



2801 ALEXANDRIA Way  
HIGHLAND HEIGHTS, KY 41076  
858-442-7100 FAX: 859-442-8175

## REQUEST FOR CHANGE ORDER

### MOREL CONSTRUCTION Co., LLC

Robert Ehmet Hayes & Associates, PLLC  
2512 Dixie Highway, Suite 3  
Ft. Mitchell, KY 41017

Attn: Mr. Joe Hayes

Request No.	13
X-No.	14
Project	JOHNSON ELEMENTARY SCHOOL - REBID FT. THOMAS, KY 41076
Project No.	18-08

We hereby request your formal Change Order to our contract for the following changes in the Scope of Work.

Per Owner request, add 2 skylights that were part of the original project design.

Super Sky Products Enterprises, LLC (Quote, Model & deviations from spec dated 08/30/19 attached.)	\$29,620.00
Nu-Way Roofing, Inc. (Email dated 08/30/19 attached.)	\$4,897.00
Harry Gordon Steel Co., Inc. (Quote dated 09/03/19 attached.)	\$1,550.00
Valley Interior Systems, Inc. (Quote dated 08/22/19 attached.)	\$2,795.00
Momentum Painting (Material/\$500.00, Labor & Scaffold/\$6,500.00 per Verbal Quote.)	\$7,000.00
Quality Fire Protection, Inc. (Email dated 08/28/19 attached.)	\$790.00
Blocking (Material/\$5200.00, Labor/\$5,000.00 & Lift/\$2,000.00)	\$12,200.00
Temporary Protection (Material \$3,000.00/Labor \$3,500.00)	\$6,500.00
Final Cleaning	\$6,000.00
Layout	\$2,000.00
	<hr/>
Overhead and Profit	\$73,352.00
	<hr/>
	\$11,003.00
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	\$84,355.00
	<hr/>
	\$844.00
	<hr/>
	\$85,199.00

This Request is Valid for 10 Days  
A Time Extension of 0 Days is included in this Request

A. We are proceeding with this work as per verbal authorization of \_\_\_\_\_

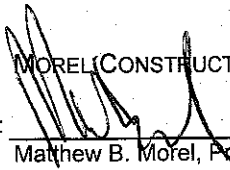
B. We have completed this work as per verbal authorization of \_\_\_\_\_

C. This work will be completed upon receipt of an executed Change Order.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

MOREL CONSTRUCTION Co., LLC

By:   
Matthew B. Morel, Project Manager

September 6, 2019  
Date

1. EMAILED - Architect
2. ORIGINAL - Owner/Arch. File
3. COPY - X File



## SUPER SKY PRODUCTS ENTERPRISES, LLC

August 30, 2019

**SUBJECT:** **JOHNSON ELEMENTARY SCHOOL**  
**Ft. Thomas, KY**  
**SSPE Project #2018-1471**

Sir/Madam:

Super Sky Products Enterprises, LLC is pleased to submit its **Formal** proposal for the skylight work on the above mentioned project. This proposal is being submitted in accordance with email received on 8-27-19; Specification Sections 086300 "Metal Framed Skylights" and 088000 "Glazing" both dated 8-30-18; Addendum #1 dated 10-8-18; Addendum #1A dated 10-10-18; Addendum #2 dated 10-10-18; and Super Sky's take-off sheet(s) dated 8-27-19 with exclusions and qualifications noted below. Please refer to the attached scope and take-off sheet(s) for skylight bar pattern, details and further clarifications. Our proposal includes the following:

*Two (2) Custom Single Slope Skylights measuring 8'-0" x 8'-0" (out/out of curb in true)*

The above skylights are constructed to an 18.43 degree (4:12) pitch, and shall include the following specific items:

