the 2021 CoSN District Team Leadership Award.

The District Team Leadership Award, sponsored by ENA/CatchOn, recognizes an exceptional district team for leveraging technology to improve learning opportunities and access. This award emphasizes CoSN's belief that the district leadership team is crucial to the digital transformation. The 2021 award goes to the team at Fort Thomas Independent Schools in Kentucky. Seven years ago, the academic and IT professionals in the district teamed up to equip every K-12 student with an iPad or MacBook. When in-person learning stopped abruptly last year, this infrastructure served as the foundation for a successful digital learning transition. The district shared a video for 40 nights in a row on social media highlighting how creative learning experiences were taking shape. With the help of industry leaders, Fort Thomas Independent Schools has also established the "Portrait of a Graduate" program to measure student competency; each student is working towards demonstrating competencies to share how they have exemplified key skills for the workplace of the future.

C. Community Forum

II. ACTION ITEMS

A. Johnson Elementary Replacement

1. Project Update

Jerry Wissman provided the Board with an update on the status of this project, noting that we have begun moving out of the Valley. The office staff are currently in the new building and the transfer of teacher materials is currently underway.

2. Agreement with FTEF

Order #2244 - Motion Passed: Approval of the Agreement with the Fort Thomas Education Foundation passed with a motion by Mrs. Julie Kuhnhein and a second by Mrs. Lisa Duckworth.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

3. Revised BG-1

Order #2245 - Motion Passed: Approval of the Revised BG-1 in the amount of \$24,351,643.00 for the Johnson Elementary Replacement project passed with a motion by Mr. Bradley Fennell and a second by Mr. Jeff Beach.

5	
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

4. Pay Application to Morel Construction

Order #2246 - Motion Passed: Approval of Pay Application #27 to Morel Construction in the amount of \$263,802.87 for the Johnson Elementary Replacement project passed with a motion by Mrs. Lisa Duckworth and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

B. LPC Update

1. LPC Public Hearing Report

Order #2247 - Motion Passed: Approval of the District Facility Plan Public Hearing Report as presented passed with a motion by Mr. Bradley Fennell and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

C. Trauma Informed Plan

Patrick Richardson presented and reviewed our Trauma Informed Plan to the Board.

Order #2248 - Motion Passed: Approval of the Trauma Informed Plan for 2021-22 passed with a motion by Mr. Jeff Beach and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

D. School Fees for 2021-22

All school fees must be approved by the Board of Education annually. The fees include student fees, textbooks & workbooks, materials and supplies and lunch charges. It is recommended that overall fees be approved as listed below for the 2021-2022 school year.

Elementary	
Student Fee	Amount
Kindergarten	\$190.00
Covers supplies, snacks, technology, field trips, instructional fee, insurance	
Grades 1-5	\$140.00
Covers supplies, consumable materials, technology, insurance	

Highlands Middle School

Student Fee	Amount
General Fee (All Students)	\$40.00
Math (All Students)	\$10.00
Technology	\$90.00
Student Insurance	\$5.00
TOTAL HMS STUDENT FEE	\$145.00
Additional	
Band	\$15.00
Strings	\$15.00
Art Sketchbook	\$10.00
Engineering Design – HHS Pathway Course	\$30.00
	lab fee
FCS Essentials – HHS Pathway Course	\$20.00
	lab fee
Business – Comp Tech I/Dig Liter (MOS)	\$30.00
	certificate
8 th Grade Chorus	\$10.00

Highlands High School

Student Fee	Amount
General Fee (ALL students)	\$25.00
PSAT (ALL 10 th grade)	\$18.00
Technology (ALL Students)	\$90.00
English	
English I Advanced	\$10.00
English II	\$7.00
English III	\$10.00
English IV	\$14.00
AP Seminar	\$15.00
AP Language	\$8.00
AP Literature	\$9.00
Creative Writing	\$15.00
Family Consumer Science	
FACS Essentials	\$20.00
Fashion and Interior Design I	\$10.00
Early Lifespan Development	\$10.00
Culinary Arts I	\$15.00
Food and Nutrition	\$50.00
Art	
Ceramics	\$35.00
Foundations in Art	\$35.00
Draw, Paint, Design	\$35.00
AP Studio Art	\$35.00
Advanced Studio Art	\$35.00
Photo Design	\$35.00
Engineering/Technology	
Architecture Design	\$45.00
Engineering I	\$45.00
Engineering II	\$50.00 +
	certificates
Engineering Capstone	\$50.00 +
	certificates
EGT 212 CAD NKU Dual Credit	\$50.00 + certificates
Business	
DUJIIC33	

