

Monthly Report to the Board of Education

June 2019 – Report for May Work Orders

From 5/1/2019 through 5/31/2019, 49 help desk tickets were submitted. Of the 49 tickets submitted, 19 have been completed or closed, were duplicate tickets or were forwarded to maintenance.

Work orders per building

Location	Submitted	Closed	Percent
Central Office	2	2	4.1%
HHS	7	3	14.3%
HMS	7	3	14.3%
Johnson	16	4	32.7%
Moyer	5	2	10.2%
Woodfill	12	5	24.5%
Total	49	19	100.0%

Work orders per assigned worker

Support Personnel	Work Orders Assigned	Work Orders Closed
Gay, Jason	0	0
Griffith, Stephanie	0	0
Help Desk	0	0
Martin, Andrew	10	2
McGhee, Diana	6	6
Neltner, Heidi	0	0
Robinson, Laura	0	0
Scott, Van	24	9
Winkler, Matthew	9	2
Zimmerman, Marie	0	0
Technology Queue (Unassigned)	0	0
Total	49	19

Respectfully Submitted
6/10/2019

Mrs. Diana M. McGhee
Director of Technology and Information