- 1) **Super Sky's standard extruded profile aluminum tubular framing system incorporating standard design and details.**
- 2) All exposed aluminum framing, fasteners and sheet metal exposed to view to receive a baked enamel standard color (1-coat) (1 of 3) finish.
- 3) One piece aluminum perimeter flashing.
- 4) **SLOPED GLAZING:** 1-1/8" insulated glass units consisting of: outer lite - 1/4" clear heat strengthened with Solarban 60 Low-E(2); 1/2" air space; inner lite - 3/8" clear heat strengthened laminated with .030" clear PVB.
- 5) Thermally broken system.
- 6) Approval drawings and support calculations.
- 7) **All applicable taxes.**
- 8) Complete installation of frames and glass.
- 9) A five (5) year warranty includes coverage against defective design, materials, construction and leakage. Glass is warranted against defective materials, seal failure, and defects in manufacturing for a period of ten (10) years from date of manufacture. Delamination is warranted for ten (10) years from date of manufacture.  
Painted finishes are warranted against chipping, cracking, and peeling (loss of adhesion); chalking; and color change more than five (5) Delta-E Hunter units for a period of five (5) years.  
**These are manufacturer's warranties and not a surety guarantee.**

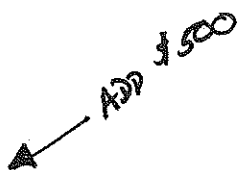
**JOHNSON ELEMENTARY SCHOOL**

**SSPE Project #2018-1471**

August 30, 2019

Page 2

**EXCLUSIONS:**

- 
- 1) Field measuring prior to fabrication.
  - 2) Project-specific fabrication cut-away sample as specified is not included. Size, geometric shape, glazed/unglazed, finish, quantity, etc. to be defined and subsequently priced and quoted by Super Sky as a change order to the subcontract; 086300-1.3-D.
  - 3) Support curbs (and the design thereof to support any loads imposed by the skylight, including horizontal thrusting loads). Skylight reactions are provided by Super Sky to assist in the design/re-design of the support curb furnished by others.
  - 4) NFRC testing and labeling is not included.
  - 5) Structural and miscellaneous steel; (and the design thereof to support any loads imposed by the skylight, including lateral loads). Skylight reactions are provided by Super Sky to assist in the design/re-design of the support steel furnished by others.
  - 6) Final cleaning; (however, Super Sky will remove all labels, excess sealants, etc., from framing and glazed surfaces as installed); 086300-3.3-A.
  - 7) Bonded warranty period.
  - 8) MBE/DBE/WBE participation is not included.
  - 9) Super Sky does not provide, nor does it include any temporary protection to the skylight and its materials after the installation is complete. Protection of the skylight from ongoing work by other trades shall be the responsibility of the General Contractor. Subcontractor shall be responsible only for damage caused by its own employees; 086300-3.3-C.
  - 10) Isometric detailing, as specified, is at the discretion of our design team and is not provided unless deemed necessary; 086300-1.3-B.4.
  - 11) Glass breakage is not covered under warranty unless caused directly by Super Sky's own field personnel; 086300-3.3-B.
  - 12) Protection of the roof, interior and pedestrian traffic below the opening during construction is not included.
  - 13) Concealed/countersunk fasteners, as specified, are not included. Exposed fasteners are finished to match skylight frame; 086300-2.2-F.4.
  - 14) Lightwell tubes are not included.

**QUALIFICATIONS:**

- 1) This proposal is based upon Super Sky being provided guaranteed dimensions prior to the fabrication of any work. Adjacent and support construction by others must be held to +/- 1/2" of the theoretical location.
- 2) All design, engineering, and dimensions of the skylight supporting structure shall be the responsibility of the trade furnishing the work. Only upon mobilization of the job to install the skylight work will Super Sky field check the support structure for conformance with design dimensions and conditions. Any discrepancy shall be brought to the attention of the contracting party for correction by the responsible trade.
- 3) This proposal is based on negotiable subcontract language; indemnification to the extent caused, preservation of lien rights and acceptable payment terms.
- 4) The skylight framing pattern, dimensions, glazing and finish are quoted per the attached take-off sheet. Variations of this assumed information could affect cost, and the bid/contract price will be subject to adjustment.
- 5) The bid price and qualifications are subject to adjustment pending Super Sky's review of contract drawings, in particular the skylight support details and conditions, not available at time of bid.
- 6) The provisions of the General Conditions, Supplementary Conditions, and Sections of the General Requirements are to be reviewed upon receipt of an order -- not available at time of bid.
- 7) Normal work hours (M-F, 8 hrs.) are quoted. Any shift work or overtime required due to reasons outside of subcontractor's control shall be compensated at the prevailing premium field labor rate.
- 8) Super Sky's price is based upon having an adequate staging and pre-assembly area immediately adjacent to the skylight's final location. Super Sky is not aware of any equipment/site restrictions.
- 9) Super Sky's proposal is based on framing members of sizes that are structurally appropriate for the given loads, spans, and geometry of each unique skylight unit, not necessarily that depicted by the contract drawings.
- 10) Alike skylights are fabricated identically; all units are shipped in one load for continuous sequence of work.
- 11) One (1) shipment and one (1) mobilization for continuous sequence of work is quoted.