Comp Tech I/Deg Liter (MOS)	\$30.00 +
	certificates
Fundamentals of Social Media	\$45.00
Theatre/Film	
Tech Theater	\$35.00
Intro to Media Arts	\$40.00 +
	certificates
Video Studio Fundamentals	\$40.00 +
	certificates
Studio Directing/Performance	\$40.00 +
	certificates
Advanced Studio Productions	\$40.00 +
Audio Engineering	certificates \$25.00
Audio Engineering	
Sports Broadcasting	\$25.00
Independent Video Productions	\$25.00
Health Innovations	\$30.00
Math	\$20.00
Science	
Chemistry I	\$30.00
Chemistry I ADV	\$30.00
AP Chemistry	\$30.00
Anatomy & Physiology	\$30.00
Biology I	\$30.00
Biology I ADV	\$30.00
AP Biology	\$25.00
AP Environmental Science	\$30.00
Physics	\$25.00
Sustaining the Environment	\$25.00
Social Studies	
Law & Justice: We the People	\$20
AP US Government & Politics	\$20
AP US History	\$20
AP World History	\$20
Additional Summer Course	Up to \$300
Advanced Placement	TBD
Dual Credit	TBD
ACT (October Optional Test)	\$48.00

Athletic/Extracurricular	
Athletic Fee	\$110.00
Uniform Fee	Up to \$150.00
Athletic Meal Fee	Up to
	\$50.00
Band Fee	\$90.00

Highlands High School Workbook Fee

Workbook	Amount
Anatomy & Physiology (NOT Dual Credit)	\$60.00
AP Environmental Science Lab Book	\$28.00
Chemistry I Lab Book (NOT ADV Chem)	\$28.00

Breakfast/Lunch Fees

Student Fee	Amount
Elementary Breakfast	\$2.00
Elementary Lunch	\$3.00
HMS/HHS Breakfast	\$2.25
HMS/HHS Lunch	\$3.25
Adult Lunch	\$3.75

Order #2249 - Motion Passed: Approval of the School Fees for the 2021-22 school year passed with a motion by Mr. Bradley Fennell and a second by Mrs. Lisa Duckworth.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

E. KSBA Policy Updates for 2021-22

Order #2250 - Motion Passed: Tentative approval based on a First Reading of the annual KSBA Policy Updates for 2021-22 passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes

Mrs.	Julie Kuhnhein	Yes
Mrs.	Ann Meyer	Yes

F. Purchase of New Phone System

The existing phone system that serves all district schools and the central office location is located on site and is now end-of-life. A hosted VOIP solution would minimize implementation costs, reduce labor hours for maintenance and repair, and add functionality.

Order #2251 - Motion Passed: Approval of the purchase of a new district-wide phone system passed with a motion by Mr. Jeff Beach and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

G. Request to Establish Additional HHS Extra Service Positions

HHS Athletic Department has requested adding the following Extra Service positions:

- Bowling Assistant Coach
- Football 60-Minutes Coach (2)
- Football Equipment Manager
- Golf Boys Assistant Coach
- Golf Girls Assistant Coach
- Soccer Goalkeeper Coach
- Volleyball Varsity Assistant Coach
- Wrestling Assistant Coach

Order #2252 - Motion Passed: Approval to establish the requested HHS extra service positions passed with a motion by Mr. Bradley Fennell and a second by Mr. Jeff Beach.

5 5	
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

H. Salary Schedules for 2021-22

Order #2253 - Motion Passed: Approval of the Salary Schedules for 2021-22 passed with a motion by Mrs. Lisa Duckworth and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

I. Payroll Dates for 2021-22

Order #2254 - Motion Passed: Approval of the Payroll Dates for 2021-22 passed with a motion by Mr. Bradley Fennell and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

J. RFP for PR/Marketing Services

Order #2255 - Motion Passed: Approval of the RFP for Public Relations and Marketing services passed with a motion by Mr. Jeff Beach and a second by Mr. Bradley Fennell.

Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

III. DISCUSSION ITEMS

A. Superintendent's Report

1. Cognia Accreditation

Karen Cheser shared the report from the Cognia Accreditation Review. On a scale of 100-400, FTIS received a total score of 387.42, over 100 points above the average range of 278.34-283.33.

2. Elementary Curriculum Framework Update

Our elementary assistant principals, John Gesenhues, Kristina Sheehy and Peter Winkler, gave the Board an overview of the Elementary Curriculum Framework process and the Curriculum Toolkit produced for teachers.

B. Board Committee Updates

The following Committees have recently met:

- Budget Committee Ann Meyer/Jeff Beach
- Breakfast Committee Ann Meyer
- Hall of Fame Committee Brad Fennell
- Title IX Committee Julie Kuhnhein

IV. APPROVAL OF CONSENT AGENDA

Order #2256 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mr. Jeff Beach and a second by Mrs. Lisa Duckworth.

beach and a second of	nino. Bioa
Mr. Jeff Beach	Yes
Mrs. Lisa Duckworth	Yes
Mr. Bradley Fennell	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

- A. Minutes of Regular Meeting of May 10, 2021; Special Meeting of May 27, 2021; and Working Meeting of June 10, 2021
- **B.** District Technology Report for May 2021
- C. Financial Report for Month of May 2021
- **D. Food Service Report for May 2021**
- E. Attendance Report for 9th Month of 2020-21
- **F.** Authorization for Payment of Claims
- G. Revised Job Description 1. Soccer Complex Coordinator
- H. Approval of Transportation Common Carriers for 2021-22
 - Campbell County Schools
 - Croswell
 - Enterprise
 - Executive Transportation

I. Notification and Approval of Student Trips

- 1. HHS Boys Tennis Lexington KY May 31 June 1, 2021
- 2. HHS FCCLA Hardinsburg KY June 2-3, 2021
- 3. SE Be an Explorer AJ Jolly Park June 22-23, 2021
- 4. HHS FCCLA Nashville TN June 25 July 2, 2021
- 5. HHS Volleyball Morehead KY July 11-13, 2021
- 6. HHS Football Hoover AL July 15-17, 2021

J. Personnel Action Taken Since May 10, 2021

Employment of the following Certified Employees John Darnell - Principal - HHS Erika Volpenhein - Principal - HMS Stacey Behrensmeyer - Math Teacher - HHS Jessica Gross - Special Education Teacher - HHS Shannon Kennedy - Special Education Teacher - HHS Hayden Sphire - Special Education Teacher - HHS David McDowell - Science Teacher - HMS Michelle Fair - Pre-School Teacher - JES Christine Barlow - Teacher - WES Marti Houlehan - Teacher - WES Stephanie Pinguely - Teacher - WES

Employment of the following Classified Employees Marian Sphire - Secretary - HMS

Taylor Newman - Special Education IA - HMS

Employment of the following Paraprofessional Employees

Kelsa Ader - Cross Country Asst. Coach - HMS Ashlee Duncan - Cheerleading - 7th Grade - HMS Sarah Hoffman - Cheerleading JV Coach - HHS Ashley Kraus - Cheerleading - 8th Grade - HMS Alexandria McGaughey - Cheerleading Varsity Coach - HHS Joey Svatba - Dive Coach - HHS

Employment of the following Extra Service Positions

Jennifer Flynn - Co-Journalism Sponsor - JES Brooke Riesenbeck - Cheerleading - 6th Grade - HMS Samantha Reynolds - Dance Varsity Coach - HHS Marie Zimmerman - Co-Journalism Sponsor - JES

Employment of the following Extra-Curricular Positions

Mark Dill - Extracurricular Assistant - Football - HHS Matt Reed - Extracurricular Assistant - Football - HHS Scott Turner, Jr. - Extracurricular Assistant - Football - HHS Mike Welch - Extracurricular Assistant - Football - HHS Scott Wiggins - Extracurricular Assistant - Football - HHS