**AT A BASE PRICE OF ..... \$29,120.00**

+ 500.00 *same*  
\$29,620.00

**ALTERNATE #1:** - Should you desire a Performance & Payment Bond, please

**ADD (to the Base Price) ..... \$560.00**

**Note:** Performance, labor and material bonds are provided for the construction period only and will include a twelve (12) month maintenance period. The Surety shall have no liability under the bond for warranty, defective work or defective material claims arising more than one year after project acceptance. Bonds are to be written on International Fidelity Insurance Company's standard forms and are dependent upon surety's acceptance of contract terms.

**ALTERNATE #2:** - Should you desire MATERIALS ONLY, with glass, installation, and all applicable taxes excluded

**FOR A REVISED BASE PRICE OF: \$21,600.00 Plus Tax**


**Add for applicable taxes = \$1,300.00**

**Note:** By purchasing a skylight materials-only package, buyer assumes all risk and responsibility for: installation, means and methods, labor, supervision, unloading, inventory, storage, site visits, inspections, acceptance of installation, certifications, testing, field reports, warranties, etc.

*This proposal shall remain valid for a period of ninety (90) days from the date of this proposal, and is contingent upon successful subcontract language negotiations, and acceptance of the above referenced scope, qualifications and exclusions.*

Please review the content of this proposal and should you have any questions or need clarifications, please do not hesitate to contact our representative, Long Architectural Sales Associates, LLC at (812) 637-8200, or us directly. Any considerations given to Super Sky regarding this project shall be greatly appreciated.

Very truly yours,

  
Julie A. Guetzke  
Director of Sales  
Super Sky Products Enterprises, LLC



# TAKE OFF SHEET

REF. NO.: 20181471

DATE: 8/27/2019

PROJECT: Johnson Elementary School

LOCATION: Fort Thomas, KY

ARCH. FIRM: REH&A Architects

KEYLIGHT DESIGNATION: A

NO. REQUIRED: 2

STYLE: Single Slope

SIZE: 8'-0" x 8'-0" (Out / Out of Curb in True)

PITCH: 18.43 (4:12) Degrees

FRAME TYPE: Tubular

TOTAL GLASS AREA: 128

MISC. ITEMS INCLUDED:

Thermally broken system

FINISH: Baked Enamel Std. Color (1-coat)(1 of 3)

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FLASHING: 18 Ga. Aluminum

SLOPED GLAZING: 1-1/8" Ins.: 1/4" Clr. H.S.

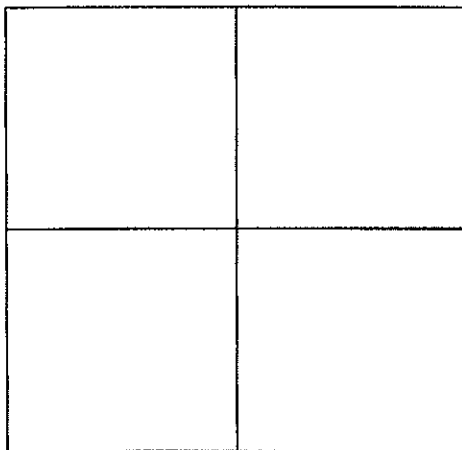
w/ Solarban 60(2); 1/2" A.S.; 3/8" Clr. H.S. Lam.