Resignation of the following Certified Employees

Josh Feldmann - Assistant Principal - HMS Brian Weinrich - Social Studies Teacher - HMS Elizabeth Alter - Preschool Teacher - JES Resignation of the following Classified Employee Jennifer Smith - Occupational Therapist - Districtwide

<u>Resignation of the following Extra Service Positions</u>

Elizabeth Beimesche - Grade Level Leader - K - MES Becky Brady - Grade Level Leader - 1 - MES Jennie Kendall - Grade Level Leader - 2 - MES Katie Belcher - Grade Level Leader - 3 - MES Kelsey Hogberg - Grade Level Leader - 4 - MES Lindsey Van Orsdel - Grade Level Leader - 5 - MES Silvia McClamrock - Grade Level Leader - Specials - MES Julie Dashley - STLP Co-Sponsor - JES Marie Zimmerman - STLP Co-Sponsor - JES

<u>Resignation of the following Paraprofessional Positions</u> Stephen Byers - Chess Club - MES Robert Farris - Soccer Freshman Boys Coach - HHS Robbie Sumpter - Baseball JV Coach - HHS

Non-Renewal of the following Classified Positions

Ronda Parks - Cafeteria Manager - JES Susan Koehler - Cafeteria Worker - JES Leslie Shoupe - Bus Monitor - Districtwide

<u>Non-Renewal of the following Certified Position</u> Emily Erdman - Teacher - WES

Non-Renewal of the following Paraprofessional Positions

Carrie Baioni - Cheerleading JV Coach - HHS Nick Behymer - Football Asst. Coach / 60-Minute Club - HHS Wayne Hall - 60-Minute Club - HHS Craig Leftin - Soccer Complex Coordinator - HHS Megan Reynolds - Dance Team Coach - HMS Sue Shewalter - Cheerleading - 6th Grade - HMS Olivia Smith - Dance Team Coach - HHS Cyndi Studer - Cheerleading - 7th Grade - HMS Sam Umberg - Football Asst. Coach - HHS

Letters of Reasonable Assurance of Employment to the following Substitutes for 2021-22

Ann Argo	Brianna Collins	Carly Gessner
Christina Cattani-	Vaughn Combs	Macey Giberson
Armstrong	Cathy Connley	Patricia Goering
Julie Arnold	Brooke Cropenbaker	Frances Gonzalez
Mary Artopoeus	Dawn Cropenbaker	Dena Gosney
Janet Ball	Dennis Daniel	Kelly Griffith
Nancy Bardgett	Janice Daniel	Jessica Gross
Elena Bass	Connie Daniels	Thomas Haders
Joyce Bauer	Lin DeGraaf	Kellie Hampton
Mallory Beach	Elizabeth Delp	Dorothy Han
Tamara Belanger	Marvin Dickman	Jennifer Hargis
Denise Bernhard	Elizabeth Dunaway	Kathleen Hartman
Christine Biltz	Julie Eagen	Douglas Hatt
Jacqueline Bischoff	Rachel Easybuck	William Haubner
Lisa Bowman	Megan Ellison	Jerry Hauck
Savannah Brady	Whitney Ellison	John Hazeres
Kristen Brann	Kyle Finfrock	Amy Heis
Mary Ellen Braun	Susan Flaig	Kelly Hemmerle
Ronald Braun	Anna Foose	Aaron Hendrix
Nancy Browning	Jessica Forbes	Melissa Henry
Andrew Burns	Lauren Fotsch	Ramey Hensley
Megan Cady	Walter Gabennesch	Ashley Hicks
Jennifer Cannell	Mary Ganote	Tobias Hill
Bridgid Carner	Luciey Garland	Claudia Hils
Drew Cavacini	Edward Gastright	Sandra Hurtt

Kyle James Sharyn Janosick Deborah Johnston Mitchell Jones Tally Jones **Terry Jones** Joseph Juett Laura Kaufman Timothy Kaizor Patricia Kelly **Cindy Keuper** Karma Klingenberg Katie Knight David Kohrs Megan Krieg Abigayle Kuhn Stephanie Laake Rachel Lee Dana Lehrter Amy Leigh Kathleen Lemmons Jodi Luhn Robin Lunsford Tracie Malone Judith Manning Susan Martin **Diane Mason** Maggie Mastropaolo Terri Mayhew Patricia McGill Frank Meyer **Emily Morel** Golden Morris Teri Morris Brady Murray