w/ .030" Clr. PVB

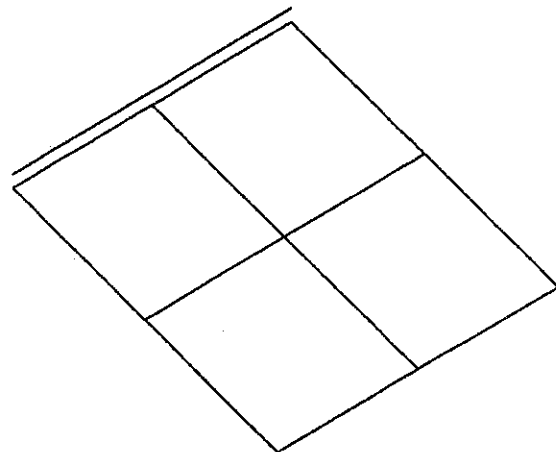
VERTICAL GLAZING: ----

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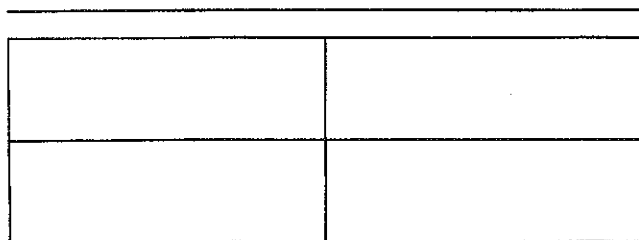
PLAN



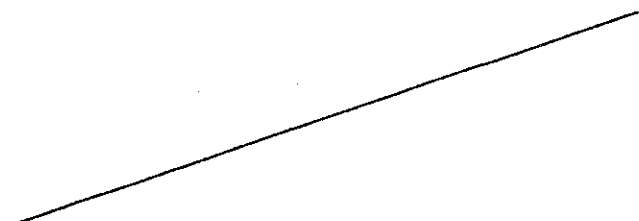
ISOMETRIC



ELEVATION



ELEVATION



**mmorel@morelconstruction.net**

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**From:** Nu-Way Roofing <nuwayroofing@gmail.com>  
**Sent:** Friday, August 30, 2019 8:33 AM  
**To:** Matthew Morel  
**Subject:** Re: Johnson Skylight & Solotube pricing

Matt,

I apologize for the delay.

For the skylights to be flashed in: \$4,897.00

For the flashing in of the light tubes: \$ 5,491.00

MAT - 1,500  
LAB - 3,357  
MAT - 2,000  
LAB - 3,491

Thank you!

On Fri, Aug 30, 2019 at 7:32 AM <mmorel@morelconstruction.net> wrote:

Phil/Josh,

Any update on the pricing to flash these two proposal items in at Johnson?

Matt

Matthew B. Morel

Project Manager

**Morel Construction Co., LLC**

2801 Alexandria Way

Highland Heights, KY 41076

(859) 442-7100

F (859) 442-8175

## FAX TRANSMITTAL SHEET

FROM: HARRY GORDON STEEL CO. INC.

STRUCTURAL &amp; MISCELLANEOUS

FABRICATORS

PRICE SUBJECT TO REVIEW AFTER 30 DAYS

AISC Certified

TO: Morel Construction  
 ATTN: Matt Morel  
 PROJECT Johnson Co. Elementary  
 LOCATION: Fort Thomas, KY  
 THERE ARE 1 PAGES INCLUDING THIS COVER  
 WE ARE BIDDING THE FOLLOWING ITEMS

DESCRIPTION	WT #	LIN. FT.	QTY	DESCRIPTION	WT #	LIN. FT.	QTY
Skylights			2				
Light Tubes			4				

## WE SPECIFICALLY EXCLUDE

- |                                     |   |  |
|-------------------------------------|---|--|
| 1) Expansion joints                 | 9) Lintels or fabrications not specifically shown on drawings | 14) Field measurements                 |
| 2) Stair nosings                    | 10) Fabrications shown on mechanical or electrical drawings   | 15) Demolition/Shoring                 |
| 3) Aluminum, Brass, Stainless Steel | 11) Steel shown but not sized on drawings                     | 16) Registered surveyor                |
| 4) Light gauge metal framing        | 12) Erection of lintels under 15 ft. long                     | 17) Independent testing and inspection |
| 5) Masonry anchors                  | 13) Elevations of leveling plates and leveling nuts           |  |
| 6) Grout                            |   |  |
| 7) Touch up paint                   |   |  |
| 8) Cast iron materials              |   |  |