Kathy Nestheide **Robert Nestheide** Elliott Noe Lisa Orem Nicole Otto Andrea Paolucci Donald Parks Jerri Payne Alexandra Pendery Dana Pendery Stephen Perry Erika Peter Kathleen Pfetzer Amanda Pfetzer Donna Pickett Kelly Polly-Santini Linda Prather **Timothy Price Michelle Price** Madison Pullins Joan Queen Casey Race Morgan Race Cheryl Reckers Lawrence Reis Theresa Richter Jennifer Rickard Pamela Robinson John Rose Hannah Rosenhagen Kirby Ross Stephanie Rottman Corinne Ruschman Kelly Russell Kyle Rust

Julie Sarakatsannis Mary Scaggs Pamela Schultz Lisa Schwalbach Tanya Schweitzer **Beverly Sellers** Susan Skinner Savannah Slaby Lisa Smith Angela Sower Lindsey Steinhauser Matthew Stephens Josie Stephens Nicole Sternberg Joseline Stieritz Natalie Summers Jill Taylor Jackie Theissen Elizabeth Thomas **Constance Torres** Bryce Traylor Patricia Trimble Sandra Walkenhorst Erin Walton-Spencer Jennifer Wegert Mary Welch Abby Weyer Ruth Wheatlev **Deborah Whitacre** Ted Williams Julia Wyte Andrea Zapata Loren Zimmerman Joseph Zimmerman

Authorization to Apply for Emergency Substitute Certification for 2021-2022

Madeline Anderson Ann Argo Christina Cattani-Armstrong Julie Arnold Janet Ball Kathryn Ball Summer Balser Lori Bardgett Nancy Bardgett Elena Bass Allison Berkley David Borton Lisa Bowman Savannah Brady Kristin Brann Ronald Braun Megan Cady

Bridgid Carner Andrew Carter Jon Catlett Kaitlyn Clark Brianna Collins Brian Condon Cathy Connley Lori Crenshaw Dennis Daniel Janice Daniel **Connie Daniels** Lin DeGraaf Marvin Dickman Elizabeth Dunaway Brian Duncan Julie Eagen Rachel Easybuck Tara Ferring Kyle Finfrock Megan Fishell Anna Foose Jessica Forbes Walter Gabennesch Mary Ganote Carly Gessner Macey Giberson Frances Gonzalez Patricia Goering Thomas Haders

Douglas Hatt Jerry Hauck John Hazeres Aaron Hendrix **Ramey Hensley** Melissa Henry Claudia Hils Kenneth Honchell Mitchell Jones Laura Kaufman Patricia Kelly Katie Knight Abigail Kuhn Megan Krieg Rachel Lee Kathleen Lemmons Robin Lunsford Maggie Mastropaolo Patricia McGill Frank Meyer **Emily Morel** Teri Morris James Murphy Robert Nestheide Elliot Noe Lisa Orem Nicole Otto Andrea Paolucci **Donald Parks**

Alexandra Pendery Dana Pendery Donna Pickett Kelly Polly-Santini Linda Prather **Michelle Price** Madison Pullins Morgan Race Lawrence Reis Theresa Richter Jennifer Rickard Pamela Robinson Katherine Rogers Corinne Ruschman Kyle Rust Julie Sarakatsannis Pamela Schultz Lisa Schwalbach Tanya Schweitzer Angela Sower Josie Stephens Natalie Summers **Elizebeth Thomas Constance Torres** Sandra Walkenhorst Erin Walton-Spencer Deborah Whitacre Ted Williams Julia Wyte

V. OTHER BUSINESS

The Board recognized the accomplishments of Karen Cheser through the last four years and thanked her for her leadership, noting specifically her work through the pandemic. They also presented her with a retirement gift.

VI. ADJOURNMENT

Board Chair Ann Meyer adjourned the meeting at 8:06pm.

Chairperson

Superintendent