NOTE: 1) ALL PRIME PAINT IS STANDARD RED OXIDE

2) ALL JOIST ARE PRIME PANTED GRAY

## Notes

Two Skylights, detailing, fabrication, installation = \$1,550

Four Light Tubes, detailing, Fab, installation = \$3,050

Total \$4,600

SUBMITTED BY: Chris Resor

695 North Main Street, Winchester KY 40392

859-255-2442~FAX 859-231-7991~USA 800-477-2442

LABOR \$1,000  
 MAT. \$550  
 LABOR \$2,300  
 MAT \$750



**REQUEST FOR CHANGE ORDER**

Ref.# COR-0003

Date Aug 22, 2019

Job # 1DL371

**To: Morel Construction**  
2801 Alexandria Way  
Highland Heights, KY 41076  
Phone: 859-442-7100

**Project: Johnson Elementary School**  
1180 N Fort Thomas Avenue  
Fort Thomas, KY 41075  
**Contact: Matt Morel**

**AUTHORIZED BY:****VIS PM: CHAD HUDEPOHL****Description: Skylights @ Main Lobby (DW & AC)**

<b>Labor</b>	<b>Unit</b>	<b>Total</b>	<b>UOM</b>	<b>Rate</b>	<b>Total</b>
Acoustical Ceiling System	-3.00	Hrs		65.05	-\$195.15
Frame Skylight Soffits	16.00	Hrs		70.34	\$1,125.44
Hang Skylight Soffits	12.00	Hrs		62.27	\$747.24
Finish Skylight Soffits	12.00	Hrs		58.58	\$702.96
<b>Total Labor</b>					<b>\$2,380.49</b>

<b>Total Material Charges</b>				<b>Total</b>
A000	Acoustical Ceiling System - Materials			-\$151.30
D000	Drywall Soffit Materials			\$565.91
<b>Total Material Charges</b>				<b>\$414.61</b>

**Notes:** Two (2) Single Slope 8'x8' Skylights at Main Lobby  
Qualifications

**Inclusions**

1. Add drywall soffit on all 4 sides of each skylight

**Exclusions**

1. Skylights, trims, flashings

<b>Labor Total:</b>	<b>\$2,380.49</b>
<b>Material Total:</b>	<b>\$414.61</b>
<b>Sub Total:</b>	<b>\$2,795.10</b>
<b>Total:</b>	<b>\$2,795.10</b>

**mmorel@morelconstruction.net**

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**From:** Quality Fire Protection Inc. <qualityfire@embarqmail.com>  
**Sent:** Wednesday, August 28, 2019 3:17 PM  
**To:** mmorel  
**Subject:** Re: JES Upgrades

Matt,

Labor 8@\$87.00 - \$696.00

Material \$94.00

Total \$790.00

Let me know if you want it broke out on a CO sheet.

Terry Luhrsen

Quality Fire Protection Inc. - Certified WBE Contractor

220 Industrial Drive

Lawrenceburg, IN 47025

812-926-1825 phone

513-314-3930 mobile

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**From:** "mmorel" <mmorel@morelconstruction.net>  
**To:** "qualityfire" <qualityfire@embarqmail.com>  
**Cc:** "Jason Bach" <JasonB@BlauMech.com>, "Mark Griffith" <mark.griffith@queencitymech.com>, "Eric Scheidt" <erics@deltaelectrical.us>, "Dan Brooks" <dbrooks@morelconstruction.net>  
**Sent:** Wednesday, August 28, 2019 3:05:11 PM  
**Subject:** RE: JES Upgrades

I need your price ASAP then.

Matthew B. Morel  
Project Manager

**Morel Construction Co., LLC**

2801 Alexandria Way

Highland Heights, KY 41076

(859) 442-7100

F (859) 442-8175

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**From:** Quality Fire Protection Inc. <qualityfire@embarqmail.com>  
**Sent:** Wednesday, August 28, 2019 3:04 PM  
**To:** mmorel <mmorel@morelconstruction.net>  
**Cc:** Jason Bach <JasonB@BlauMech.com>; Mark Griffith <mark.griffith@queencitymech.com>; Eric Scheidt